



Policy Name:	In-Progress Grade
Effective Date:	May 1, 2023
Last Revision Date:	March 23, 2023
Last Review Date:	March 23, 2023
Approving Authority:	Northwest Leadership Team
Responsible Office:	Provost
Category:	Academics and Enrollment

Purpose

Policy

The in-progress (IP) grade is used only for high school dual enrollment, outreach courses, and study abroad courses which span more than one semester. The IP designation is determined by the course, not the individual student. The IP grade is assigned at the end of the first semester of the course and is replaced by the earned grade at the end of the course. If the student does not complete the course by the end of the established grading period, the appropriate grade will be assigned by the instructor. If the grade is incomplete, the existing incomplete grade policies would then apply.

A baccalaureate degree will not be awarded with an in-progress grade remaining on the student record at the end of the term of graduation. The IP grades become failing grades on the permanent record.

Procedure