

Graduate Council Minutes September 11, 2017

Dr. Ajay Bandi called the meeting to order at 4:00 p.m.

2017-2018 Graduate Council members introduced themselves: Dr. Hi Ywa Wu-Humanities & Social Sciences, Dr. Kirt Fink- Mathematics, Dr. Jenny Rytting- Language/Literature and Writing, Dr. Tiebing Shi-Business, Dr. Shelly Hiatt-Health & Wellness, Dr. David Kiene-Education (arrived at 4:10 p.m.), Dr. John Katsion-Communication/Mass Media, Dr. Greg Haddock- Ex Officio (4:30 p.m. from India), Dixie Piel-Ex Officio.

1. Approve minutes of May 2017 meeting. **Dr. Rytting made a motion to approve and was seconded by Dr. Hiatt, motion passed with a vote of 6 yes, 0-no.**
2. Approve minutes of electronic votes taken April, June & July 2017. **Dr. Hiatt made a motion to approve and was seconded by Dr. Rytting, Motion passed with a vote of 6-yes, 0-no.**
3. Graduate Dean Report
 - Fall 2017-pre-Census numbers, **University numbers are down by 100 students. International student intake along with continuing student numbers are down. We do anticipate increases this fall, spring and next summer as we move forward with online professional programs. Question was raised regarding international students compared to other institutions. Many institutions are facing the same issues but we are optimistic that fall 2018 may see an increase. Specific numbers were not available at this time but Graduate Office will provide this information as soon as possible.**
 - Academic Partnerships- **over 100 students in the K-12, Special Ed, C&I and MBA program began coursework this fall with a second intake that begins on October 23. Negotiations are underway to add the M.S.Ed Reading as an OP program summer 2018.**
 - Transcript discussion, see attached, will return to council in October for recommendation.
 - Statewide Program Review #3 (previous years 2011, 2014) see attached.

Proposals:

4. ~~#117-33-02, Dawn Gilley, Department of Humanities and Social Sciences, Change Course, HIST 33-362, The History of Missouri (see curriculum software)–was not reviewed by Graduate Council~~
5. ~~#217-44-02, Doug Hawley, School of Computer Science and Information, Change Course, CSIS 44-460, Database Systems (see curriculum software)–was not reviewed by Graduate Council~~

Dr. Rytting made a motion to bundle proposal #6 through #11 and was seconded by Dr. Fink, motion passed with a vote of 6-yes, 0-no. Dr. Rytting made a motion to approve #6-#11 and was seconded by Dr. Fink, items #6-#11 were approved with a vote of 6-yes, 0 no.

6. #217-44-03, Doug Hawley, School of Computer Science and Information Systems, Change Course, CSIS 44-525, Computer Science/Info Systems (see curriculum software)
7. #217-44-04, Doug Hawley, School of Computer Science and Information Systems, Change Course, CSIS 44-550, Operating Systems (see curriculum software)
8. #217-44-05, Doug Hawley, School of Computer Science and Information Systems, Change Course, CSIS 44-555, Network Security (see curriculum software)
9. #217-44-06, Doug Hawley, School of Computer Science and Information Systems, Change Course, CSIS 44-560 Advanced Topics in Database Systems (see curriculum software)
10. #217-44-07, Doug Hawley, School of Computer Science and Information Systems, Change Course, CSIS 44-563, Developing Web Applications and Services (see curriculum software)
11. #217-44-08, Doug Hawley, School of Computer Science and Information Systems, Change Course, CSIS 44-564, Design of Data Intensive Systems (see curriculum software)
12. ~~#117-10-01, Jenny Rytting, Language, Literature and Writing, Change Program, English M.A. (see curriculum software)–Was not reviewed by Graduate Council~~

13. ~~#117-32-01, Ming-Chih Hung, Department of Humanities and Social Sciences, Program Change, Data Sciences and Informatics Comprehensive Major-GIS Emphasis, 70 hours: B.S.—No Minor Required (see curriculum software)-was not reviewed by Graduate Council~~

Graduate Faculty Recommendation

Dr. Rytting made motion to bundle recommendations #14-#19 and was seconded by Dr. Hiatt, motion to bundle was approved with a vote of 7-yes, 0-no. Dr. Rytting moved to approve the bundle and Dr. Wu seconded the motion. Motion passed with a vote of 7-yes, 0-no to approve the bundle #14-#19.

