**Job Description – Direct Support Professional**

**Direct Support Professional Staff**

The DSP position is a parttime hourly position assisting and supporting a young male adult with the developmental disability of autism in the client’s home and in the community. DSP is responsible for helping plan and develop teaching strategies that will enable him to reach his fullest potential academically, socially, and functionally.

**PREFERRED QUALIFICATIONS:**

* College coursework in General or Special Education, Psychology, Sociology, or a related human services field
* Experience working with individuals with autism spectrum disorders or other developmental disabilities

**MINIMUM QUALIFICATIONS:**

* Qualified applicants must be at least 18 years old and have a clean background check with the Family Care Safety Registry and the Department of Health and Senior Services exclusions database.
* High school diploma or GED equivalent required.
* Working cell phone, internet access, an email account and general computer skills/knowledge.
* Reliable transportation that is insured.
* Valid proof of insurance and current driver’s license maintained in personnel file.
* Must have reliable transportation and be willing to transport client in own vehicle as required per client specifications.

**JOB REQUIREMENTS AND RESPONSIBILITIES:**

Job requirements may include but are not limited to assisting in services that will enable him to reach his fullest potential and improve academic, social, and functional skills.

* Assist with any activity of daily living as outlined in the client’s Individual Support Plan.
* Implement specific teaching strategies to focus on skill acquisition in all areas.
* Teach functional communication and implement approved plans to achieve increased independence, productivity, and inclusion in the community.
* Assist individual in the pursuit of recreational, social, and community activities based on his preferences and individual plan.
* Assist and encourage individual in the establishment of social networks.
* Work all assigned schedules, including but not limited to arriving and departing on time, requesting time off in advance, and notifying your supervisor of changes to your assigned work schedule.
* Ensure client’s rights are protected
* Treat individual with dignity and respect.
* Document all data both accurately and in a timely manner.
* Attend and engage in all team meetings.

This job description is subject to change.

**COMPENSATION:**

Qualified candidates can receive above average compensation rates.

**ACKNOWLEDGEMENT:**

I have read this job description and fully understand the requirements set forth

therein. I understand that this is to be used as a guide and that I will be responsible for

performing other duties as assigned. I further understand that this job description does

not constitute an employment contract.

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| --- | --- |
| Employee Name: |  |
| Employee Signature: |  |
| Date: |  |

Please return this signed Job Description to Diane Francis via email at [francisdianem@gmail.com](mailto:francisdianem@gmail.com) or by mail to 725 N. Dewey Street, Maryville, MO 64468.