

Student Employee and Graduate Assistant Celebration Contest

Northwest offices and departments have an opportunity to show their appreciation in the Student Employment and Graduate Assistant Appreciation contest.

New this year...

Two contest categories

1. Video Contest
2. All Others... Creative Celebration Ideas

Offices may participate in decorating their office, creating a video/song, making a banner or any other unique creative idea. All entries must be submitted by 5 p.m. Tuesday, April 13. Entries will be posted on Facebook and the office with the most likes and shares, for each category, will receive a prize and bragging rights for the year. Entries will be judged through noon, Friday, April 16.

(Department funds should not be used for contest supplies.)

To register, email your submission (photos/videos/songs/banners), registration form and FERPA waivers (FERPA waivers must be signed by any student employee or graduate assistant involved in photos and/or videos) to hrwebpg@nwmissouri.edu.

Ideas, Options & Examples:

- **Decorate your office**
 - Think of this as the office decorating contest during Homecoming- decorate with as little or as much as you would like



<https://www.gvsu.edu/studentjobs/student-employee-appreciation-week-office-decorating-contest-36.htm>

- **Make a banner**
 - This can be any size and can be done in any way the office would like i.e. digital or hand drawn
- **Produce a video** (See examples below)
 - <http://www.nsea.info/nsea-week> (See "Resources" section)
 - <https://www.youtube.com/watch?v=SGo7u8Uv8Q4>
- **Create your own idea**
 - This category is for those that want to create their own idea to celebrate their students
 - The office has full creative control

Student Employment and Graduate Assistant Celebration Contest Registration Form

Supervisors Contact Information

First and Last Name

Department

Contact Number

Northwest Email

Category Submission:

- Video
- All Others... Creative Celebration Ideas

Please Note: All entries, along with the registration form and FERPA waivers (FERPA waivers must be signed by any student employee or graduate assistant involved in photos and/or videos) are **due 5 p.m. Tuesday, April 13**. Please send to hrwebpg@nwmissouri.edu

**Northwest Missouri State University
FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT
AUTHORIZATION TO RELEASE STUDENT EDUCATION**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects certain rights of a student concerning their privacy of, and access to, their education records. FERPA provides that education records cannot be disclosed without the student's written consent. Information may not be released about a student's employment with the University in a position requiring student status without the student's written consent, subject to exceptions provided under FERPA. In order for school officials to discuss a student's employment with the University, the student must complete, sign and date this *Authorization to Release*.

For more information regarding FERPA visit U.S. Department of Education's website.

Last Name	First Name	919#
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Contact #	Email Address
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I, authorize permission that my employment record(s), specifically photos and/or video involving student employment or graduate assistant role, may be released to media and/or displayed on social media sites, display boards or shared as promotional material for Northwest.

By signing below, I authorize Northwest Missouri State University official's permission to disclose information regarding my employment records (photos or video involving student employment or graduate assistant role). I understand the information may be released orally, in the form of copies of written records, displayed on social media sites, shared as promotional materials, used on display boards or released to media, as preferred by the requestor. I understand this form remains in effect until otherwise revoked by me in writing, but that such revocation will not affect any waiver of access to records obtained or received prior to delivery of such written revocation.

Student Signature

Date