

Graduate Council Minutes March 13, 2017 at 4:00 p.m.

Dr. Tyler Tapps called meeting to order at 4:06 p.m.

In attendance: Dr. Tyler Tapps (Chair), Dr. Jeff Thornsberry, Dr. Tiebing Shi, Dr. Jennifer Rytting, Dr. Arley Larson, Dr. David Kiene, Dr. John Katsion (joined us at 4:22 p.m.), Dr. Kurt Fink (joined us at 4:45 p.m.), Dr. Ajay Bandi, Dr. Greg Haddock, Terri Vogel

Invited guests-Dr. Chi Lo Lim and Dr. Steven Ludwig, School of Business

Unable to attend-Dr. Shelly Hiatt

1. Approve minutes of February 2017 meeting-**Jeff Thornsberry moved to approve was seconded by Arley Larson, minutes were approved with a vote of 7-yes, 0-no**

2. Graduate Dean Report
 - MDHE regarding Statewide Academic Program Review- **programs have been reviewed in 2011, 2014 and 2017. Most current list has been received and will be reviewed for additional follow up.**
 - **Recipient of the Leon F Miller Scholarship has been chosen, thank you for your time, Jenny Rytting and Jeff Thornsberry.**
 - Online Professional update-**will launch on August 28th, all six programs (MBA: General, Marketing and HR. Ed Leadership K-12, Special Education, Curriculum and Instruction) hope to enroll 65 new students in the fall, six start dates per year, campus code will be OP which will facilitate correct billing, enrollment and financial assistance, streamline admission process, new pay-drop date one week before classes begin, looking at possible other programs at graduate and undergraduate level.**
 - Other grad initiatives, (4 + 1) **more discussion regarding this option for different programs, plan to have proposal in place for fall 2017.**

3. **#217-54-01**, Revision of admission requirements to the MBA program, a careful review of peer institutions offering MBA programs online prompted the need to review our MBA admissions requirements to ascertain we are in line with the trends in online MBA programs. The proposed revisions streamline our admission requirements to be competitive. **Ajay Bandi made a motion to approve and was seconded by Tiebing Shi. Following discussion motion passed with three friendly edits, motion passed with a vote 7-yes, 0-no.**
 - **Bottom page 2, remove "with a" to "must have a"**
 - **Bottom page 2, remove the "s" from Northwest Missouri States University's**
 - **Second column page 3, replace the * with an S in "English proficiency requirements:"**
 - **Second column page 3, remove "-or nationally-" from the accredited statement**

4. **#217-54-02**, Change credit hours for 54-201: MBA business Foundation from 9 to 3. Course 54-201: MBA Business Foundation was created as an alternative intense course that covers material for the seven prerequisite courses: accounting 1, accounting ii, macroeconomics, microeconomics finance, management and marketing. Upon careful review of peer institutions offering MBA programs online, a revision of the MBA Business Foundation was deemed appropriate. Since the purpose of the course was to provide a students with the requisite knowledge and not to cover the content of each of the seven courses. This MBA Business Foundation course does not fulfill any requirement for any undergraduate business major. **Jenny Rytting made a motion to approve and was seconded by Tiebing Shi, following additional discussion and review of the syllabi, the proposal was approved with a vote of 7-yes, 0-no.**

5. **#217-54-03**, Proposes to remove the prerequisites for all business courses. MBA program is revising the admission requirements (proposal 217-54-01) and all MBA candidates without a bachelor's degree in business are required to take 54-201: MBA Business Foundation which provides the requisite knowledge in accounting, economics, finance, management, and marketing. Preparing an MBA student with the foundation in general business necessary for success. **Jenny Rytting made a motion to approve, Jeff Thornsberry seconded this motion, question was raised if a**

student could take if not pursuing the MBA, although this is not recommended, it is possible. Motion passed with a vote of 7-yes, 0-no.

