

Graduate Council Minutes
April 10, 2017 at 4:00 p.m.
Room 310, Administration Building

In Attendance: **Dr. Fink, Dr. Rytting; Dr. Shi, Dr. Jeff Thornsberry, Dr. Larson, Dr. Hiatt, Dr. Kiene, Dr. Katsion, Terry Vogel, Dr. Bandi, Dr. Tapps, Dr. Haddock**

1. Dr. Tyler Tapps: Call meeting to order- **4:01 p.m.**
2. Approve minutes of March 2017 meeting-**Dr. Thornsberry made a motion to approve and was seconded by Dr. Rytting, minutes were approved with a vote of 9-yes, 0-no.**
3. Graduate Dean Report
 - New online curriculum workflow system
 - No expedited proposals
 - Expectation for five day deadline-**will push to have agenda out by Tuesday before our next Monday meeting, unless a late submission is time sensitive.**
 - Expectation for late or off meeting requests
 - Expectation of submitted proposals not 100% cleared for GC consideration
 - **Terri Vogel shared a bulleted list of expected changes and workflow for the Curriculum Management System-see attached**
 - **Catalog deadline-discussed the need to follow the catalog calendar.**
 - **Programs can begin offering programs or changes to programs based on the dates provided on proposal, this is the term changes take effect.**
 - Summer accept numbers-**same number of applications as the summer 2016**
 - Fall 2017 accept numbers-**currently down half the number of applications, unsure how these will yield FTE**
 - Update for Academic Partnerships
 - **Go Live date May 3, 2017**
 - **Starting to use "Northwest Online Professional" included OP campus code**

Dr. Rytting moved to bundle #4-#7 and was seconded by Dr. Larson. Bundle was approved. Dr. Thornsberry made a motion to discuss and was seconded by Dr. Rytting. Clarification was made regarding the 4-1 programming, departments are encouraged to submit proposals if they are interested in the 4+1 model. #4-#7 was approved with a vote of 9-yes, 0-no

4. #217-17-02, Kurtis Fink, Department of Mathematics and Statistics, reduce the minimum credit hours for M.S. in Mathematics degree from 32 to 30. (Curriculum dashboard, available under MyNorthwest) Date of implementation will be changed from Fall 2018 to Fall 2017.
5. #217-17-03, Kurtis Fink, Department of Mathematics and Statistics, reduce number of pre-requisites hours from 12 to 10 for 17-624, Research Project. (Curriculum dashboard, available under MyNorthwest)
6. #217-17-04, Kurtis Fink, Department of Mathematics and Statistics, reduce number of credit hours from 4 to 3 hours for course 17-617, Combinatorics. (Curriculum dashboard, available under MyNorthwest)
7. #217-17-05, Kurtis Fink, Department of Mathematics and Statistics, reduce number of credit hours from 4 to 3 hours in course 17-618, Number Theory with Applications. (Curriculum dashboard, available under MyNorthwest)
8. #217-22-01, Matt Symonds, School of Health Science and Wellness, New Missouri Department of Elementary and Secondary Education certification requirements prohibit teach candidates earning certification via this route. Deletion of Health Certification, Grades K-9 at the undergraduate level. (proposal attached,) Jenny and Kirk-all approved. **Dr. Rytting made a motion to approve and seconded by Dr. Fink, motion moved with a vote of 9-yes, 0-no.**
9. #217-22-02, Matt Symonds, School of Health Science and Wellness, New Missouri Department of Elementary and Secondary Education certification requirements prohibit teach candidates earning certification via this route. Deletion of Physical Education Certification, Grades K-9 at the undergraduate level. (proposal attached) **Dr. Rytting made a motion to approve and seconded by Dr. Fink, motion moved with a vote of 9-yes, 0-no.**

Dr. Rytting made a motion to bundle #10-#25 (excluding #13) and was seconded by Dr. Hiatt. Bundle was approved and Dr. Thornsberry made a motion to approve and was seconded by Dr. Larson. #10-#25 (excluding #13) were approved with a vote of 9-yes, 0-no.

Adjunct Graduate Faculty

10. Alicia Kershaw, School of Education, Fall 2017, 62-660, Practicum 1: Diagnosis & Remediation of Reading Disabilities in Grades K-6, Fall 2017

Education:

- Tested Experience
- B.S. in Psychology, Missouri Western State University, 1994
- B.S. in Education, Missouri Western State University, 1994
- Master in Education, Northwest Missouri State University, 1998
- Ph.D. in Curriculum and Instruction and Urban Leadership and Policy Studies, University of Missouri Kansas City, 2009

Tested Experience:

- Adjunct Faculty NWMSU Graduate Students (Reading) since 2011
- Adjunct Faculty Park University Graduate and Undergraduate Studies (Reading and Special Ed) since 2009

Professional Experience:

- Reading Specialist/Literacy Coach, 8 years
- Special Education Teacher, 10 years
- Classroom Teacher, 5 years

