

Graduate Council Minutes
December 14, 2015, 4:00 p.m.
#310, Administration Building

In Attendance: Linda Sterling, Ajay Bandi, David Kiene, Jenny Rytting (arrived at 4:05), Tiebing Shi, Tyler Tapps, Jeffrey Thornsberry, Matt Walker, Greg Haddock

Graduate Student Representative: Ronald Mavity

Special Guest, Vicki Seeger, Department of Professional Education

1. Dr. Linda Sterling, **meeting was called to order at 4:03**

2. Approved minutes from November 2015 meeting, **Matt Walker made a motion to approve the minutes and seconded by Ajay Bandi, passed with a vote of 6-yes, 0-no.**

3. Graduate Dean's Minute
 - Spring 2016 enrollment –**compared spring 2016 acceptance numbers to last three years by program. Strong number in Applied Computer Science but most other areas are low, expect overall graduate numbers to be down.**
Fall 2016 will offer new graduate programs in Communication, MBA emphasis areas, MS in Information Systems at the St. Joseph Center. We are also working to implement an online partnership to increase our online enrollment. These are generally 7 year contracts with a 50/50 split. We provide faculty, they provide marketing and recruitment for programs.
 - Proposal update at the state level-**We have been challenged on new undergraduate programing (Criminology, completion programs in Marketing and Management) and are currently working to resolve those challenges. New programing for graduate programs is expected to be challenged too.**
 - Update on Graduate Assistant fee status-**was introduced at Board of Regents committee meeting and will vote on at the January 29, 2016 meeting.**
 - Select a chair and committee to review applicants-Leon Miller Grant, applications are due February 1 and a decision must be made and turned in by March 1, 2016. Will utilize new scholarship program through Advancement. **Ajay Bandi agreed to chair and Jeff Thornsberry will assist with the selection process utilizing the new Scholarship program.**

4. Awareness, Proposal 215-29-01 made some changes to add short titles for coursework and clarify catalog copy. None of these changes affected the content of the proposal.

5. Proposal 115-61-03, Dr. Seeger, Teacher Leader Program is being revised to align with the intent and rigor of National Board Certification. **Jennifer Rytting moved to discuss, seconded by Matt Walker. Clarification between Ed Leadership and Teacher Leader was requested. Teacher Leader position allows students to gain administrative skills without moving out of the classroom. Ed Leadership leads to an administrative position, i.e. Principal or Assistant Principal. Motion passed with a vote of 7-yes, 0-no.**

Matt Walker motioned to bundle recommendations for Susanne Nuttall and Boyd K. Taylor as Faculty/Staff and was seconded by Jeff Thornsberry, voted 7-yes, 0-no

Jennifer Rytting motioned to approve and was seconded by Matt Walker, voted 7-yes, 0-no.

Faculty/Staff Approval to teach a specific 500 level course-action required

Susanne Nuttall, Department of Professional Education, 62-591

Susanne Nuttall is seeking approval to teach Seminar 62-591 (1 hour credit). She was previously approved in 2010. Student teacher candidates take this course in conjunction with their directed teaching. This course

provides workshops for the two days the student teacher candidates return to campus. It is not a course for graduate students. It must be taken in conjunction with directed teaching for the undergraduate degree. Mrs. Nuttall is currently a full time faculty member of Professional Education and teaches 62-301-203 Reporting Pupil Progress, 62-320-03 Classroom & Behavior Management, 62-356-03 Teaching Reading/LA Elementary School, and 62-591-01 Seminar Elementary Education. Mrs. Nuttall joined the former C&I Department as a liaison for the 2+2 elementary education program at NCMC-Trenton site. She is a National Board Certified teacher as well as being recognized as Teacher of the Year three times. She holds her MS from Southwestern Oklahoma State University as a Reading Specialist and has **completed 31 graduate hours**. Susanne has been approved to teach this class twice. The department supports this recommendation with a vote of 13-yes, 0-no.

Boyd K. Taylor, Department of Behavioral Sciences, 68-520

BK Taylor holds a Bachelor's degree in Psychology with a minor in Criminal Justice and a Master Degree in Higher Education Leadership with 21 additional hours earned in Psychology and School Counseling graduate course work for **a total of 50 graduate hours**, all from Northwest Missouri State University. This fall he has undergone professional development regarding the Drug Prevention in Education course by working through the course materials and content with the previous instructor of this course and the department chair. In addition, he has several years of experience working with prevention programming as a peer educator, as a Graduate Assistant in campus Wellness Services and is now in his second year of full time employment as the University's Health Educator and part of the campus Wellness Services staff. BK's experiences working as part of our campus wellness staff has led to a number of opportunities to train, practice and observe the application of drug prevention programming. He is connected to a number of relevant speakers and other resources to support his teaching and student learning in the course. In addition, he has two years of experience as a Graduate Assistant teaching assistant, under the supervision of Dr. Tim Crowley in teaching an undergraduate level course in Personal Adjustment and two years of experience as an adjunct instructor with our department's General Psychology team. BK is being recommended for approval to teach the Drug Prevention in Education course specifically. This recommendation is supported by the department with a vote of 5-yes, 1-no, 1-abstain. Copies of transcripts and vitae are on file in the Graduate Office.

Adjunct Approval-information only

Janet Bartnik, School of Health Science and Wellness

The School of HSW recommends Janet Bartnik as graduate adjunct to teach 45-533, Recreational Sports Management at Northwest Kansas City. Dr. Bartnik has a B.S. and M.S. from Virginia Polytechnic Institute and is currently pursuing her Ph.D. in Sport Management at the University of Missouri-Columbia. **Janet has completed 66 graduate hours** and serves as the current Director of Parks and Recreation in Liberty Missouri. She has nearly 20 years of experience as a recreation professional. The School supports this recommendation with a vote of 11-yes, 0-no. Copies of transcripts and vitae are on file in the Graduate Office.

Dr. Haddock discussed revision of policy and procedure document to address the HLC requirement to define tested experience for faculty recommendations. Dr. Walker and Dr. Kiene helped define these and we should have a document for Graduate Council at our next meeting on January 11, 2015.

Dr. Walker adjourned at 4:35 and was seconded by Dr. Rytting.