

Darci Blackney, Finance	<input checked="" type="checkbox"/>	Becky Meneely, Undergraduate Studies/Arts & Sciences	<input checked="" type="checkbox"/>
Melissa Bray, Facilities	<input checked="" type="checkbox"/>	Connie Murphy, Graduate/Professional Study (Proxy: Carla Ackley)	<input type="checkbox"/>
Angela Bremken, Facilities	<input checked="" type="checkbox"/>	Nancy Ozanne, Facilities (Not Present)	<input type="checkbox"/>
Nikki Bucy, Student Affairs	<input checked="" type="checkbox"/>	Rachel Peter, Student Affairs	<input checked="" type="checkbox"/>
Latonya Davis Harrison, Cultural Engagement	<input checked="" type="checkbox"/>	Megan Runde, Academic Affairs	<input checked="" type="checkbox"/>
Shelby Eitel, Admissions & Academic Success	<input checked="" type="checkbox"/>	Melissa Wellhausen, Graduate/Professional Study (Proxy: Duane Havard)	<input type="checkbox"/>
Alyssa Godsey, Undergraduate Studies/Arts & Sciences	<input checked="" type="checkbox"/>	Gia Zupancic, Athletics (Not Present)	<input type="checkbox"/>
Duane Havard, NW Foundation- here	<input checked="" type="checkbox"/>	Brayden Major, Administrative Office, Capital Programs, Central Plant, Custodial Services, Energy Management, IT, Landscape Services, Maintenance Operations, Sustainability, Transportation	<input type="checkbox"/>
Tim Hill, Facilities (Not Present)	<input type="checkbox"/>	Open Seat, Academic Success and Learning and Teaching Center	<input type="checkbox"/>
Brenda Lutz, Athletics	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Michael McBride, Institutional Research	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Krista Barcus	<input type="checkbox"/>		
Amanda Cullin	<input checked="" type="checkbox"/>		
Dacey Hassey	<input checked="" type="checkbox"/>		
Ben Rogers	<input checked="" type="checkbox"/>		
Paetyn Turner	<input checked="" type="checkbox"/>		
Mackenzie Campbell	<input checked="" type="checkbox"/>		
Stephanie Krauth	<input checked="" type="checkbox"/>		

1. Amanda Cullin, Chief of Police and Dacey Hassey, Crisis Counselor

- **UPD will be available to assist during the winter campus closure. If assistance is necessary, please call UPD at 660-562-1254.**
 - Employees can also contact UPD if you need assistance getting into a building or have something that needs checked inside a building during the break.
- **Winter Break Parking**
 - There are no parking designations during the campus closure. Any permit can park in all open permit parking spots with the exception of designated handicapped and building specific parking spaces.
 - All employees with suggestions for parking or signage changes should email UPD at police@nwmissouri.edu and make recommendations. UPD will review the recommendations during the summer and make updates as needed.
- **30-Minute parking on the East side of the temporary Administration Units in Garrett Strong parking lot only. These parking spots are *not* for employees and are designated for visitors only. Signage is in the works and will be posted.**
- **Dacey Hassey, Crisis Counselor is available to assist staff, faculty, students and their families if help is needed during the campus closure. If you or someone you know is struggling, please reach out to Dacey. She can assist you or provide you with resources to find someone who can assist you.**
 - Dacey is currently located in UPD on campus and is available to meet individuals in their offices or safe spaces as well.
 - **Dacey Hassey Contact Information:**
 - dhassey@fgcnw.org
 - (816) 261-3091

2. Mackenzie Campbell- ADA updates regarding digital accessibility- 2pm

- **New ADA guidelines will go into effect on April 24, 2026, for Northwest Missouri State University. Although the policy states that employers with under 50,000 employees have an extended deadline of April 2027, the university must follow the April 2026 deadline due to being a state entity.**

- Areas that will need to be reviewed and made digitally accessible are:
 - Academic Content- all information and documents that we provide to students and employees must be digitally accessible.
 - It has been noted that PDFs are difficult to make accessible. There are guidelines available to assist employees in making documents accessible. If you are making a document digitally accessible it is best to leave it in the document's native version if at all possible.
 - Web Content- all content located on department and university websites.
 - The Web Team has an online program that scans and monitors 55% of the website. Reach out to the Web Team to see if the online program covers your area. If not, you will need to update your content.
 - Social Media- all content created and shared as of April 24, 2026, must be digitally accessible. Preexisting social media posts do NOT have to be accessible.
 - Archived Web Content is an exception to the digitally accessible rules unless you link to it or direct someone to it. If this occurs, the content must be digitally accessible.
 - 3rd Party Vendors must be vetted to ensure that their material is digitally accessible. If not, it must be updated to become digitally accessible.
 - The Narrator App included on NWMSU computers is an excellent tool to use when checking to see if documents are digitally accessible. If you use this tool, it is recommended to print keyboard shortcuts ahead of time.
 - Mackenzie Campbell will be hosting sessions to help employees understand the upcoming changes. Information will be provided for these sessions as it is received. She is also available to schedule time to come and speak with individual departments upon request.

3. Ben Rogers and Paetyn Turner- Worker's Comp Statistics Update- 2:30pm

- Six incidents were reported during the first quarter; two were near misses and four required medical attention.
- Six incidents have been reported so far during the second quarter; four were near misses and two required medical attention.
- Please report all near misses using the link located at the top of the Environmental Health & Safety page titled REPORT A SAFETY CONCERN. Reporting near misses allows Facilities to correct or repair the area before injury occurs. Once you have completed the form, please reach out to Paetyn Turner at paetynt@nwmissouri.edu to inform her of the near miss. It is important to file the report and notify Paetyn as soon as the incident occurs. If there is a large delay between the incident and the reporting, medical services may not be covered by Worker's Compensation.
- If you suffer an injury while at work, you must report the injury to Paetyn Turner. Paetyn will send employees necessary paperwork to report the incident or direct the employee on next steps in urgent cases. You must follow the steps provided by Paetyn and HR in order to file a claim using Worker's Compensation.

4. Krista Barcus- Leadership Advisory Team/Human Resources

- Nothing to report

5. Committee Reports

- Employee Recognition- Nikki Bucy
 - Thankful Event held on December 16th was a success. Discussion will be had on changes that could be made before the event is held next year.
 - The committee is planning to host a second staff appreciation event during the spring break time period.
- Outreach- Shelby Eitel
 - Planet Sub fundraiser raised \$86.
 - Annual Staff Council bake sale to raise funds for the Staff Council Scholarship will be held on February 12th from 9am-12pm. More information will be provided closer to the event date.
- Policy Committee- Melissa Wellhausen
 - Nothing to report
- Cultural Engagement- Latonya Davis Harrison

- There are numerous events scheduled for January 17th-23rd. Please see the attached flyer for a list of events.
- Please RSVP if you plan to attend the MLK Peace Luncheon and Community Impact Awards on Friday, January 23rd at 12pm. Register at bit.ly/nwmlk2026.

6. Old Business

-

7. New Business Items

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8. Engagement Survey Actions

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9. Employee Suggestions/Comments/Concerns

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10. Announcements

- Next Meeting – January 21| 1:30pm, OL 250
- Ally Affinity
- Northwest staff related groups are welcome to attend Staff Council meetings to briefly discuss their activities. Please notify Staff Council if you have information to share or will plan to attend one week prior to the meeting.