



Policy Name:	Delegation of Authority to Approve Curriculum Changes
Effective Date:	September 22, 2017
Last Revision Date:	Unknown
Last Review Date:	Unknown
Approving Authority:	Board of Regents
Responsible Office:	Provost
Category:	Academics and Enrollment

I. Introduction

Under Missouri statutes, the Board of Regents (“Board”) of Northwest Missouri State University (“University”) is responsible for directing the course of instruction. Consistent with this obligation, the Board’s Bylaws provide that the Board will establish, review and approve proposed changes in the University’s academic programs. The Board has granted the President the authority to approve certain revisions to the University’s academic curriculum. All changes to curriculum must continue to abide by applicable policies and processes of the Missouri Department of Higher Education.

II. Delegation of Curriculum Approval Authority

The Board has delegated to the President the authority to approve:

1. The deletion of a program;
2. Moving an active program to inactive status;
3. The addition or deletion of courses to existing programs that do not require additional resources;
4. Changes to course titles;
5. Changes to course numbers;
6. Changes to course descriptions; and
7. Changes to course pre-requisites.

III. Approval Authority Not Delegated

The Board has not delegated its authority to approve:

1. The addition of new programs;
2. Significant changes to existing programs, which includes, but is not necessarily limited to, any changes that are not enumerated in Section II; or
3. How programs are delivered or priced.

IV. Notification of Changes to Board

At the next regularly scheduled Board meeting following a curriculum change described in Section II, the President or designee will update the Board of the changes implemented