

**Graduate Council**  
**August 25, 2014, Shared Conference Room #253**  
**Minutes**

Graduate council met on Monday, August 25, at 4:00 p.m., in the Shared Conference Room (AD 253). In attendance: Patricia Drews, Gary McDonald, Sue Myllykangas, Nancy Foley, Linda Sterling, Arley Larson, Tekle Wanorie, Greg Haddock, Wayne Chandler in place of Jeffrey Thornsberry.

Invited Guests- Dr. Mark Corson, Kori Hoffmann, Kevin Franc and Erica Connor via speaker phone.

1. Dr. Haddock called the meeting to order at 4:00 p.m.
2. Election of Graduate Council Chair and Vice Chair 2014-2015 academic years.  
**Motion was made by Dr. Wanorie to nominate Patty Drews as Graduate Council Chairperson which was seconded by Dr. Sterling. Motion was approved with a vote of 7-yes/0-no.**  
**Dr. Larson made a motion to nominate Dr. Matt Walker as Graduate Council Vice Chairperson and was seconded by Dr. McDonald, motion was approved with a vote of 8-yes, 0-no.**
3. Student Appeal- **Ms. Erica Connor petitioned the Graduate Council via speaker phone to accept a total of 11 thesis hours in place of enrolling into an additional six hours to complete her degree. Kori Hoffman, Student Representative and Dr. Corson, Chair of Natural Science Department was also in the room.**  
**Ms. Connor gave her statement regarding the petition and Council asked several questions to clarify the situation. The student enrolled in 11 thesis hours but was not successful in completion of her thesis. The department advised the student to change her program from the thesis option to scholarly paper and agreed to accept 5 hours of thesis toward the scholarly paper. In addition, the student was instructed to complete an additional 6 hours of advisor approved courses to complete the total 33 hours as required for the MS in Biology program. Dr. Corson made his statement and responded to questions from the Council. Ms. Connor gave a final statement, the phone call ended and Dr. Corson retired from the room.**  
**Council discussed the situation at length. Dr. Wanorie made a motion to deny the petition and Dr. Chandler seconded the motion. The motion to deny the appeal was approved with a vote of 8-yes, 0-no.**  
**Dr. Haddock left the meeting to call Ms. Connor with the Council's decision.**
4. Student Appeal-**Kevin Franc petitioned the Graduate Council in person to late drop 3 classes from the summer 2014 trimester due to some personal medical issues. Mr. Franc gave an account of his situation to the council in person and was asked several questions to clarify. Kori Hoffmann was also in the room during the student's statement. The student and Mr. Hoffmann left the room. The Council discussed the situation at length and Dr. Wanorie made a motion to approve the appeal which was seconded by Dr. Foley. The motion was passed with a vote of 8-yes, 0-no.**  
**Dr. Haddock left the meeting to relay the Council's decision to Mr. Franc.**
5. Approve minutes of April meeting- **Dr. Myllykangus made a motion to approve the April 2014 minutes which was seconded by Dr. Wanorie. Motion was approved with a vote of 7-yes, 1-abstain.**
6. Approval of Graduate Faculty-Action Needed- **Dr. Larson made a motion to group agenda items #7 through #12 together which was seconded by Dr. McDonald. After some discussion, Dr. Wanorie made a motion to approve agenda items #7 through #12 and it was seconded by Dr. McDonald. Motion was approved with a vote of 8-yes, 0—no.**
7. Graduate Dean Report
  - Fall 2014 first date of trimester numbers-see attachment
  - Proposed to move Graduate Council meetings to the second Monday of each month beginning January 2015. This would avoid a couple of conflicts every year including Labor Day. Fall 2014 meetings will be held on the first Monday of each month August 25<sup>th</sup>, October 6<sup>th</sup>, November 3<sup>rd</sup> and December 1<sup>st</sup>. **Will be added to the October agenda for a vote.**
  - Fort Leavenworth Sub Contract-Strategic Leadership Seminar
8. Faculty/Staff approved to teach a specific 500/600 level course-**Dr. Larson made a motion to approve and was seconded by Dr. McDonald. Motion passed with a vote of 8-yes, 0-no.**
9. **Dr. Drews thanked the Council for their time and adjourned the meeting at 5:40 p.m. Next meeting will be held on November 3, 2014 at 4:00 in the Shared Conference Room, Admin Building Room 253.**

