

# MAIL/COPY CENTER PRINTING CHARGES

Mail/Copy Center | 660.562.1109 | mailcpy@nwmissouri.edu

July 2022

BLACK & WHITE COPIES (cost per side)								
Text					Cover Stock			
	8.5 x 11	8.5 x 14	11 x 17	12 x 18	8.5 x 11	8.5 x 14	11 x 17	12 x 18
White	\$0.03	\$0.035	\$0.05	-	\$0.065	-	-	-
Pastel	\$0.035	\$0.05	\$0.07	-	\$0.065	-	-	-
Earth Tone	\$0.04	-	-	-	-	-	-	-
Astrobright	\$0.04	\$0.06	\$0.08	-	\$0.075	-	-	-
Astroparche	\$0.05	\$0.07	-	-	\$0.085	-	-	-
Accent	\$0.07	\$0.09	\$0.11	\$0.16	\$0.09	\$0.11	\$0.13	\$0.18
Enamel	\$0.10	-	-	-	-	-	-	-

COLOR COPIES (cost per side)								
Text					Cover Stock			
	8.5 x 11	8.5 x 14	11 x 17	12 x 18	8.5 x 11	8.5 x 14	11 x 17	12 x 18
White	\$0.10	\$0.12	\$0.15	-	\$0.20	-	-	-
Pastel	\$0.12	\$0.14	\$0.17	-	\$0.22	-	-	-
Earth Tone	\$0.12	-	-	-	-	-	-	-
Astrobright	\$0.12	\$0.14	\$0.17	-	\$0.22	-	-	-
Astroparche	\$0.12	\$0.14	-	-	\$0.22	-	-	-
Accent	\$0.15	\$0.17	\$0.20	\$0.25	\$0.25	\$0.28	\$0.30	\$0.35
Enamel/Glossy	\$0.17	\$0.19	\$0.22	-	\$0.27	\$0.30	\$0.32	-

PLOTTER (roll fed paper, for posters. No length limit)	Size (width)	24"	36"	42"	NCR	2 Part	3 Part	4 Part
	Regular	\$5/foot	\$6/foot	\$7/foot		\$0.18	\$0.20	\$0.25
	Glossy	\$5/foot	\$6/foot	\$7/foot				

## ADDITIONAL SERVICES

LAMINATION		Cost
	Per Foot	\$1.25

MAILING SERVICES		Cost
	Label Printing	\$0.05
	Label Affixing	\$0.025
	Hand Folding	\$0.05
	Tab Affixing	\$0.025
	Hand Inserting	\$0.02
	Address Printing	\$0.02
	Envelope Printing	\$0.05
	Folding	\$0.01
	Inserting	\$0.01
Sheet of Labels	\$0.30	

BINDING		Cost
	Coil	\$0.50
	Spiral	\$0.50
	Special Covers	\$0.50

FOLDING		Cost
	Letter	\$0.01
	Brochure	\$0.01
	Half	\$0.01
	Newsletter	\$0.01
	Saddle Stitch	\$0.05
	Hand Folding	\$0.05

HOLE PUNCH	2 Hole	3 Hole
	Cost	\$0.01

CUTTING	\$0.01 x # of cuts x # of sheets
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