

# The Graduate Office Newsletter



January 2007

Vol. 14.2

## From the Dean's Desk

Welcome to the Spring Trimester at Northwest. We extend a special welcome to the 95 new first-time graduate students. Enrollment at the Kansas City Center - Liberty continues to grow with total enrollment of 252 students for on-site courses (headcount unavailable at time of release). Spring enrollment at the St. Joseph - Missouri Western site is 108 students. 19 new international students have arrived with 16 enrolled in the Applied Computer Science program.

Many of our returning students have qualified for the new Graduate Out-of-State fee waiver and experienced a reduction in their tuition for the Spring Trimester. This is the first time continuing students, including International students, have been eligible for this fee waiver. We hope this assistance facilitates continuing in your program.

The new MSED/Certificate in English Languages Learners (ELL) is also reporting an enrollment of 24 new graduate students. This is a critical program as public education attempts to serve the growing population of non-English speaking students entering our public schools.

A new Masters Degree in Applied Health Sciences is now awaiting approval by the Missouri Coordinating Board for Higher Education. We anticipate the program will be available Fall 2007.

The Graduate School is looking forward to updating our Webpage. Please let us know if there are additional items that you would like to be able to access through our Webpage. We will be seeking your input regarding information pieces and brochures that would be helpful for prospective new graduate students.

Please mark your calendars for Thursday, January 25 at 12:30 pm and plan to attend the Graduate School Student Meeting in Administration Building, room 258. I look forward to meeting with you.

Information is available on the Graduate School web page [www.nwmissouri.edu/graduate](http://www.nwmissouri.edu/graduate) for questions call 660-562-1145 or e-mail [gradsch@nwmissouri.edu](mailto:gradsch@nwmissouri.edu)

Best Wishes for your success as graduate students  
The Graduate Office Team

## Your Graduate Office Team

Frances Shipley, Dean of Graduate School  
Nina Nickerson, Graduate Office Manager/Records Supervisor  
Terry Immel, Graduate Records Specialist  
Nathan Paul, Graduate Assistant  
Emily Roche, Office Assistant

## Mark your Calendars!!!

### January

15 Martin Luther King Day, no classes/offices closed  
25 Graduate Student Advisory Meeting  
26 Comp/Portfolio & Degree Applications Due

### February

19-23 Mid-Term Exams  
21 Spring Career Day

### March

19-23 Spring Break – No Classes  
31 MBA Comps

### April

14 Ed Leadership/C&I Comps  
20 Class work ends  
23-27 Final Exams  
28 Trimester ends (Commencement 7:00 pm)

## GRADUATING IN SPRING 2007?

If you plan to graduate in Spring 2007, you must have your comp/portfolio and degree applications filed in the Graduate Office by January 26th. Applications are available online or in the Graduate Office. Spring commencement will be held on Saturday, April 28th, at 10:00 am. in Bearcat Arena. There is a graduation fee for ALL graduate students of \$45 that will be charged to your account. Information regarding commencement will be mailed to you from the Registrar's office. If you have any questions or concerns regarding graduation contact the Graduate Office at (660) 562-1145 or email at [gradsch@nwmissouri.edu](mailto:gradsch@nwmissouri.edu).



## COMP DATES

MBA – March 31st  
Curriculum & Instruction – April 14th  
Educational Leadership – April 14th

**ALL OTHER PROGRAMS-CONTACT YOUR  
PROGRAM DIRECTOR!**

---

### **◆Spring 2007 Grades◆**

Grades are found exclusively online. You will need your student ID# (919...) and password to retrieve your grades from your CatPAWS account. If you have any questions or concerns regarding your account information, please contact Computing Services at (660) 562-1131.

---

## **Summer and Fall 2007 Pre-Registration**

All graduate students are urged to register **at least 2 weeks prior** to the beginning of the graduate class. This will facilitate assigning computer accounts and passwords. Having this information prior to the first class meeting is essential to using materials provided through eCompanion. Graduate students can pre-register by using one of the two following methods.

### **Pre-registration**

Students who are enrolled in Spring 2007 can pre-register for Summer and Fall 2007, beginning March 12th, on any computer via CatPAWS. Students must obtain their enrollment password (alternate PIN) from their advisors to enroll online. Students may also pre-register by presenting a signed pre-registration form, appropriately stamped by the Graduate Office, to the Registrar's Office.

### **Graduate Mail-In Registration**

This service is available to all graduate students. To request a mail-in registration packet call the Graduate Office at (660) 562-1144. Mail-in registration forms must be received in the Graduate Office no later than two weeks prior to the beginning of the trimester.

**This process is not recommended without advisor consultation.**

**Registration for online (web) courses MUST be completed two weeks prior to the first day of class.**

---

### **Newsletter Suggestions**

If you have ideas for topics you would like to see in the Graduate Office Newsletter, let us know at [gradsch@nwmissouri.edu](mailto:gradsch@nwmissouri.edu)

## **GIS Grad Student Honored by Argonne National Laboratory**

Northwest graduate student Joe Adduci recently received the Argonne Director's Award from the Argonne National Laboratory near Chicago for his role in developing state-of-the-art technology capable of addressing radiological threats to U.S. national security.

Adduci is enrolled in Northwest's online master's degree program in geographic information science, and works for Argonne's Environmental Science Division, which conducts applied research and development related to risk and waste management, natural resources, restoration and pollution prevention, environmental policy analysis and environmental management systems.

Argonne National Laboratory is one of the U.S. Department of Energy's largest research centers. It is also the nation's first national laboratory, which played a key role in the development of the atomic bomb during World War II.

Director's Award recipients are selected from among Argonne employees who have already won Pacesetter awards, which honor extraordinary efficiency and innovation.