### Approval of Graduate Faculty-Action Needed

- 7 Dr. Tyler Tapps-The Department of Health and Human Services recommends Dr. Tyler Tapps as Graduate Faculty effective fall 2014 with a vote of 7-yes/0-no. Tyler completed both his B.S. and his M.S. in Recreation at Northwest Missouri State University. He then completed his Ph.D at Oklahoma State University in Health, Leisure and Human Performance in 2009. Dr. Tapps has a total of 96 graduate hours. Vita and transcripts are on file in the Graduate Office.
- 8 Dr. Ajay Bandi-The MCSIS department recommends that Dr. Ajay Bandi be approved as full graduate faculty with a graduate faculty vote of 15 yes, 0 no. Attached is a letter from Lori Mann Bruce, Associate Vice President and Dean of the Graduate School at Mississippi State University confirming that Ajay Bandi has completed all requirements for the award of Doctor of Philosophy degree in Computer Science. Complete transcripts will not be available until January 31, 2015. Previous degrees include MS in Computer Science (2011), from Mississippi State University, MS in Applied Computer Science (2009) from Northwest Missouri State University, and Bachelor of Engineering (BE) in Electronics and Communication (2006) from Anna University, Chennai, India. Transcripts and vita are on file in the Graduate Office.
- 9 Dr. Wei Xiong-The MCSIS department recommends that Dr. Wei Xiong be approved as full graduate faculty with a graduate faculty vote of 15 yes, 0 no. Attached is a letter from Dr. Sotirios Ziavras, Associate Provost of Graduate Studies at New Jersey Institute of Technology confirming that Wei Xiong has completed all requirements for the award of Doctor of Philosophy degree in Information System. Complete transcripts will be submitted as soon as they are available. Previous degrees include a Bachelor of Engineering (BE) in Software Engineering (2007) from Hubei University of Economics, Wuhan, China and a Bachelor of Management (BM) in Marketing (2007) from Hubei University of Economics, Wuhan China. Transcripts and vita are on file in the Graduate Office.
- 10 Dr. Scott S. Bell-The MCSIS department recommends that Dr. Scott Bell be approved as full graduate faculty with a graduate faculty vote of 15-yes, 0-no. Attached is a letter from Carol Shanklin, Dean of the Graduate School at Kansas State University confirming that Scott Bell has completed all requirements for the award of Doctor of Philosophy degree in Computer Science. Complete transcripts will be submitted as soon as they are available. Previous degrees include Master of Science in Computer Science (2000) from Missouri University of Science and Technology and a BS in Geological Engineering (with a minor in Communications) (1994) from Missouri University of Science and Technology. Vita and transcripts are on file in the Graduate Office.
- 11 Dr. Douglas Hawley-The MCSIS department recommends that Dr. Doug Hawley be approved as full graduate faculty with a graduate faculty vote of 15-yes, 0-no. Dr. Hawley earned his Doctorate of Educational Leadership and Policy Analysis (2005) from the University of Missouri-Columbia. This, along with his experience as adjunct faculty helping with the graduate directed projects, will be a great asset to him as he transitions into the role of coordinating a fast-growing MS-Applied Computer Science program. Previous degrees include a MS in Computer Science-Emphasis in Networking and Telecommunications (2000) from University of Missouri-Kansas City and BA in Mathematics and Education (1991) from William Jewell College-Liberty, MO. Transcripts and vita are on file in the Graduate Office.
- 12 Dr. Justin Hoffmeier-the MCSIS department recommends that Dr. Justin Hoffmeier be approved as full graduate faculty with a graduate faculty vote of 15-yes, 0-no. Attached is a letter from Jennifer Friend, Assistant Dean of the School of Graduate Studies at University of Missouri-Kansas City confirming that Justin Hoffmeier has completed all requirements for the award of Doctor of Philosophy degree in Mathematics and Physics. Complete transcripts will be submitted as soon as they are available. Previous degrees include MS in Mathematics (5/2008), from University of Central Missouri and BS in Mathematics and Statistics (5/2002) from University of Missouri-Kansas City. Vita and transcripts are on file in the Graduate Office.