11. Michael McBride, School of Education, Fall 2017, 61-723 Writing and Interpreting Educational Literature and Statistics & 61-724, Field Study in Administration and Supervision, Fall 2017

Education:

- Terminal degree in academic subfield
- Ed.D, College of Education, University of Missouri-2016 (anticipated)
- M.Ed., Counseling Psychology, University of Missouri-2006
- B.S.Ed., Statistics, University of Missouri-2005
- B.A., Psychology, University of Missouri-2001

Professional Experience

- Professional Education Unit Coordinator-5 years
- Underage Drinking Prevention Program Coordinator-4 years
- Vocational Rehabilitation Counselor-1 year
- Recommended by the Department of Professional Education with a vote of 15-yes, 0-no out of 15 graduate faculty

12. Joe Quinlin, School of Health Science and Wellness, 22-529, Theories and Fundamentals of Strength & Conditioning, Fall 2017

Education:

- 18 graduate hours in academic subfield
- Tested experience
- M.S. Physical Education, Athletic Coaching Education at West Virginia University in 2003, 39 graduate hours

Tested Experience:

- Strength & Conditioning Coaches Certification, CSCCa since 2010
- Certified Strength & Conditioning Specialist, NSCA since 2002
- Certified Personal Training, ACE 2000-2010

Professional Experience:

- NWMSU Athletics-Director of Strength and Conditioning, 9 years
- Recommended by the School of Health Science and Wellness with a vote of 15-yes, 0-no out of 20 graduate faculty.

14. Kendra Watson, Northwest Kansas City Center, 61-550 Trends in Curriculum Development, 61-549 Trends in Continuous School Improvement, 61-559 Trends in Instructional Techniques, summer 2017.

Education:

- 18 graduate hours in academic field
- M.Ed.- Reading Specialist, Shippensburg University, 1999, 36 hours
- B.S.- Elementary Education, York College of Pennsylvania, 1994

Professional Experience:

- RPDC/Northwest Missouri State University- 1 year
- 4th Grade Teacher/ Albany R-III School District-12 years
- 2nd Grade Teacher/ Pattonsburg RII- 1 year
- Special Education Teacher/ North Daviess R-III- 1 year
- 1st and 4th Grade Teacher/ Dover Area School District (Dover, PA)- 6 years

15. Jane King Northwest Kansas City Center, 61-549, Trends in Continuous School Improvement, Summer 2017

Education:

- 18 graduate hours in academic subfield
- Ed.S.- School Psychology, University of Nebraska at Omaha, 2004, 70 hours
- M.S.- School Psychology, University of Nebraska at Omaha, 2002, 51 hours
- BSBA- Marketing, University of Nebraska-Lincoln, 1994

Professional Experience:

- School Psychologist/ Green Hills AEA- 14 years
- School Psychologist Practicum/ UNO; Omaha Public Schools- 1 years
- Claims Analyst, Billing Manager/ King Insurance Brokerage- 3 years

16. Jennee Gregory, Northwest Kansas City Center, 61-556- Trends in Classroom Management, 61-549 Trends in Continuous School Improvement, 61-559 Trends in Instructional Techniques, Summer 2017

Jennee Gregory, School of Education, 61-624, Instructional School Leadership, fall 2017

Education:

- Terminal degree in academic subfield
- Ed.D.- Educational Leadership, University of Missouri- Columbia, 2012
- M.S.- Administration and Supervision in Elementary, Northwest Missouri State University, 1999, 44 hours
- B.S.- Elementary Education- Middle School Education, 1997

Professional Experience:

- Assistant Director, RPDC/Northwest Missouri State University- 8 years
- Elementary Principal/ St. Joseph School District- 1 year
- Elementary Principal/ King City School District- 8 years
- Elementary Teacher/ King City R-I School District- 3 years

17. Debi Korell, Northwest Kansas City Center, 61-559- Trends in Instructional Techniques, Summer 2017

Education:

- 18 graduate hours in academic subfield
- B.S.Ed.- Elementary Education, Missouri Western State College, 1990
- M.S.Ed- Teaching, Northwest Missouri State University, 1995, 48 hours

Professional Experience:

- Instructor, RPDC/Northwest Missouri State University- 11 years
- Instructional Coach/ St. Joseph School District-2 years
- Science Coordinator/ St. Joseph School District- 4 years
- Teacher/ St. Joseph School District- 10 years

18. Kathleen Lockard, Northwest Kansas City Center, 61-549- Trends in Continuous School Improvement, Summer 2017

Education:

- 18 graduate hours in academic subfield
- M.S.Ed.- Effective Teaching- Learning and Leading, Drake University, 1998, 64 hours
- B.S.Ed.- Elementary, Northwest Missouri State University, 1976

Professional Experience:

- Professional Development Coordinator/ Green Hills AEA- 11 years
- Consultant/ Green Valley Area Education Agency- 5 years
- Elementary instructor- 16 years

