

Present:	Darci Blackney, Melissa Bray, Nikki Bucy, Lisa Crater, Derek DeMott, Kala Dixon, Shelbi Eitel, Selena Foreman, Maddie Glass, Duane Havard, Tim Jackson, Alan Langley, Colin McDonough, Marcia Martin, Becky Meneely, Connie Murphy, Nancy Ozanne, Jessie Peter, Craig Roberts, Megan Runde
Absent:	Kevin Cagg, Melissa Chesnut, Nicole Falcone, Kathleen Kobayashi, Marcia Martin, Kelly O’Riley, Sue Smith, Taylor Suiter
Guests:	Michelle Drake

1. Krista Barcus – Leadership Advisory Team / Human Resources

- NLT Update
 - There will be a 3% COLA for all employees effective July 1.
 - President Tatum presented the Compensation Study information to the Board of Regents. In the coming days, there will be an email coming from the President’s office discussing the compensation study and how we will move forward.
 - Employee Handbook has been updated with the Emotional Service & Emotional Support Animal (ES/ESA) policy
 - Reminder that staff annual evaluations are due October 1 to Human Resources.

2. Committee Reports

- Employee Recognition – Colin McDonough
 - Discussed the responsibilities of the committee.
 - Popsicle day will be held in mid to late July.
 - There was a suggestion for staff recognition event for June or July of a family get together at the pool one evening. The committee is checking into the cost.
- Outreach – Darci Blackney
 - Discussing fundraising options for the Fall
- Policy Committee – Derek DeMott
 - Discussed the responsibilities of the committee
- Diversity & Inclusion – Jessie Peter
 - Discussed the responsibilities of the committee.
- ALLY Affinity – Michelle Drake
 - ALLY did not meet in May. There will not be another meeting until August.

3. Old Business

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4. New Business Items

- Selena Foreman reviewed the Staff Council Charter for new council members.
- Welcome new members
 - Nikki Bucy
 - Shelby Eitel
 - Craig Roberts
 - Megan Runde
- New Executive Officers
 - Chair Elect – Darci Blackney
 - Communications Chair – Becky Meneely

- Engagement Survey received enough comments on Foster Fitness Center to have the discussion of forming a Foster Fitness Center focus group.
 - The group will work on finding a list of recommendations. Once compiled, it will be presented to NLT.
 - Volunteers for group
 - Kala Dixon
 - Nancy Ozanne
 - Jessie Peter
 - If anyone is interested in participating in this focus group, please reach out to Duane Havard, Darci Blackney, Becky Meneely or Lisa Crater.

5. Engagement Survey Actions

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6. Employee Suggestions/Comments/Concerns

- An employee has inquired if Northwest would consider adding *Volunteer Leave* as part of staff compensation. They indicated that there are other schools that have this benefit. For example, an 8-hour time bank specifically designed for volunteer work.
 - Krista recommend that this inquiry be added to the list of things tracked by HR that we would like for NLT to consider when they are looking for improvements.
- There was a concern regarding the appearance of first floor Administration Building. It was noted that there were two folding chairs and one black chair that has randomly appeared in the first floor hallway. In addition, the student/visitors chairs have been moved around but are not being put back where they belong. Nancy Ozanne was going to check into the situation.
- Concerns were also shared regarding the Administration Building first floor women's restroom. Three of the concerns (fold down arm for purses, broken coat hook, location of fold down arm) require work orders to repair. The concern with the black rings in the toilet – this could be from the work on the third floor restrooms.

7. Announcements

- REMINDER – Well Visit Exam (Annual Bloodwork) is the same process as last year. Individuals with Mosiac physician's – don't forget to note that bloodwork needs to be processed via Quest.
- Selena Foreman would like to extend her heartfelt thanks to each and every staff member for the opportunity and honor of serving as Staff Council chair.

8. Next Meeting – July 17 | 1:30pm, OL 250