14. Dr. Johannah Baugher, School of Education, Fall 2017

- Terminal degree in academic subfield
- 18 graduate hours in academic subfield
 - M.S.Ed. Reading, Northwest Missouri State University, 2011
 - Ed.D. Educational Leadership and Policy Analysis, 2016
- Tested experience
 - Elementary Education (1-6) Certification
 - Early Childhood Education (B-3) Certification
 - Special Reading (K-12) Certification
- Professional Experience
 - Elementary Educator Grundy Co. R-V School District, 3 years
 - Teacher Education Instructor, Northwest Central Missouri College, 5 years
- Department supports this recommendation with a vote of 9-yes, 0-no out of 13 Graduate Faculty
- Copy of transcripts and resume are available in the Graduate Office for review

15. Dr. Debra Brown, Department of Fine & Performing Arts, Fall 2017

- Terminal degree in academic subfield
- 18 graduate hours in academic subfield
 - Ph.D. Music Education, University of Kansas, 2016
 - M.M.E. Music Education, UMKC, 1998
- Tested Experience
 - Assistant Professor of Music Education, 1 year, Ball State University
 - Visiting Assistant Professor in Music Education, 1 year, University of Kansas
 - Assistant Adjunct Professor of Music, 17 years, Johnson County Community College
- Department supports this recommendation with a vote of 8-yes, 0-no out of 9 Music Graduate Faculty members.
- Copy of transcripts and resume are available in the Graduate Office for review

16. Kelly Cave, Department of Fine & Performing Arts, Fall 2017

- Terminal degree in academic subfield
 - MFA in Sculpture, University of Cincinnati, 2017
 - BFA in Fiber Arts/Material Studies, 2013
- Tested experience
- Department supports this recommendation with a vote of 2-yes, 0-no out of 2 Art Graduate Faculty
- Copy of transcripts and resume are available in the Graduate Office for review

17. Dr. Shinichi Nagata, School of Health, Wellness and Sciences, Fall 2017

- Terminal degree in another academic subfield
- 18 graduate hours in academic subfield
 - Ph.D. Leisure Behavior, Indiana University, 2017
 - M.S. Recreation, Northwest Missouri State University, 2014
- Department supports this recommendation with a vote of 14-yes, 0-no out of 16 Graduate Faculty

- Copy of transcripts and resume are available in the Graduate Office for review

18. Dr. Neil Nuttall, School of Education, Fall 2017

- Terminal degree in academic subfield
 - Ed.D. Higher Education/Adult Education, University of Oklahoma, 1996
 - M.Ed. Public School Administration, Southwestern Oklahoma University, 1993
- Professional Experience
 - President of North Central Missouri College, 11 years
 - Superintendent-Clovis Municipal Schools, 7.5 years
 - Superintendent-Muskogee Public Schools, 4 years
- Copy of transcripts and resume are available in the Graduate Office for review

19. Luke Rolfes, Language, Literature and Writing, Fall 2017

- Terminal degree in academic subfield
 - M.F.A. English, Creative Writing, Minnesota State University, 2008
- Department supports this recommendation with a vote of 11-yes, 0-no out of 11 Graduate Faculty
- Copy of transcripts and resume are available in the Graduate Office for review

Adjunct Graduate Faculty-Action Required

Dr. Rytting made a motion to bundle #20 through #31 and Dr. Hiatt seconded, motion passed with a vote of 7-yes, 0-no. Dr. Rytting made a motion to approve the bundle #20-#31 and Dr. Fink seconded the motion. Motion to approved bundle 20-31 was passed with a vote of 7-yes and 0-no.

