



ALCOHOL ON UNIVERSITY PROPERTY POLICY AND PROCEDURE

Policy Name:	Alcohol on University Property Policy and Procedure
Approved:	September 22, 2014
Date of Last Revision:	September 22, 2017
Responsible Office:	Student Affairs and Human Resources
Next Revision Date:	
Category:	Operational

I. Policy

General Guidelines

1. Individuals, organizations or other entities participating in University events and tailgating at which alcohol present are responsible for their own conduct and expected to respect the rights of others and the University community.
2. Individuals, organizations, and other entities should follow all federal, state, and local laws and regulations – as well as University policies, procedures, and guidelines – pertaining to the use, serving, sale, and distribution of alcohol at all times.
3. The University does not permit or condone the consumption, possession, or distribution of alcoholic beverages by or to any individual under the age of 21 under any circumstance. Official identification may be required to verify that an individual consuming or possessing alcohol on University property is of legal age for doing so.
4. Advertising as to availability of alcohol on University premises is prohibited.
5. The University Police Chief and/or the Vice President of Student Affairs (or their designees) may place additional restrictions on the possession, use, and distribution of alcohol on University property and/or at University events at any time.
6. The University President is the final appeals authority for all decisions made under these guidelines and/or additional restrictions on the possession, use, and distribution of alcohol on University property and/or at University events.

Tailgating Guidelines

7. Alcohol is permitted at tailgating events before each home football game, starting five hours before game time and no earlier than 8 a.m. on game day and ending at kickoff.
8. No one under the age of 21 is permitted to consume or possess alcohol.

9. Possession and/or consumption of alcohol may take place only in parking lots 60, 62, 1 and 25 (Visitors Tailgate).
10. Northwest Campus Dining may provide alcohol for purchase at the Bearcat Tailgate Zone in the Raymond J. Courter College Park Pavilion prior to home football games. No alcohol will be sold after the scheduled kick off time.
11. Possession and/or consumption of alcohol is prohibited outside of the designated tailgating lots (Lots 25, 60, 62, 63 and Lot 1 (Visitors Tailgate) with the exception of the suites at Bearcat Stadium and the Raymond J. Courter College Park Pavilion.
12. Anyone possessing and/or consuming alcohol shall possess valid photo identification establishing that he/she is 21 years of age or older and comply with a request to show such identification when requested by law enforcement or game security personnel.
13. Kegs, party-balls, multi-quart containers, and bulk-dispensing of alcohol are prohibited.
14. Glass containers are prohibited. Aluminum and plastic containers are recommended for the safety of all fans.
15. In an effort to maintain a safe and responsible atmosphere, no one may possess or consume alcohol from any device or apparatus designed to consume alcohol at a greater-than-normal rate of speed (including but not limited to funnels or beer bongs).
16. Drinking games (included but not limited to beer pong) or other designed efforts that may promote excess drinking are prohibited.
17. Those providing alcohol for themselves and their guests should provide non-alcoholic beverages and food as well.
18. Providing alcohol to anyone other than your guests is prohibited. Individuals or groups may not allow unrestricted access to alcoholic beverages.
19. Tailgaters are responsible for disposing of garbage. They must take particular care to dispose of or secure any unattended containers of alcohol appropriately. • Failure to comply with this policy may result in criminal charges, loss of tailgating privileges and/or student disciplinary charges.
20. The University reserves the right to refuse tailgating privileges to anyone at any time. Inappropriate and/or illegal conduct will result in the loss of tailgating privileges [without refund], and may result in permanent loss of such privileges at any time [without refund].

Bearcat Stadium Suites

21. Alcohol (beer/wine/liquor) is permitted within the suites.
22. Suite Owners must provide alcohol for the suite (see Supplying Suite with Alcohol)
23. All non-alcoholic beverages/water must be purchased via Northwest Campus Dining and outside products are not allowed to be brought to suite.
24. All alcohol is required to be consumed in plastic cups (provided by Northwest).
25. Kegs and other common bulk containers are not allowed at any time.
26. No one under the age of 21 is permitted to consume or possess alcohol. Verification of age of suite guests is the responsibility of each suite holder.
27. Anyone possessing and/or consuming alcohol shall comply with request to show valid photo identification establishing that he/she is 21 years of age or older if requested by law enforcement, game security personnel or university official.
28. In an effort to maintain a safe and responsible atmosphere, no one may possess or consume alcohol from any device or apparatus designed to consume beverages at a greater than normal rate of speed (including but not limited to funnels or beer bongs).
29. The sale of alcohol at any point within the suites is strictly prohibited.
30. Alcohol may not be shared between suites.
31. All patrons must be in possession of a suite ticket or a game day suite access pass to access the suite level prior to and during the game.

