



CERTIFICATE OF SUBSTANTIAL COMPLETION

Contractor: _____

Address: _____

Project No.: _____

Project Name: _____ Purchase Order No.: _____

Location: _____ Contract Work: _____

SUBSTANTIAL COMPLETION DATE: _____

☐ **Complete** ☐ **Partial – List Areas Accepted** _____

Substantial Completion and warranty time periods affected are defined in the General Condition of the Contract. All parties listed below have reviewed the work under this Contract and recommend issuance of the substantial completion. Each party concurs with Northwest's acceptance of the certification, and Northwest will assume full possession and responsibility for the project or designated area, less punch list items, on the above listed date of issuance. All warranties will start the day of substantial completion, the exception being those on the punch list, which will start on the date of Final Completion established in the Certificate of Final Acceptance. The responsibility of the Contractor for heat, light, other utilities and Builder's Risk Insurance required by the Contract ceases at Substantial completion. Other required insurance remains the contractor's responsibility until the Certificate of Final Acceptance is issued.

PUNCH LIST:

A list of items to be completed or corrected, prepared by the University or its representatives, is appended hereto. The failure to include any item on such list does not relieve the Contractor of the responsibility to complete all work in accordance with the Contract documents.

The Contractor shall complete or correct the work on the punch list appended hereto by _____
The punch list consists of _____ Items. Mo. / Day / Year

The estimated value of the punchlist items is \$ _____

Contractor

_____	_____	_____
Print	Representative Signature	Date

Designer

_____	_____	_____
Print	Representative Signature	Date

Stakeholder

_____	_____	_____
Print	Representative Signature	Date

Facility Services AVP/
Director

_____	_____	_____
Print	Representative Signature	Date

Director of Capital
Programs

_____	_____	_____
Print	Representative Signature	Date

Purchasing/VP Finance
Representative

_____	_____	_____
Print	Representative Signature	Date