

Darci Blackney, Finance	<input checked="" type="checkbox"/>	Becky Meneely, Undergraduate Studies/Arts & Sciences	<input checked="" type="checkbox"/>
Melissa Bray, Facilities	<input checked="" type="checkbox"/>	Andrew Murphy, Culture	<input type="checkbox"/>
Angela Bremken, Facilities	<input checked="" type="checkbox"/>	Connie Murphy, Graduate/Professional Study (Emailed Out)	<input type="checkbox"/>
Nikki Bucy, Student Affairs (Emailed Out)	<input type="checkbox"/>	Nancy Ozanne, Facilities	<input checked="" type="checkbox"/>
Latonya Davis Harrison, Cultural Engagement	<input type="checkbox"/>	Rachel Peter, Student Affairs	<input checked="" type="checkbox"/>
Shelby Eitel, Admissions & Academic Success	<input checked="" type="checkbox"/>	Megan Runde, Academic Affairs	<input checked="" type="checkbox"/>
Alyssa Godsey, Undergraduate Studies/Arts & Sciences (Emailed Out)	<input type="checkbox"/>	Taylor Suiter, Admissions & Academic Success	<input type="checkbox"/>
Duane Havard, NW Foundation	<input checked="" type="checkbox"/>	Melissa Wellhausen, Graduate/Professional Study	<input checked="" type="checkbox"/>
Tim Hill, Facilities	<input checked="" type="checkbox"/>	Gia Zupancic, Athletics	<input type="checkbox"/>
Brenda Lutz, Athletics	<input checked="" type="checkbox"/>	Open Seat, Academic Success and Learning and Teaching Center	<input type="checkbox"/>
Michael McBride, Institutional Research (Melissa Chesnut as Proxy)	<input type="checkbox"/>		<input type="checkbox"/>
Krista Barcus <input checked="" type="checkbox"/>			
Jacob Wood <input checked="" type="checkbox"/>			

1. Jacob Wood- Executive Assistant to Dr. Tatum.

- Jacob is in attendance to clarify questions regarding funds being used for the Gaunt House.
- Jacob oversees the operation side for the Gaunt House, which must be constantly ready for guests/events. Carma Kinman oversees the Events and Schedules for the Gaunt House.
 - 50 events have been hosted since 2023.
- Fireplace groundbreaking was donor funded. The donor specified that it was for the Gaunt House.
- Budget
 - The Gaunt House is part of the E&G budget.
 - E&G budget covers functional and aesthetic needs.
 - Older homes require additional upkeep. The Gaunt House is no exclusion to this.
 - The Gaunt House is on the historical register which can add to costs and has guidelines to follow with the upkeep to stay historically classified.
 - All upkeep and maintenance is approved by the Board of Regents.
 - The Board approves monthly expense accounts.
 - After a certain dollar amount, spending is voted on by the Board.
 - Contract specifies that the University Presidents will live in the Gaunt House.
 - Outside contracted cleaning service comes twice a week so that custodians can focus on other buildings.
 - Custodial services are only utilized after events. There is no assigned custodian to the Gaunt House.
 - There is no assigned event staff for the Gaunt House.
 - President Tatum and The First Lady view the Gaunt House as the University's house and welcome guests to stop in anytime.

2. Krista Barcus – Leadership Advisory Team / Human Resources

- One of our strategic goals is to implement a Succession and Development Planning process. Development opportunities for employees has been an area of focus from our employee surveys. This process will be shared with Staff Council, Faculty Senate and Senior Leadership Team. The process and timeline is defined below.

Tier 1: Executive Level Leadership:

- Identify high performing employees to serve as a second to members of the Northwest Leadership Team.
- Employees in this tier will be selected by the NLT Lead and approved by the President.

- **Tier 2: Emerging Leaders/High performing Employees:**

- Identify high performing employees to serve as a second to members of the Senior Leadership Team.
- Employees in this tier will be selected by a SLT Member and approved by the NLT lead.

- **Tier 3: Employee Development:**

- Identify employees for specialized roles within the organization or employees who are self-driven and are interested in development opportunities.
- Employees in this tier can self-select for a development plan.

Phases of the process:

- **Phase 1: Fall 2025:** Communicate development and succession planning process
- **Phase 2: Summer 2026:** Identify potential talent
 - Tier 1 Executive Level Leadership
 - Tier 2 Emerging Leaders/High-Potential Employees
 - Tier 3 Employee Development
- **Phase 3: Summer 2026 :** Leaders and Employees initiate individual development plans
- **Phase 4: Summer 2027:** Explore Succession Planning and Individual Development Plans in Workday
- Wellness visits due October 15th.
 - Appointments must be completed by October 15th. Paperwork can be processed after this date as long as the visit has been completed before the cutoff date.
 - Once visits have successfully been submitted employees should receive an email from Blue KC confirming their receipt of your health form.
- Evaluations due to HR by October 1st

3. Committee Reports

- Employee Recognition – Nikki Bucy
 - Staff Council partnered with Cultural Engagement to support the Employee Resource Group event being held on August 27th from 4-6pm in the Student Union Tower View Room.
 - See flyer attached.
 - T-shirts will be provided for all staff who were employed as of August 1, 2025.
 - Staff Council representatives will be responsible for collecting t shirt sizes for the staff members that they represent. Deadline to collect sizes is August 29th.
 - Darci has created an excel spreadsheet to track t-shirt sizes. Spreadsheet has been shared with Staff Council Leads.
 - Once all sizes have been collected, they should be submitted to Nikki Bucy.
- Outreach – Shelby Eitel
 - Sweatshirt Scholarship Fundraiser order form is open. Order deadline will be October 1st.
 - Those who order will receive an email when their sweatshirt is ready for pickup at the Student Body.

- Order link: <https://www.nwmissouri.edu/staffcouncil/shirtorder.htm>
 - See flyer attached.
- Potential second order might be opened if needed.
- Policy Committee – Melissa Wellhausen
 - Open seat under Academic Success and Learning and Teaching Center.
 - Bereavement leave update is being reviewed by NLT.
- Cultural Engagement – Latonya Davis Harrison
 - Tony Miles will be on campus speaking to students on October 3rd from 6-8pm.
- ALLY Affinity – Michelle Drake
 - No updates

4. Old Business

- Nothing to report.

5. New Business Items

- Brenda Lutz announced that NW Athletics will be implementing paid parking for football tailgate lots 60 and 62 beginning Fall 2025.
 - Lot 60- Located on the EAST side of Hughes Fieldhouse. The football team makes it's walk before the game through this lot.
 - Lot 62- Located on the SOUTH side of Hughes Fieldhouse.
 - Single tailgate spaces in lots 60 and 62 will be \$10 (plus fees) for each game and must be purchased in advance. There will not be an option to purchase at the lot entrance.
 - Parking lots will open four(4) hours before kick-off. Tailgate parking rules will still apply, and each lot will be supervised by the University Police Department.
 - Handicap Parking will be first come first serve.
 - Funds from these events will be used for improvements to the University and the athletes.

6. Engagement Survey Actions

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7. Employee Suggestions/Comments/Concerns

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8. Announcements

- Next Meeting – September 17 | 1:30pm, OL 250