

Graduate Council
October 6, 2014, Shared Conference Room #253, 4:00 p.m.
Minutes

In Attendance: Patty Drews (Chair), Nancy Foley, Gary McDonald, Sue Myllykangas, Linda Sterling, Jeffry Thornsberry, Matthew Walker, Tekle Wanorie, Naveen Musunuru attended in place of Dr. Larson, Greg Haddock, Erica Ruiz and Rithesh Bejjarapu .

Special Guest: Dr. Nancy Zelif, Department of Mathematics, Computer Science and Information Systems/ Dr.Terry Long, Department of Health and Human Services.

1. Dr. Drews called the meeting to order at 4:00 p.m. Introductions of our new Graduate Student representatives were made.
2. Dr. Foley made a motion to approve the August 2014 minutes, was seconded by Dr. Myllykangas with one correction –changed 2015 to 2014 in the title.
3. Proposals #114-44-01 and #114-44-02-Dr. Nancy Zelif. Dr. Foley made a motion to group the two proposals which was seconded by Dr. Thornsberry. The committee unanimously approved to group the two proposals: #114-44-01-e-Teaching Certificate Program and #114-44-02 -Instructional Technology Certificate-new periodicity chart of course offering allows for shorter completion time for students and more efficient utilization of faculty resources. **Following discussion, Dr. Thornsberry motioned to approve both proposals and was seconded by Dr. McDonald. Proposals 114-44-01 & 114-44-02 were approved with a vote of 9-yes, 0-no.**
4. Graduate Dean Report
 - Career Day, October 21, 2014 with Graduate Fair from 11-1:00. Good recruiting opportunity for current students and the employers who are participating in Career Day.
 - Fall 2014 Graduate Enrollment, Census headcounts (**see attached**)
 - Summer 2014 Graduate Enrollment, Census headcounts (**see attached**)
5. Change Graduate Council meeting to the second Monday of each month beginning January 2015. **Dr. Foley made a motion to approve which was seconded by Dr. Thornsberry. Motion was approved with a vote of 8-yes, 1-abstain.**
6. Discussion-Dr. Terry Long addressed the Council regarding the Dual Enrollment Policy. Suggestions included limiting a student to no more than 9 hours of dual enrollment credit. This would require completion of the undergraduate degree and admission requirements before a student gets too far into a program. Additional suggestions-update the form to require signatures from the undergraduate and graduate advisor. Dr. Long will move forward with a proposal based on this discussion.
7. Proposal #114-62-01-Shantel Farnan-MSEd in Special Education program is being revised with changes which are inclusive only of this program and do not include course additions or total hour changes in any area. Following discussion, **Dr. Walker made a motion to approve and was seconded by Dr. Sterling. The motion passed with a vote of 9-yes, 0-no.**
8. Proposal #114-04-02 and #114-04-03-Dr. Thornsberry. Dr. Drews made a motion to group the two proposals and was seconded by Dr. Foley. #114-04-02 -Increase credit hours for graduate level Vertebrate Histology, 04-612 and Immunology, 04-617 from a four hour class to a five hour class. Proposal #114-04-03- Create a new graduate level course in Comparative Anatomy (04-635). **After some discussion, Dr. Foley made a motion to approve which was seconded by Dr. Walker. The motion passed with a vote of 9-yes, 0-no.**

Approval of Graduate Faculty-Action Needed

Dr. Foley made a motion to group #9 and #10, seconded by Dr. Thornsberry and unanimously approved. Dr. Thornsberry made a motion and was seconded by Dr. McDonald. The motion was passed with a vote of 9-yes, 0-no.

9. Dr. Christopher Spencer Strelluf-The department of English and other Modern Languages recommends that Dr. Christopher Spencer Strelluf be approved as full graduate faculty with a graduate faculty vote of 13-yes, 0-no. Dr. Strelluf completed his PHD in English at the University of Missouri-Columbia, July 25, 2014. Previous degrees include a Master of Art from the University of Missouri-Kansas City in December of 2005 and Bachelor of Art from William Jewell College in May of 2002. Copy of transcripts and vitae are on file in the Graduate Office.
10. Dr. Melissa Elston-The department of English and other Modern Languages recommends that Dr. Melissa Elston be approved as full graduate faculty with a department graduate vote of 13 yes, 0-no. Dr. Elston completed her PHD in English and Rhetoric/Writing Emphasis at Texas A&M University on May 10, 2014. Melissa has also completed her Master of Art in English-Victorian Emphasis at the University of Texas of the Permian Basin. Copy of transcripts and vitae are on file in the Graduate Office.
11. Dr. Josephine Lugovskyy-The department of Business recommends that Dr. Josephine Lugovskyy be approved as full graduate faculty with a graduate faculty vote of 11-yes, 0-no. Dr. Lugovskyy received a BA in Economics and Mathematics from Rockhurst University in 2007, a MA in Economics from the University of Kansas in 2010, and a PhD in Economics from the University of Kansas in 2012. She earned a total of 82 hours of graduate work. Copy of her transcripts and vitae are on file in the Graduate Office. **Dr. Wanorie made a motion to approve Dr. Lugovskyy as graduate faculty, was seconded by Dr. McDonald. Motion carried with a vote of 9-yes/0-no.**