6. **#217-03-09**, Proposal is a redesign of the agricultural education coursework needed to meet certification requirements for secondary agricultural education candidates in the state of Missouri. With the redesign of the education program here at Northwest Missouri State University being developed and the requirements set forth by the Missouri Department of Elementary and Secondary Education for agricultural education, the proposal not only meets the competencies candidates are required to master but will allow the agricultural education program to be competitive with the other agricultural education programs in the state in regards to total number of hours to degree completion. The integrated competency-based model used for the redesign will allow for performance-based assessments that are aligned to education competencies to be infused into agricultural education courses. The combined program will require candidates to demonstrate master of each competency in either education classes or agricultural education classes. Additionally, this proposal revises course titles and descriptions to more accurately depict the scope of the competencies and learning outcomes required for certification and success in the Agricultural Education Profession. **Jeff Thornsberry moved to approve and was seconded by Arley Larson, passed with a vote of 7-yes, 0-no.**

7. **#217-GC-01**, Change institutional standards for graduate full-time/part-time enrollment requirement from 9 credits full time to 6 credits full time. Graduate Faculty propose that the workload of a graduate student (including course assignments, monitored course discussions with other students and the course instructor, and research) is sufficient that six credits should be considered full time enrollment. **Jenny Rytting made a motion to approve, Arley Larson seconded the motion, clarification that graduate assistants still need to enroll in 9 hours each term with no less than 6 hours in their final term. Motion passed with a vote of 8-yes, 0-no.**

8. **#217-14-01**, Proposal to add a new course, 14-500 Special Offerings: Spanish Language and Cultural Immersion This course would help to allow our K-12 teachers to accrue the requisite 18 hours of graduate credit in the area they would like to teach for dual credit. Additionally, this type of course would assist students in the MA in Teaching English to Speakers of Other Languages TESOL to fulfill their elective required in languages. This course will be an immersion week on campus whereby the students will live and eat on campus together with fellow immersion students. They will take three classes a day and participate in two events per day, all while being completely immersed in Spanish. **Jeff Thornsberry made a motion, Jenny seconded the motion. Need to know # of credit hours and additional information, will be asked to complete the master course file. Jeff modified his motion to approve pending completion of the master course file form, seconded by Ajay Bandi, passed with a vote of 8-yes, 0-no.**

9. **#217-17-01**, Proposal is to encourage non- traditional, international, and other qualified students to apply to the M.S. Mathematics program. We have found that a review of student transcripts and a writing sample based on the semantics, syntax, and argot of mathematics are good predictors of student success. **Jenny Rytting made a motion to approve was seconded by Ajay Bandi, passed with 8 yes and 0-no**

Associate Graduate Faculty:

10. **Dave Vlieger, Department of Mathematics and Statistics, fall 2017, 17-635, Comp Methods in Stats I**
 - 18 Graduate hours in academic subfield
 - B.S. in Mathematics, Missouri Western State University, 1992
 - M.S. in Applied Math, UM-Rolla, 1998
 - ABD for Ph.D., UM of Rolla, 2001
 - Dave is already Associate Graduate Faculty and has been for 15 years. He is ABD because he never finished his dissertation. We had a faculty member who left in late July and we need this course to be taught in the fall 2017 so that our first cohort of our MS Mathematics degree can graduate on time, we have asked Dave be approved to teach 17-635 Comp Methods in Stats I
 - Department supports this recommendation with a vote of 9-yes, 0-no out of 9 Graduate Faculty members.
 - Copy of Vita and transcripts are on file in the Graduate Office

Jeff Thornsberry made a motion to approve and Shi Tiebing seconded, recommendation was approved with a vote of 9-yes, 0-no

Adjunct Graduate Faculty

11. Seth Piro, Kansas City Northwest Missouri State University, Spring 2017, 62-563, Trends in Special Education

Education:

- 18 graduate hours in academic subfield
- B.A. degree in Psychology, Multi-Cultural Studies and Anthropology, Univ of Northern Colorado, 2008
- Ed.S. degree in School Psychology, University of Northern Colorado, 2008

Professional Experience:

- School Psychologixe and Consultant/ Green Hills AEA for 10 years
- Para-Educator/Multnomah Service District, 1 year
- Remedial Service Provider/ West Iowa Family Services, 1 year

Arley Larson made a motion to approve, Jenny Rytting seconded the motion, recommendation was approved with a vote of 9-yes, 0-no

Meeting was adjourned at 5:20 p.m.