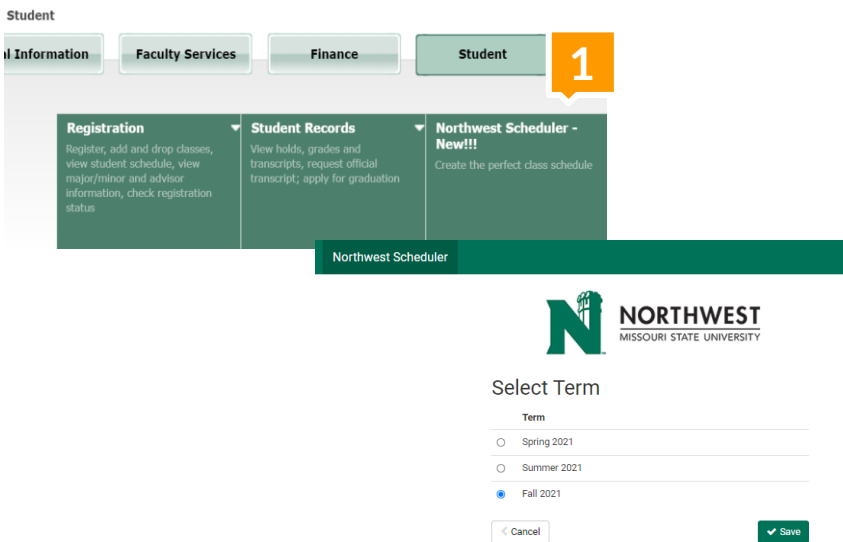


NORTHWEST SCHEDULER – STUDENT STEPS



1) Launch Northwest Scheduler

- Log into **CatPaws** and click on the **Student Tab**
- Click the **Northwest Scheduler – NEW** to access Northwest Scheduler
- Select Campus, Level, and Term

2) Add Courses for your desired term

3) Manage Breaks to block off times you are not available for class

4) Generate Schedules to show all possible schedule options

5) View Schedule to display class schedule options

6) Send To Registration Cart from the “View” screen, click the “Registration Cart” button to send classes to CatPaws

7) Click Register to finalize your schedule and complete course registration. A registration results box will appear to confirm successful registration or any issues with registration that may need resolved