20. Dr. Pamela Bernards, School of Education, Fall 2017, 61-559, Trends in Instructional Techniques and 62-681, Special Topics & Projects-Early Childhood Education

- Terminal degree in academic subfield
 - Ed.D. Leadership & Professional Practice, Trevecca Nazarene University, 2009
 - M.S. Educational Administration & Supervision, University of Tennessee, 1992
 - Certification Elementary Education, University of Tennessee, 1981
 - B.S. Physical Education, Biology, University of Dayton, 1980
 - Certificate Coaching, University of Dayton, 1980
- Professional Experience
 - Curriculum Coordinator/St. Joseph School, Knoxville, TN, 11 years
 - Teacher Evaluator/St. Joseph School, Knoxville, TN, 11 years
 - PE Teacher & Athletic Director/ St. Joseph School, Knoxville, TN, 2 years
 - Teacher Evaluator & Athletic Director/Knoxville Catholic High School, Knoxville, TN, 2 years
 - Principal/Sacred Heart Cathedral School, Knoxville, TN, 12 years
- Copy of transcripts and resume are available in the Graduate Office for review

21. Dr. Jeff Blackford, School of Education, Fall 2017, 61-721, SPT: Gifted Student & Administration

- Terminal degree in academic subfield
 - Doctoral Education, UMKC, 2016
 - Superintendence Education, NWMSU, 2010
 - Master Degree Education, NWMSU, 2017
- Professional Experience
 - Nodaway-Holt R-VII School District, present
 - Rich Hill R-IV School District, 4 years
 - Rock Port R-II School District, 4 years

22. Janetta Brown, School of Education, Fall 2017, 62-574, Teaching Math to Stud with Disabilities

- Tested Experience
 - Math Coach: 2009-2012 in Chattanooga, TN
 - Presented district wide and school based mathematics professional development to all elementary teaching of mathematics

- Emphasis Area of Bachelor's Degree in mathematics
 - Title I Math Teacher (King City 1993-1998, 2003-2005) (Eugene Field Elementary, Maryville 2015-Present)
 - TVAAS Level 5 in Mathematics, and awarded a high performing teacher bonus of \$5000.00 in 2010 and 2011 (2010 was the first year for the new teacher effect (TVAAS) scores, and the first year I was in a school eligible for the high performing teacher bonus).
 - Professional Experience
 - Math Coach/Hamilton County Department of Education, Chattanooga, TN, 3 years
 - Title Math Teacher/King City Elementary, 7 years
 - Title Math Teacher/EFES, Maryville, MO, 2 years
 - Department supports this recommendation with a vote of 11-yes, 0-no out of 13 Graduate Faculty
 - Departments also stated that course is only taken by undergraduate students and plans to phase out this class altogether following this fall 2017 or fall 2018.
 - Copy of transcripts and resume are available in the Graduate Office for review
- 23. Dr. Alicia Kershaw, School of Education, Fall 2017, 62-660, Practicum 1, Diagnosis & Remediation of Read Dis K-6.**
- Terminal degree in another academic subfield
 - Ph.D. Curriculum & Instruction & Urban Leadership & Policy Studies, UMKC, 2009
 - M.S. Education Reading, NWMSU, 1998
 - B.S. Education Special Education, Missouri Western State University, 1994
 - B.S. Psychology, Missouri Western State University, 1994
 - Tested Experience
 - Adjunct Faculty, NWMSU Graduate Studies (Reading) since 2011
 - Adjunct Faculty Park University Graduate and Undergraduate Studies (Reading & Special Education) since 2009
 - Professional Experience
 - Reading Specialist/Literacy Coach, 8 years
 - Special Education Teacher, 10 years
 - Classroom Teacher, 5 years
 - Department supports this recommendation with a vote of 14-yes, 0-no out of 15 Graduate Faculty
 - Copy of transcripts and resume are available in the Graduate Office for review
- 24. Dr. Karen Lea, School of Education, Fall 2017, 61-549, Trends in Continuous School Improvement and 61-556, Trends in Classroom Management**
- Terminal degree in academic subfield
 - Ph.D degree Education, Walden University, 1999
 - M.A. Education, United States International University, 1990
 - B.A. Mathematics Education, Northwest Nazarene College, 1984
 - Professional Experience
 - Trevecca Nazarene University/Professor of Education, 11 years
 - VESI/Professor, 11 years
 - Olivet Nazarene University/Dean, School of Education, 6 years
 - Copy of transcripts and resume are available in the Graduate Office for review
- 25. Julie Lupfer, School of Education, Fall 2017, 62-531, Curriculum & Methods in Early Childhood**
- 18 graduate hours in academic subfield
 - M.Ed. Elementary Education, Northwest Missouri State University 1989
 - Post-Graduate Hours Education, Northwest Missouri State University, 1990-2003
 - Professional Experience
 - Classroom Teacher/Daycare Center Director, Albany R-111 School District, 28 years