Adjunct Faculty Approval-Action Needed

Dr. McDonald made a motion to group #12, #14, #15, #16, and #17. Motion was seconded by Dr. Foley and approved with a vote of 9-yes, 0-no. Following discussion, Dr. Thornsberry made a motion to approve #12, #14, #15, #16 & #17, was seconded by Dr. Sterling and passed with a vote of 9-yes, 0-no.

12. Mary Shields-62-522-01, Technology Teaching & Learning fall 2014. The Department of Professional Education (Dr. Foley and Dr. Farnan) recommends that appointment of Mary Shields as adjunct faculty to teach 62-522. Ms. Shields is currently the Special Education Teacher/Library Supervisor at Horace Mann. Prior to her past two years at Horace Mann, She was a Special Education Teacher at Eugene Field Elementary School and served as Department Chair for her department during a portion of her time. In addition, she has taught special education at the high school level in Mexico, Missouri. Ms. Shields works collaboratively with the special education team and has been a cooperating teacher for practicum students and student teachers as well. The Graduate Council Policy Statement indicates, "...when the individual's record of professional experience, specialized graduate work and honors and/or awards support their competence, an individual with a minimum of a master degree may be approved." This policy allows for instructors who only a Master's degree, but have expertise as a result of other experiences. Given Ms. Shield's credentials, experiences, and the recommendation of the special education faculty who have worked with her, it is believed she should be given an opportunity to teach as an adjunct in the special education program. Mary completed her MSED in Reading at Northwest Missouri State University in May of 2010 and her BSED in Special Education Cross-Categorical Mild/Moderate K-12 at Fontbonne University in St. Louis, MO May of 2004. **Mary has a total of 32 graduate hours.** The department supports this approval with a vote of 8-yes, 2-no. Copy of her transcripts and vitae are available in the Graduate Office. **See above.**

Faculty/Staff to teach 500/600 level course-Action Needed

- 13.** The department of Health & Human Services recommends Tracy Hoza to be approved to teach a specific 500 level course: 22-552, Health Promotion with a vote of 9-yes, 0-no. Tracy holds a Master of Liberal Arts degree from Lock Haven University (2001) with an emphasis in Health Education and Women's Health Issues. Additionally, Tracy holds an undergraduate degree in Sports Medicine from Mercyhurst College (1996). Health Promotion is a required course for health minors and an emphasis area course for recreation majors and Applied Health and Sport science graduate students. Transcripts for both degrees are available in the Graduate Office. **Dr. Myllykangas made a motion to approve Tracy Hoza to teach 22-552 and was seconded by Dr. Foley. Motion passed with a vote of 9-yes, 0-no.**