### Faculty/Staff approved to teach a specific 500/600 level course

- 13 Cindy Scarbrough, 62-543, Practicums in Early Childhood, fall 2014  
The Department of Professional Education is recommending Cindy Scarbrough with a vote of 9-yes/0-no to teach 62-543, Practicums in Early Childhood 1<sup>st</sup> and 2<sup>nd</sup> session in the fall 2014. Cindy completed her B.S. Ed Special Education K-12 Mild/Moderate, and B.S.Ed Elementary Education, in April 2001. She continued at Northwest Missouri State University for her M.S. Ed Teaching: Early Childhood Education in August 2013 and has **completed 36 hours of graduate work**. Cindy is currently working at the Leet Center on campus as Lead Preschool Teacher. Vita and transcripts are on file in the Graduate Office.

### Approval of Adjuncts-Information only

- 14 Robert Chadwick, 54-500, Strategic Leadership Seminar, fall 2014  
Dr. Terry Barmann, Kansas City Center Director and Dr. Steven Ludwig, Department Chair of the College of Business recommend that Mr. Chadwick to teach 54-500, Strategic Leadership Seminar beginning in the fall 2014. Robert received his Bachelor of Science degree from the United States Military Academy. He earned his Master of Science degree in Computer Science from the Naval Postgraduate School. Robert also did a fellowship at the Army War College. **He has a total of 80.5 graduate credit hours**. Robert's other experience includes: Manager of the MITRE Corporation, Director-Strategic Plans Initiative, Director of Operations-National Simulation Center, Seminar Leader and Senior War College Fellow, Human Resources/Assignment Officer, Battalion Commander, Brigade Operations Officer, and Systems Analyst-Artificial Intelligence Center (Pentagon). Vita and transcripts are on file in the Graduate Office.
- 15 Anthony Deane, 54-500, Strategic Leadership Seminar, fall 2014  
Dr. Greg Haddock, Dean of Graduate Studies, Dr. Terry Barmann, Kansas City Center Director and Dr. Steven Ludwig, Department Chair of the College of Business recommend that Anthony Dean teach 54-500, Strategic Leadership Seminar beginning fall 2014. Mr. Deane received his Bachelor of Science in Business and Economics from the University of Nebraska. He earned his Master of Science in Administration from Central Michigan University. **He has a total of 36 graduate hours**. Anthony's other experience includes: WYLE INC. Program Manager, United States Army-Operations director, senior manager trainer, and commander, Seton Hall University professor and NATO strategic planner. Vita and transcripts are on file in the Graduate Office.
- 16 Dr. Anthony Moore, 61-569, Multiculturalism, fall 2014  
The Department of Professional Education, Dr. Joyce Pival, Dean of the College of Education and Human Resources and Dr. Dan Gordon, Chair of the Department of Professional Education seek re-approval for Dr. Anthony Moore to teach 61-569, Multiculturalism for the fall 2014 semester. Dr. Moore is currently an Assistant Superintendent in the Raytown MO school district. He previously served as Assistant Superintendent in the Kansas City Public School system. He has also served as an adjunct at St. Mary's, Assistant to the Professor/President at MidAmerican Nazarene University, and Principal and Superintendent at other locations. Dr. Moore received his Ed.D at the University of Wyoming in Educational Leadership. He earned a M.S. in Educational Administration from the University of Kansas. His B.A. and A.A. were from the Mid-America Nazarene University in Elementary Education and in Early Childhood Educational respectively. Vita and transcripts are on file in the Graduate Office.
- 17 Don Matthews, 62-511, Middle School Curriculum, Methods and Practicum and 61-520, Techniques of Classroom Management on the Maryville campus for fall 2014.  
Department of Professional Education, Dr. Joyce Pival, Dean of the College of Education and Human Resources and Dr. Dan Gordon, Chair of the Department of Professional Education seek re-approval for Don Matthews to teach 62-511 and 61-520 as an adjunct faculty. Mr. Matthews was previously approved to teach these courses in fall 2010 and **has a total of 60 graduate hours**. His resume and transcripts are on file in the Graduate Office.
- 18 Lori Lynn Ahrends, 61-569, Trends in School Improvement, Summer 2014  
The Department of Professional Education, Dr. Joyce Pival, Dean of the College of Education and Human Resources and Dr. Dan Gordon, Chair of the Department of Professional Education recommends Lori Ahrends to teach 61-549, Trends in School Improvement, summer 2014. Lori received her B.A. in Elementary Education with emphasis in Early Childhood and Music from the University of Northern Iowa. She received her M.A. in Elementary Education and Administration from Arizona State University. **Lori has a total 35 graduate hours**. She received her Early Childhood Endorsement from Buena Vista College, as well as her National Board Certification in Early Childhood. Lori is completing her National Training this summer for High Scope Preschool Curriculum and will be a National Trainer. Currently, Lori serves as a preschool consultant for 40 preschool programs in the Council Bluffs Metro. Previously, she has been an Early Childhood adjunct instructor for the University of Nebraska, Omaha. Vita and transcripts are on file in the Graduate Office.