- Department supports this recommendation with a vote of 9-yes, 0-no out of 11 Graduate Faculty
- Copy of transcripts and resume are available in the Graduate Office for review

26. Jayne McFarland, School of Education, Fall 2017, 62-542, Curriculum and Methods in Early Childhood/Special Education

- 18 Graduate hours in academic subfield
 - M.Ed. Early Childhood Special Education, University of Alaska Anchorage, 2005
 - M.A. Speech Pathology, Northwestern University, 1999
- Tested Experience
 - Career Student Services Certificate in Speech-Language Pathology B-12, DESE
 - Speech-Language Pathology License through MO Division of Professional Registration
 - Relevant training: Positive Behavior Support, Phonemic Awareness, Picture Exchange Communication System, Social Stories, Social Thinking, DIR/Floor time, Sensory Integration, Applied Behavior Analysis, Culturally Responsive Teaching.
- Professional Experience
 - Speech Language Pathologist, Eugene Field Elementary, 3 years
 - Speech Language pathologist and Early Intervention Evaluator, First Steps, NW Missouri, 3 years
 - Coordinator, Early Childhood Teacher Support Team, Eugene Field Elementary, 3 years
 - Speech Language Pathologist for 6 public schools, 9 hours
 - Speech-Language Pathologist, Pediatric Sensory Integration Clinic-Kenai Kids therapy, 3 years
 - Early Childhood Special Education Teacher, Columbia Falls, Montana, 1 year
- Department supports this recommendation with a vote of 7-yes, 0-no out of 13 Graduate Faculty
- Copy of transcripts and resume are available in the Graduate Office for review

27. Dr. Candyce Reynolds, School of Education, Fall 2017, 61-556, Trends in Classroom Management

- Terminal degree in academic subfield
 - A.B. Psychology and Social Welfare, University of California Berkeley, 1979
 - M.S. Counseling Psychology, University of Oregon, 1982
 - Ph.D. Counseling Psychology, University of Oregon, 1985
- Professional Experiences
 - Associate Professor and Director of Mentor Programs, Tenured/Portland State University, 19 years
 - Director of Teaching and Learning/Portland State University, 1 years
 - Director of New Faculty Services/Portland State University, 2 years
 - Assistant Director, Counseling Psychologist/ Portland State University, 10 years
- Copy of transcripts and resume are available in the Graduate Office for review

28. Sandy Seipel, School of Education, Fall 2017, 62-541, EC Assessment

- B.S. Ed- Elementary, 1986
- M.S.Ed. Education, NWMSU,1992
- Specialist, Principal Secondary, NWMSU, 2008
- Tested experience
 - Certification in Elementary Education (lifetime cert)
 - Early Childhood Education (Lifetime Cert)
 - Principal K-8 (2111 Cert)
 - Principal 7-12 (2111 Cert)
 - Member of Missouri Assessment Program (MAP) review team
 - Facilitated Data Driven Data Teams
 - Assessment & Curriculum District Director
 - Missouri Professional Learning Communities exemplary school
 - Missouri Preschool Project grant coordinator