Adduci and colleague Bob Sullivan received Director's Award for helping develop database and GIS systems that allow for country-by-country risk assessments related to "dirty bombs" and other terrorist threats involving radiological materials.

Both are members of an EVS team that designed and developed the Theft and Diversion Incident Analysis System for the National Nuclear Security Administration. Known as THADIAS, the system provides a comprehensive mapping and analysis tool that can be used to track the theft, loss and recovery of radiological devices and sources worldwide.

Using relational database and geographic information system (GIS) technology, THADIAS stores key information about radiological loss, theft and recovery incidents and maps event locations and material transport routes.

By using incident accounts from regulatory agencies and the media, THADIAS builds case histories and provides detailed information about each incident that shows its progression over time and across the globe.

In addition to THADIAS, the team developed a GIS-based system that produces country-by-country assessments measuring the relative risk that radiological materials might be obtained by terrorists and used in an attack on U.S. interests.

*Northwest Press Release November 7, 2006*

---

### **Spring 2007 Career Day**

Spring Career Day will be held February 21, 2007 from 10:30 am to 3:30 pm in Bearcat Arena. Career Day is free for everyone and all majors are welcome and encouraged to attend. Professional attire is suggested, so dress for success and bring your resumes!

An up-to-date list of companies attending this Spring's

Career Day is available online at:

[www.nwmissouri.edu/CAREERSERV/students/events.htm](http://www.nwmissouri.edu/CAREERSERV/students/events.htm)

If you have any additional questions or comments, contact the Office of Career Services at (660) 562-1250.



## Computer Access for New Students

To secure your **S2#** and your **password** go to:

-[www.nwmissouri.edu](http://www.nwmissouri.edu)

-click on quick tools and select "CatPAWS"

-click on "Enter Secure Area"

-proceed to the next page where you will enter your Northwest 919#

-for your Pin number, use either the last 6 digits of your ID number or your birthday in MMDDYY format (you will be prompted to change your pin and set a security question)

-proceed to the next page and select "Personal Information"

-bottom of the next page, select "Northwest Email Initial Information Retrieval".

### **For all new students:**

Please take time to explore CatPAWS' Secure Area as it includes: current enrollment, transcripts, grades, billing and personal information.

To log on to **eCompanion**, you will need the following:

1. username, (S2 number) see above
2. a) continuing students: try your 919# first, if incorrect, try your SS# (no dashes)  
b) new students: use your 919# (no dashes)

To check your **University e-mail** (all administrative offices and instructors will contact you through this account):

1. username, (S2 number) see CatPAWS'
2. password, see CatPAWS'

If you have questions or problems with your password or other computer needs contact the **Computing Services** office at **(660) 562-1131**.

## **GRADUATE STUDENT ADVISORY COUNCIL MEETING**

The Graduate Student Advisory Council Meeting is scheduled for Thursday, January 25th from 12:30-1:30 in the second floor West Wing Conference Room 253 in the Administration Building.  
**All Graduate Students are encouraged to Attend!!!**

### **Thesis Deadline**

The thesis deadline for Spring 2007 is Friday, April 6th, at 5:00 pm. Theses are to be submitted to the Graduate Office at this time in correct format. Thesis guidelines are available in the Graduate Office or online at the Graduate School publications web site.



## **Outreach**

### **(Location, Building, Contact)**

**If you have any questions regarding outreach in your area, contact for the given location follows:**

#### **Kirksville**

Larry S. Smith (660) 341-3759

[larry\\_s@kirksville.k12.mo.us](mailto:larry_s@kirksville.k12.mo.us)

#### **Kansas City Center – Liberty**

For more information, call Northwest's Outreach office at (660) 562-1476 or Outreach Education Coordinator Holly Johansen at (816) 674-3041. Those with questions about the Kansas City Center may also contact Dr. Sandra Eckert-Stewart, Director, at (816) 736-6600.

#### **St. Joseph**

Mary Connor (816) 271-4113

[connor@missouriwestern.edu](mailto:connor@missouriwestern.edu)

Finishing your education master's degree? You might be eligible to teach dual credit courses for a school district. For more information contact Dr. Gary Howren or Amy Miller at: 660-562-1476 or [dualcr@nwmissouri.edu](mailto:dualcr@nwmissouri.edu)

## **BOOKS, BOOKS, BOOKS**

If you are wondering what books you need for your graduate classes and where you can get them, wonder no more. The answer is here. Simply log on to the following website. It holds all the information you'll need!

<http://direct.mbsbooks.com/nwmissouri.htm>

or you can simply call:  
1-800-325-3252

## **GRADUATE STUDENT BILLING**

Remember graduate student bills are mailed to PERMANENT ADDRESSES. Please be sure your correct address is listed as your billing address.

## **Owens Library**

*Did you know that librarians at Owens provide...*

**reference assistance through e-mail:**

<http://www.nwmissouri.edu/library/question/question.htm>

**Customized assistance with research:**

<http://www.nwmissouri.edu/library/services/paper.htm>

**Help with citing sources:**

<http://www.nwmissouri.edu/library/services/citehelp.htm>

**Website:** [www.nwmissouri.edu/library/index.htm](http://www.nwmissouri.edu/library/index.htm)

**Librarian desk:**

(660)-562-1193

**Library Hours**

Sunday	1pm- Midnight
Monday-Thursday	7:30 am- Midnight
Friday	7:30am- 5pm
Saturday	11am- 5pm



GRADUATE OFFICE  
800 University Drive  
Maryville, MO 64468

Prsrt. Std.  
U.S. Postage Paid  
Maryville, MO  
Permit 215



Registration    Graduation    GPA    Catalog  
Class Schedule    Transcripts  
Add/Drop Courses    Degree

**Graduate School  
Admissions**