

**Graduate Council Minutes**  
**October 10, 2016, 4:00 p.m.**  
**Room 310, Administration Building**

**Dr. Tyler Tapps called the meeting to order at 4:01 p.m.**

**In Attendance: Dr. Tyler Tapps (Chair), Dr. Jeff Thornsberry, Dr. Jennifer Rytting, Dr. Arley Larson, Dr. John Katsion, Dr. Shelly Hiatt, Dr. Kurt Fink, Dr. Ajay Bandi, Dr. Greg Haddock, Dr. Kiene joined us at 4:13 p.m.**

**Guests: Dr. Connor Ferguson, School of Agricultural Sciences, Dr. Matt Symonds, School of Health Science and Wellness**

- 1. Minutes from September 2016 meeting were approved with a motion from Dr. Thornsberry, seconded by Dr. Larson and passed with a vote of 7-yes, 0-no**
- 2. Petition GPA requirement for Graduate Assistant position-Dr. Connor Ferguson- Department voted to support this hire with a low GPA for one trimester, spring 2016. Following discussion, Dr. Thornsberry moved to approve the petition, seconded by Dr. Rytting, motion passed with a vote of 7-yes, 0-no.**
- 3. 116-03-06-Dr. Connor Ferguson, School of Agricultural Sciences, new course offered at UG and Grad level (03-448 & 03-648) beginning spring 2017. Based on demand from employers in agriculture that graduating students have a deficit in this knowledge area and that the proposed instructor has a significant background and expertise to teach this new course offering. Dr. Thornsberry made a motion to approve and was seconded by Dr. Rytting, motion approved with a vote of 8-yes, 0-no**
- 4. 116-03-07-Dr. Connor Ferguson, School of Agricultural Sciences, Course title change, 03-638, Advanced Applications of Crop Science to Advanced Crop Production. To be cross-listed for the MS and BS Agronomy Students. Dr. Rytting made a motion to approve, seconded by Dr. Larson, motion passed with a vote of 8-yes, 0-no.**

**Old Business-tabled on September 12, 2016 for additional information**

**Dr. Rytting made a motion to move proposals 116-22-01 and 116-22-02 off of the table for consideration and was seconded by Dr. Larson, motion approved with a vote of 8-yes, 0-no.**

**The Council asked for additional justification, Dr. Symonds described growth from professionals in the field for which the change in admission policies would help to streamline their admission process. The department also feels that a student's GPA is a better indicator of student success versus the GRE which also could increase application numbers.**

**Dr. Rytting made a motion to approve both proposals and was seconded by Dr. Fink, motion passed with a vote of 8-yes, 0-no**

- 5. #116-22-01-(Revised) Dr. Matt Symonds, School of Health Science and Wellness, 1) revises the admission requirements for graduate programs in Applied Health and Sport Science, Health and Physical Education, and Recreation 2) all three programs require continual enrollment into at least one hour of Thesis or Research Project until work is completed, failure to maintain continuous enrollment may require enrollment in three additional hours of thesis or research project before the degree is granted.**
- 6. #116-22-02-Dr. Matt Symonds, School of Health Science and Wellness, 1) streamline the curriculum in the graduate program in Applied Health and Sport Sciences to allow for better utilization of School faculty, facility, schedule and other School resources. Remove the two emphasis areas from the previous program and consolidates the program into one, general health and sport science program 2) updated coursework to accomplish alignment.**

7. Graduate Dean Report

- Fall 2016-census date of trimester numbers- **graduate certificates have been moved to undergraduate status based on financial assistance guidelines, this accounts for 30-40 students,**
- Faculty Senate Bylaws-Graduate Council Section- **Faculty Senate has determined that each department who has a graduate program will have representation on the Graduate Council. Dr. Rytting offered to communicate any concerns back to Faculty Senate**
- Online Enablement-is **currently in the bid process which will close tomorrow. This is a process to work with a third party to find/attract more students for our online programs. The Online Enablement completes marketing and helps to provide faculty as we grow enrollment. Content remains with our faculty using their framework, tuition is split 50/50 based on the number of students that enroll. (MBA, Special Education, Ed Leadership)**
- Dr. Fink and Dr. Haddock-Five Year Masters, (4+1 BS/MS)-**for discussion/handout provided. Students take 12-16 hours during their senior year to be used toward their graduate program and undergraduate programs. Coursework would appear on both the undergraduate and graduate transcripts. Could gain graduate students but would lose SCH, would create an incentive to keep our students at Northwest. Please share with departments. Next step to create a small working group with other interested areas to see if this is feasible.**
- Undergraduate focus on profession-based learning (masters is already presumed to be profession-oriented)-**document for an academic vision, high impact educational experiences, white paper**
- Graduate Programs undergoing curriculum relevance process (Academic Program Review)—see below
- MAGS Thesis readers, have one thesis for consideration, will need decision by October 26, 2016- **Dr. Thornsberry and Dr. Rytting agreed to review thesis for consideration. The Council agreed to accept the recommendation of Dr. Thornsberry and Dr. Rytting without further input.**
- November meeting will be moved to Monday, November 7<sup>th</sup> due to Dr. Tapps and Dr. Haddock's absence. **Dr. Rytting made a motion to move meeting to November 7<sup>th</sup> and Ajay Bandi seconded it, approved. Dr. Hiatt will be out that day, Terry will send a calendar update.**

