

Marketplace New Store Request

Please email marketplace@nwmissouri.edu for questions.

Please include all information to ensure timely creation of new stores.
Please allow 5 business days for creation of new stores.

FOAP: Department name (if applicable):

Store Name:

Store Online Date:

Store Offline Date:

Allow Partial or Full Refunds

Return Policy Description (Optional. If you have a return policy please provide it.)

Social Media (Optional. Provide any social media links you'd like to include on the site.)

Short Product Description (Provide a short description of your product.)

Long Product Description (Optional. Provide a long description of your product.)

Quantity Limit (Is there a limit on the amount of tickets/products? If so please provide the amount below.)

Product Email Confirmation (This is an email you own that will be notified every time a user purchases a product.)

What questions do you want users to answer? (Examples include the following: First Name, Last Name, Address, etc.)

Customized "Thank you for your purchase" (Optional)