- District Title One Coordinator
 - State Conference presentations on Rtl, goal setting, and assessment.
 - Professional Experience
 - 6-12 Principal, K-12 Assessment & Curriculum Director at Northeast Nodaway School District for 2 years;
 - Principal at Virginia E. George Elementary, Albany R-3 School District for 6 years;
 - Principal at Horace Mann Laboratory School, NWMSU for 3 years.
 - Faculty support this recommendation with a vote of 11-yes/0-no out of 13.
 - Copy of transcripts and resume are on file in the graduate office.
- 29. Wes Simmons, School of Health Science and Wellness, Fall 2017, 22-510, Special Topics**
- 18 graduate hours in academic subfield
 - B.S.Ed. Secondary Ed Physical Education and Health Education, NWMSU, 2001
 - M.S.Ed. Health and PE, NWMSU, 2003
 - Professional Experience
 - Football Coach, NWMSU, 2 years
 - Graphic Designer/Roderick Sign Company, 1 year
 - Owner/Dynamite Sports Inc., 13 years
 - NW Missouri Area Director and National Coaches Ministry Coordinator/Fellowship of Christian Athletes, 11 years
 - Copy of transcripts and resume are available in the Graduate Office for review
- 30. Dr. Kevin Washburn, School of Education, Fall 2017, 62-555, Trends in Reading and 61-551, Trends in Language Arts**
- Terminal degree in academic subfield
 - B.A. in English, Speech, Grand Rapids Baptist College, 1988
 - B.S. Elementary Education, Calvin College, 1988
 - M.A. Elementary School Teaching, Instruction, Glassboro State College, 1992
 - Ed.D. Educational Leadership, Instruction & Curriculum, Liberty University, 2006
 - Professional Experience
 - Executive Director/Clerestory Learning/ Make Way for Books, LLC, Pelham, AL, 12 years
 - Director of Curriculum and Instructor/Briarwood Christian School, Birmingham, AL, 7 years
 - Assistant Curriculum Editor & Middle School English Teacher/Briarwood Christian School, Birmingham, AL, 3 years
 - Assistant to the Director of Curriculum/Association of Christian Schools International, Birmingham, AL, 1 year
 - Copy of transcripts and resume are available in the Graduate Office for review
- 31. Dr. Marrea Winnega, School of Education, Fall 2017, 62-563, Trends in Special Education and 62-681, Special Topics and Projects-Early Childhood Education**
- Terminal degree in academic subfield
 - B.S. Psychology, Loyola University of Chicago, 1980
 - M.A. Psychology, University of Illinois at Chicago, 1984
 - Ph.D. Clinical Developmental Psychology, University of Illinois at Chicago, 1991
 - Professional Experience
 - Consultant on Autism and Related Disorders/A.E.R.O. Special Education Cooperative, Burbank, IL, 21 years
 - Clinical Psychologist/Consultant on Autism Spectrum Disorders/Private Practice, 21 years
 - Clinical Psychologist/Developmental Disorders Clinic, Section of Child and Adolescent Psychiatry, University of Chicago, 2 years

- Clinical Psychologist/Institute on Disability and Human Development, University of Illinois of Chicago, 2 years
- Copy of transcripts and resume are available in the Graduate Office for review

Faculty/Staff Graduate Faculty Recommendation

32. Cindy Rouner, Fall 2017, 62-541, Early Childhood Assessment (Co-Teach) and 62-543, Practicum in Early Childhood

- 18 graduate hours in academic subfield
 - M.S.Ed. in Teaching Early Childhood, NWMSU, 2013
- Tested experience
 - Certifications includes: Early Childhood, Early Childhood Special Education, Elementary Education, Elementary Special Education
 - Project Construct Institute
 - Conscious Discipline Institute
- Professional Experience
 - Director, Leet Center, NWMSU, 4 years
 - Lead teacher, Early Care and Education Lab School, NWMSU, 2 years
 - Preschool teach, North Nodaway R-VI, 5 years
- Department supports this recommendation with a vote of 9-yes, 0-no out of 13 Graduate Faculty
- Copy of transcripts and resume are available in the Graduate Office for review

Dr. Rytting made a motion to approve recommendation for Cindy Rouner and was seconded by Dr. Kiene. Motion was approved with a vote of 7-yes, 0-no.