YEAR	LEVEL DESC	DEPT DESC	MAJOR DESC	Tasked Faculty
Year 2	Graduate	Biological Sciences/04	Biology	K. Spears
Year 2	Graduate	Education: Curriculum/Instr/62	Teaching: Early Childhood	P. Patet, M. Gilb
Year 2	Graduate	Geography/32	Geographic Info Science Cert	P. Drews
Year 2	Graduate	Geography/32	Geographic Information Science	P. Drews
Year 2	Graduate	Health, PE, Rec and Dance/22	Health and Physical Education	M. Symonds
Year 2	Graduate	History/33	Teaching: History	R. Voss
Year 2	Graduate	School Counseling/68	Guidance and Counseling	M. Veasey
Year 2	Graduate	Science Education/28	Teaching: Science	R. Smith

### Graduate Faculty Recommendation

#### **8. Dr. Arghya Goswami, Department of Natural Sciences, Fall 2016**

- Terminal degree in academic subfield
- M.S. in Geology at University of Texas, Arlington, 2003
- Ph.D. Environmental and Earth Science, 2012
- Faculty support this recommendation with a vote of 18-yes/0-no out of 22 Graduate Faculty members.
- Copy of transcripts and resume are on file in the Graduate Office

**Dr. Rytting made a motion to approve and was seconded by Dr. Larson, motion passed with a vote of 8-yes, 0-no.**

### Associate Graduate Faculty-Action Required

#### **9. Dr. Jessica Loyet Gracey, Department of Humanities and Social Services, Spring 2017**

- Terminal degree in academic subfield
- M.A. in Political Science at University of Missouri at St. Louis, 2011
- Ph.D. in Political Science at the University of Missouri at St. Louis, 2016
- Faculty support this recommendation with a vote of 15 yes/0-no out of 15 Graduate Faculty members
- Copy of transcripts and resume are on file in the Graduate Office

**Dr. Rytting made a motion to approve and was seconded by Dr. Larson, motion passed with a vote of 8-yes, 0-no.**

#### **10. Dr. Luke Campbell, Department of Humanities and Social Sciences, Spring 2017**

- Terminal degree in academic subfield
- M.A. in Political Science at the University of Missouri at Kansas City, 2011
- Ph.D. in Political Science at the University of Missouri at Kansas City, 2015
- Faculty support this recommendation with a vote of 15 yes/0-no out of 15 Graduate Faculty members
- Copy of transcripts and resume are on file in the Graduate Office

**Dr. Rytting made a motion to approve and was seconded by Dr. Larson, motion passed with a vote of 8-yes, 0-no.**

### Adjunct Graduate Faculty-Action Required

**Dr. Rytting made a motion to package #11 and #12, seconded by Dr. Larson and approved with a vote of 8-yes, 0-no.**

**Dr. Hiatt made a motion to approve the package and was seconded by Dr. Bandi, motion passed with a vote of 8-yes, 0-no.**

#### **11. Pam Elwood, Northwest Kansas City, 62-555, Trends in Reading, Spring 2017**

- 18 graduate hours in academic subfield
- B.A. in Elementary Education with EC Endorsement, Buena Vista University, 1994
- M.A. in Curriculum and Instruction, National Louis University, 2000
- Ph.D. Early Childhood, Kent State University, In progress
- 47 hours of graduate credit are complete
- Lead Training and Curriculum Specialist, 2 years
- Chief Administrator/Army and Youth services, 1 year
- Early Childhood Education Consultant Green Hills, AEA, 15 years, current position
- Copy of transcripts and resume are on file in the Graduate Office

**12. Charlene Steadman, Northwest Kansas City, 61-621-Effective Teaching Practice/61-619-Content Knowledge: Competency through Assessment and Resources, Spring 2017**

- 18 graduate hours in academic subfield
- Tested experience
- B.S. degree, Missouri Western, 1978
- M.A. degree, Webster College, 1980
- National Board of Professional Teaching Standards Certification-2001
- National Board Professional Teaching Renewal-2011
- North Kansas City School District, 34 years
- National Boards Candidate Support Provider, 8 years
- Northwest Missouri State University, Teacher Leader Adjunct, 9 years
- Copy of transcripts and resume are on file in the Graduate Office

**Dr. Rytting made a motion to adjourn and was seconded by Dr. Hiatt, meeting was adjourned at 5:21 p.m. Our next meeting will be held on November 7<sup>th</sup> in the Provost Conference Room.**