- 19 Dr. Julia Schmitz, 61-549, Trends in School Improvement, Summer 2014  
The Department of Professional Education, Dr. Joyce Piveral, Dean of the College of Education and Human Resources and Dr. Dan Gordon, Chair of the Department of Professional Education recommend Dr. Julia Schmitz to teach 61-549, Trends in School Improvement, summer 2014. Julia received her B.A. in Elementary Education with an Emphasis in Early Childhood and Math from NWMSU. She received her MEd with an emphasis in learning disabilities from NWMSU. Julia has also received her Doctorate in Education Leadership from the University of Missouri-Columbia. Julia has completed courses through the Leadership Academy and Teacher Academy; she is also currently earning her certification as a trainer for Seven Habits for Highly Effective People. Julia is currently e Director of Specialist Services, Savannah R-III District and NW RPDC as an Improvement Consultant. Vita and transcripts are on file in the Graduate Office.
- 20 Daisy Myrick, 62-580 Methods, Fall 2014  
The Department of Professional Education, Dr. Joyce Piveral, Dean of the College of Education and Human Resources and Dr. Dan Gordon, Chair of the Department of Professional Education recommend Daisy Myrick to teach 62-580, Methods & Techniques for Teaching ELL with a vote of 7-yes, 1-no beginning in the fall 2014. Daisy completed her B.A. in Political Science with an emphasis in International Relations at Oral Roberts University in Tulsa, OK, 2006. She completed her MEd in Teaching English Language Learners at NWMU in May of 2006. Ms. Myrick has been employed with the Liberty School District as the District Program Coordinator for ELL since August 2009. Daisy has experience in the following areas: Conducts placement assessments for all incoming potential ELL students, provide teaching support and collaboration for ELL staff, coordinate the ordering and administration of state language assessments, coordinate district level program meetings and data team processes, provide annual reports and other state required documentation for the ELL program, create and provide professional development for teachers of ELL. **Daisy has completed 51 hours of graduate coursework.** Vita and transcripts are on file in the Graduate Office.
- 21 Gena Villegas, 62-580, Theories of Lang Acquisition, Fall 2014  
The Department of Professional Education, Dr. Joyce Piveral, Dean of the College of Education and Human Resources and Dr. Dan Gordon, Chair of the Department of Professional Education recommend Gena Villegas to teach 62-580, Theories of Lang Acquisition beginning in the fall 2014. The department supports this recommendation with a graduate faculty vote 7-yes, 1-no. Gena completed her MA degree in Teaching English to Speakers of other Languages (TESOL) at Southeast Missouri State University (2005), the Alternative Certification program at Northwest Missouri State University (2004) and her Bachelor of Arts degree in Spanish at Missouri Western State University, (1999). Ms. Villegas has worked as the ESOL Coordinator k-12, St. Joseph School District and **has a total of 52 graduate hours.** Vita and transcripts are on file in the Graduate Office.