Approval of Adjunct Faculty-Action Needed

- 14.** Pam Elwood-62-555 Fall 2014-Pam Elwood earned her bachelor degree in Elementary Education with an emphasis in Early Childhood from Buena Vista University. Pam earned her master degree in Curriculum and Instruction from National Louis University. She is also currently earning her PhD from Kent State University with an emphasis in Early Childhood. **Pam has completed 30 hours of graduate credit.** Pam has worked as a consultant for professional development, Chief Administrator for Army Child and Youth Services, Lead Training and Curriculum Specialist, and she is currently working as an education consultant for Green Hills AEA to provide professional development and coaching to early education teachers and elementary teachers. Copy of Pam Elwood's transcripts and resume are on file in the Graduate Office. **See above.**
- 15.** Sarah Stone Course: 62-555 Trimester Fall 2014 Sarah Stone earned her bachelor degree in Elementary Education — Early Childhood from Central Collage. Sarah also carried her Master in Education in Early Childhood and Reading from Drake University. **Sarah has completed 40 hours of graduate credit.** Sarah has had experience as a preschool parent advisory committee member, Cooperative teacher for Iowa State University, and she has also been a coordinator for first grade family literacy night. Sarah has received quality preschool program standards training, completed developing interventions for students with Autism course, and attended the Iowa kindergarten and first grade teacher's conventions. Sarah is currently working as an early childhood consultant with Green Hills AEA. A copy of transcripts and resume are available in the Graduate Office. **See above.**
- 16.** Debbie Lyons Course: 61-556 Trimester: Fall 2014
Debbie received her Bachelor degree from Missouri Western State University in Elementary Education with an emphasis in Behavior Disorders. She received her Master's degree from Northwest Missouri State University in Middle School Science. **She has earned a total of 33 graduated credit hours.** Debbie has 11 years of experience as a classroom teacher working with students with behavior disorders. She has also taught as an adjunct professor teaching assessment of special needs to college students. She is currently working with NWRPDC as a Positive Behavioral Supports Project Assistant. A copy of transcripts and resume are available in the Graduate Office. **See above.**
- 17.** Lauren Struthers Course: 62-563 Trimester: Fall 2014
Lauren received her bachelor's degree from the University of Missouri in Behavior Disorders/Emotionally Disturbed. She received her Master's Degree from Northwest Missouri State University in Learning Disabilities. **For her total number of graduate hours she has beyond MS Ed. +32.** Lauren has 17 years' experience as a special education classroom teacher with an emphasis in behavior disorders and learning disabilities. She currently is working with NWRPDC as a Project Assistant Curriculum Special Education and Transition. A copy of transcripts and resume are available in the Graduate Office. **See Above.**

Re-Approval of Adjunct Faculty-No Action Needed

18. Ami Leath Course: 62-555 Trimester: Fall 2014

Ami received her Bachelor of Arts in Education — Elementary Education/PK-K ECSE from University of Northern Iowa. She obtained her Master of Arts in Education with an emphasis in Curriculum & Instruction from Peru State College. Ami has taken additional graduate credit hours with Drake University. She has a total of 45 graduate credit hours. Ami has trained with the NAEYC Academy for Early Childhood Program Accreditation to conduct on-site assessment visits for programs seeking accreditation. She has implemented a Core Comprehensive Reading Program for all Student Reading Institute. Additionally, Ami has trained in Co-Teaching: Principles, Practices, and Pragmatics with Marilyn Friend, setting up Literacy Work Stations and Implementing Differentiated Small Group instruction with Debbie Duller, Tools for Teaching with Fred Jones, Teaching Number Sense Through Problem Solving, Great Books - Shared Inquiry Leader Workshop — Level 1, Teaching with Love & Logic, and 5 High Scope Approach Curriculum Classes. Currently she serves as an Early Childhood Consultant with the Green Hills AEA. Previously, Ami taught first and third grade. She was also a Kindergarten Resource Teacher and Early Childhood Special Education Preschool teacher. A copy of transcripts and resume are available in the Graduate Office.

19. Connie Richardson Course: 6 1-559 Trimester: Fall 2014

Connie received from Northwest Missouri State University an M.S.E.d in Learning Disabilities: Elementary (12-14-79) with 32 graduate hours. Additionally, she has earned 26 graduate hours from Northwest and Drake University for a total of 58 graduate hours. She has her Missouri teaching certificate in mental disabilities. She currently teaches social studies at the sixth and seventh grade levels for the Clarinda Public Schools. She has been a trainer of Essential Elements of Instruction for Area Education Agency 13 from 1991 to present. A copy of transcripts and resume are available in the Graduate Office.

20. Ronald Russet Course: 62-563 Trimester 2014

Ron earned his Bachelor Degree in Elementary Education from the University of Delaware with an emphasis in Elementary Education Middle School Math. He earned a M.A. in School Psychology from the University of Delaware, and a Master of Education from Iowa State University. Ron has completed a M.A. + 30 for graduate credit hours. Ron has worked as a research assistant for the University of Delaware, senior counselor and activity head for Camp Greenbrier, program evaluator for the University of Delaware, and as an Undergraduate advisor and Graduate Assistant for the University of Delaware. Ron is also a member of the National Association of School Psychologists. Ron Currently works as an assessment consultant for Green Hills AEA. A copy of transcripts and resume are available in the Graduate Office.

21. Monte Munsinger Course: 61-549 Trimester: Fall 2014 Monte received his Bachelor's Degree from Graceland University in Mathematics Secondary Education. He received his Masters of Science Education from Western Illinois University in Administration. Mr. Munsinger has also received his Education Specialist in Educational Instruction from Western Illinois University. He has completed a total of 81 graduate hours. Monte has worked as a building administrator for 9 years and currently is the Curriculum and Special Education Director for the Shenandoah School District.