

Present: Darci Blackney, Melissa Chesnut, Anthony Christian, Lisa Crater, Selena Foreman, Duane Harvard, Jill Kain, Jennifer Knight, Marsha Martin, Colin McDonough, Becky Meneely, Ryan Milke, Matthew Mutson, Kelley O'Riley, Jessie Peter, Sierra Rains, Julie Robertson, Ben Rogers, Sue Smith, Barb Weybrew

1. Clarence Green – Leadership Advisory Team

- Engagement
 - Northwest Tree Lighting – November 29
- Enrollment
 - Dr. Hoffman reported spring enrollment will be hitting target
 - Fall 2023 reports are starting to come in but will not be concrete until closer to April/May
- Inclusive Excellence
 - Every unit has Inclusive Excellence plan
 - Plans have been reviewed / accepted
- Key Initiatives
 - Martindale Hall
 - Working on obtaining funding for renovations
 - Laptop refresh
 - Bringing to BOR now due to supply chain issues
 - Legislative Update
 - Working towards core funding of 7%
 - Budget
 - January BOR work session will receive *projected* budget instead of later in the spring
 - To work towards Board being comfortable with a “fundamental people ask”
 - Fees
 - Conversations regarding fees that are charged to individual’s University bill
 - Force Crisis Management
 - AKL had a sexual assault approximately 25 days ago
 - Protest at Bell Tower with approximately 100 in attendance
 - AKL President spoke – indicating only men can stop sexual assault

2. Krista Barcus – Human Resources

- Open Enrollment due November 18
 - Zoom meetings for Eyemed – anyone wanting to keep vision MUST complete an enrollment form
 - All information sent via email
- Recognition Meal RSVP due no later than Friday, November 18

3. Committee Reports

- Barb Weybrew – Employee Engagement & Recognition
 - December 7 – Cookies & Cocoa
 - Administration Building – 2:00-3:30pm
 - Fine Arts – 2:00-3:30pm
 - Facilities 6:00-7:30am and 5:00-6:30pm
 - Northwest KC will have a basket sent to them
 - Requested list of graduation staff members
- Marsha Martin – Outreach
 - February event – “Sweets for Scholarships” bake sale on February 14
- Julie Robertson – Policy Committee
 - Distribution List is ready to be sent to Staff Council
 - Individuals have been assigned staff members to forward information
 - Master list will be kept updated by Melissa – located on Microsoft Teams
 - New Members / Committee assignments

- Matthew Cronk – Employee Engagement
 - Jennifer Knight – Outreach
 - Kim Todd – Policy
 - Sue Smith – Policy
- Jessie Peters – Diversity & Inclusion
 - There were seven members that were accepted to SJI (funded by the President’s office)
 - Melissa Chesnut
 - Lisa Crater
 - Ben Rogers
 - Darci Blackney
 - Kathleen Kobayashi
 - Becky Meneely
 - Jessie Peters
 - BOOM Travel Experience was in the Administration Building
 - Received positive feedback from Staff Members / Students
 - Inclusive Action Plan
 - Only have 5 responses on google form – need 17 more to meet the metric
 - Be sure to complete form when you attend events through April 2023
 - Link to the google form is on Microsoft Teams
 - November – Native American History month
 - Beading event on November 9
 - 120 people attended
 - Artifacts from area Native Americans
 - Most ODI Events are open to everyone – staff and family members
- Michelle Drake – ALLY Affinity
 - LGBTQIA+ History Month
 - Discussed the World Cup Controversy
 - Discussed the Strides in Cuba
 - Talked about Library Resources that are available
 - List of LGBTQ+ Owned Businesses in KC - <https://lead.bank/single-blog/social-blog-links/2022/05/31/LGBTQIA-Owned-Businesses>
 - Discussed Drag Queen Story Hour & Drag Bingo
 - ODI & Other Campus Events
 - Discussed events that were happening on October 27 and November 15, 2022
 - Native American History Month Events (November)
 - Interactive beading tutorial – November 2
 - The Bearcat Breakdown – November 9
 - Native American History Month: Movie Night – November 9
 - SAC Speaks: The Asia Project – November 10
 - Discuss regarding the Cancelling Halloween article
 - Next meeting, Monday, November 28 at 1:00 pm
- Benefits & Wellness
 - Maintain Don’t Gain challenge – watch your emails

4. Old Business

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5. New Business Items

- Amanda Cullin, Interim Chief – Parking permit
 - New process for parking permits coming in January
 - Online Parking Portal
 - Vehicle registration
 - Permit purchases
 - Ability to view your account

- Removes capability of Payroll Deduction – must pay with credit/debit at time of registration
- Tracking appeal process on tickets will be available down the road
- Temporary / Visitor parking permits
 - Pickup from UPD
 - Removing from Administration Building

6. Engagement Survey Actions

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7. Employee Suggestions/Comments/Concerns

- How is Northwest heating since we no longer have the woodchip pile? Ben indicated that we are currently utilizing natural gas but will be transitioning over to wood after break.
- Appreciate/understand why we are changing over to hand dryers. However, there is cold water and there is more than one individual in the restroom – there is lines. This is reducing the number of people washing their hands
- When will Blue Book be updated online? It is generally requested around March and then the data will be forwarded
- When new President is elected it was suggested that the information gathered during the search be shared with them as an FYI
- December 1 – Presidential Search Committee is meeting to narrow down who will be interviewed by Zoom in January.

8. Announcements

- Holiday Coffee at Alumni House – December 1 – 7:30-10:00am
- Next meeting JANUARY 25

9. Next Meeting - January 25 | 1:30pm, OL 250