Supplying Suite with Alcohol

32. Suite Holder (or designee) must bring any alcohol to be consumed within their suite to the press box prior to game day. Suite holders must contact Athletic Department representatives to make plans for dropping off alcohol. Secure refrigerated storage will be provided in each suite by Northwest.
33. No alcohol may be brought in to suite on game day.

General Suite Rules

34. Alcohol must be consumed in and remain within the suite at all times. No alcohol permitted to move from suite to suite, on the walkway or outside of the 3rd floor area.
35. Beverages cannot be taken from the 3rd floor to any other area of the stadium.
36. Alcohol Consumption must conclude no later than the end of the 3rd quarter.
37. Maximum number of guests per suite is 20 (12 tickets and 8 game day suite access passes).
38. Suites are requested to be cleared within 30 minutes of the conclusion of the game.
39. Violation or abuse of alcohol policies will be addressed by University personnel or designees.
40. The University reserves the right to suspend/terminate alcohol privileges for violation of rules and or conduct detrimental to Northwest Missouri State University.

Other University Event Guidelines

41. The possession and consumption of alcoholic beverages may be permitted at functions and activities at the Gaunt House, in the JW Jones Student Union and single specific events, a. as approved by the President (or his/her designee)
 - i. where the campus food service provider contracted to provide such service is responsible for the possession and distribution of alcohol. Any third-party vendor must, in addition to other terms provided in the contract, i. possess a valid liquor license,
 - ii. adhere to all applicable laws and regulations concerning alcohol,
 - iii. obtain all appropriate and necessary liquor permits and pay all charges associated with obtaining those permits,
 - iv. provide all qualified, trained personnel necessary for dispensing and controlling alcoholic beverages at the event, and
 - v. maintain liquor liability insurance, including contractual liability coverage, by endorsement to commercial general liability insurance or otherwise, with limits of not less than \$1,000,000 per occurrence.
42. The majority of guests attending such an event must be 21 years of age or older.
43. Access to the event must be restricted to invited guests.
44. Service shall end at least 30 minutes prior to the scheduled conclusion of the event.
45. Any alcohol consumed shall be purchased or provided by the campus food service.
46. Alcohol will be available only by the glass or single-service container.
47. Non-alcoholic beverages and food must be provided at all events where alcoholic beverages are served. Food quantity must be relative to the volume of alcohol served. (i.e. providing popcorn or snack mix is not sufficient for a cash bar).
48. Participants may not remove alcohol from the event location.
49. Admission should not be charged for events where complimentary alcohol is served.
50. No University funds or student fees may be used to purchase alcoholic beverages for events covered by these guidelines.
51. Alcohol may not be brought to an event by participants except as provided in the Tailgating and Bearcat Stadium Suites Guidelines.
52. To the extent a sponsoring organization wishes to supply alcohol for an event, it may not do so through the University and must address the matter to the campus food service provider.

Requests to serve alcohol must be submitted via the online request form found on the [Auxiliary Services homepage](#) and submitted to the Student Union Event Coordinator to be processed at least 21 days prior to the event. Final approval will be made by the University President or his/her designee.

Full-Time University Employees Required to Live on Campus

53. Full-time University Employees required to live in on-campus housing as a condition of employment may possess and consume alcohol in their university provided living quarters.
54. Employees must be over the age of 21 and not consume alcohol in the presence of undergraduate students living on campus or any student under that age of 21.
55. Kegs and other common bulk containers are not allowed at any time.
56. Employees may not be 'on duty' or 'on call' when consuming alcohol.
57. Employees may not provide alcohol to undergraduate students or residents of the buildings they supervise.
58. Failure to use alcohol responsibly may result in disciplinary action up to and including termination of employment.