33. Erika Yocom, School of Education, Fall 2017, 62-532, Family and Community Resources

- 18 Graduate hours in academic subfield
 - M.S.Ed. Early Childhood, NWMSU, 2016
- Tested experience
 - Certifications:
 - Early Childhood
 - Early Childhood Special Education
 - Elementary Education
 - Project Construct for Young Children
 - Born to Learn Institute: Prenatal to 3 years; 3 Years to Kindergarten entry
 - Conscious discipline institute
- Professional Experience
 - Preschool teacher, Leet Center at NWMSU for 3 years,
 - North Nodaway R-VI School District, Pickering, MO for 3 years,
 - Parent Educator (Prenatal-Kindergarten),
 - Parents as teachers program for 10 years
- Faculty support this recommendation with a vote of 9-yes/0-no out of 13.
- Copy of transcripts and resume are on file in the graduate office.
- **Dr. Rytting made a motion to approved Erika Yocum and was seconded by Dr. Hiatt, motion passed with a vote of 7-yes and 0-no.**

34. Endorsement of language test equivalencies. See attached

Enrollment Management is working to determine additional proficiency test without extensive travel or expense which include undergraduate and graduate level students. Dr. Rytting made a motion to endorse material in the Language Test Equivalencies document excluding Cambridge University **A-levels** and regarding graduate students only. Dr. Hiatt seconded the motion to endorse and it was approved with a vote of 6-yes, 1-abstain and 0-no.

Information Only

Accelerated Bachelor of Science/Master of Science (BS/MS) Program-Dr. Bandi and the School of CSIS created the attached example.

Next step will be at the financial level. Standard at other institutions supports students to be charged undergraduate fees for graduate level courses for a number of credits (12-15).

Areas are encouraged to work together and determine common strategies before bringing this forward as a proposal.

Does not require state approval as they are all existing programs but should be on the November GC agenda to be in place for fall 2018.

How does this impact Graduate Assistantships? The GA requires 9 hours to be eligible so it is really during their final year of their BS/MS program after the student has matriculated to graduate status when they would be eligible.

Use of graduate course to meet undergrad requirements were discussed. Currently not mechanically possible to place an **graduate class on a **undergraduate** transcript through Banner.**

Northwest Online Professional, Instructional Associate

Dr. Darrell Rice will be teaching 61-622 Visionary School Leadership for Northwest Online Professional beginning this fall 2017. Dr. Rice holds an Ed.D. Educational Leadership and Administration from Northcentral University and a MS in Education—School Administration from Sul Ross State University. He has served as an adjunct faculty for numerous universities including Grand Canyon University, Concordia University—Portland, and University of Phoenix—San Antonio Campus. Dr. Rice has served as a High School administrator since 2013.

Approved via electronic vote summer 2017

Singleton, Everett, Graduate Faculty, School of Education, Fall 2017

Cline, Cari, Associate Graduate Faculty, Department of Computer and Information Systems, Summer 2017

Kang, Jeongae, Associate Graduate Faculty, School of Education, Fall 2017 (approved for fall 2017 only)

Buck, Erika, Faculty/Staff, 62-543, Practicum in Early Childhood, Fall 2017 (approved for fall 2017 only)

Sheil, Meghan, Faculty/Staff, 62-543, Practicum in Early Childhood, Fall 2017 (approved for fall 2017 only)

Vaught, Michelle, Faculty/Staff, 62-543, Practicum in Early Childhood, Fall 2017 (approved for fall 2017 only)

Yocum, Erika, Faculty/Staff, 62-543, Practicum in Early Childhood, Fall 2017 (approved for fall 2017 only)

Green, Michelle, Adjunct, 62-520, Techniques in Classroom Management & Discipline, Fall 2017

Dimmitt, Travis, Adjunct, 62-511, Middle School Curriculum, Methods, Practicum, Fall 2017

Steadman, Charlene, Adjunct, 62-532, Family and Community Resources, Fall 2017

Fox, Jeremy, Adjunct, 61-559 SPT: Trends in Instructional Techniques, Summer 2017

Dr. Rytting made a motion to adjourn and was seconded by Dr. Hiatt at 5:24 p.m.