19. Debra Lyons, Northwest Kansas City Center, 61-549, Trends in Continuous School Improvement, 61-556, Trends in Classroom Management, Summer 2017

Education:

- 18 graduate hours in academic subfield
- M.S.Ed.- Teaching Middle School- Science, Northwest Missouri State University, 2001, 33 hours
- B.S.- Elementary Education- Behavior Disorders K-12, Missouri Western State University, 1991

Professional Experience:

- RPDC/Northwest Missouri State University- 3 years
- Co-Owner/Operator of Lyonheart Behaviorist LLC- 2 years
- Adjunct Professor/ Missouri Western State University- 8 years
- Coordinator of Building Bridges Program/ St. Joseph School District- 19 years
- Teacher/Savannah R-III Middle School- 3 years

20. Debra Schwiesow, Northwest Kansas City Center, 61-549, Trends in Continuous School Improvement, Summer 2017

Education:

- 18 graduate hours in academic subfield
- Ed.S.- School Psychology, University of Nebraska at Omaha, 1992, 88 hours
- M.A.-Psychology, University of Nebraska at Omaha, 1989, 70 hours
- BME- Music Therapy, University of Kansas, 1977

Professional Experience:

- School Psychologist/AEA-27 years
- Adjunct Psych Professor/ Creighton University- 28 years
- Music Therapist/ Various Psychiatric Hospitals in Kansas and Nebraska- 6 years

21. Lauren Struthers, Northwest Kansas City Center, 61-559, Trends in Instructional Techniques, Summer 2017

Education:

- 18 graduate hours in academic subfield
- B.S.- Special Education- Behavior disorders, University of Missouri, 1979
- M.S.- Special Education-Learning Disabilities, Northwest Missouri State University, 1988
- 23 Additional courses in School Administration, Northwest Missouri State University,

Professional Experience:

- Project Assistant, RPDC/Northwest Missouri State University- 3 years
- Co-Owner, Partner and Consultant/ Lyonheart Behaviorist- 1 year
- Adjunct Instructor/ Northwest Missouri State University-3 years
- Special Education Process Consultant/ St. Joseph School District- 16 years

22. Donella Sherry, Northwest Kansas City Center, 61-553 Trends in Mathematics, Summer 2017

Education:

- 18 graduate hours in academic subfield

- M.S.Ed.- Instructional Technology, Northwest Missouri State University, 2006, 56 hours
- B.S.- Elementary Education, Northwest Missouri State University, 1979,

Professional Experience:

- Math and Technology Instructional Specialist, RPDC/Northwest Missouri State University- 4 years
- Elementary IT Teacher/ Chian Mai International School- 2 years
- Elementary Teacher/ South Nodaway School District- 10 years

23. Angela Williams, Northwest Kansas City Center, 61-549 Trends in Continuous School Improvement, Summer 2017

Education:

- 18 graduate hours in academic subfield
- Ed.S.- School Psychology, University of Nebraska at Omaha, 2002, 69 hours
- M.S.- School Psychology, University of Nebraska at Omaha, 2000, 42 hours
- B.S.- Psychology, University of Nebraska at Kearney, 1998

Professional Experience:

- School Psychologist/Green Hills AEA- 16 years
- Interdisciplinary Traineeship/ Munroe-Meyer Institute- 1 year
- Research Assistant/ Munroe-Meyer Institute- 1 year
- Senior Behavior Therapist/ Home of Charles and Yvette Milazzo- 1 year

24. Marc Bauer, Northwest Kansas City Center, 22-510 Special Topics, Summer 2017

Education:

- 18 graduate hours in academic subfield
- M.A.Ed.- Sports Administration, University of Nebraska at Kearney, 2011,
- M.A.Ed.- Physical Education- Pedagogy Emphasis, University of Nebraska Kearney, 1999,
- B.A.- Health and P.E.- Teaching K-12 Field Endorsement, University of Nebraska at Kearney, 1999
- B.S.- Elementary Education- Early Childhood Endorsement, University of Nebraska at Omaha, 1993

Professional Experience:

- Assistant Professor/ University of Nebraska at Kearney- 1 year
- Adjunct/ University of Nebraska at Kearney- 1 year
- Head Wrestling Coach/ University of Nebraska at Kearney- 17 years

25. Debora From, School of Education, 62-645, Theories and Tech of Behavior Analysis, Fall 2017

Education:

- 18 graduate hours in academic subfield
- Tested experience
- M.S.Ed., Special Education at Northwest Missouri State University, 2004
- Ed.S, School Administration at Northwest Missouri State University, 2014

Professional Experience:

- Harrisonville School District Director of Special Services-July 16-current
- Northeast Nodaway School District Assistant Principal/Director of Special Services, 2 years
- Area Cooperative for Educational Support Director and Alternative School Principal, 9 hours
- Recommended by the Department of Professional Education with a vote of 14-yes, 0-no out of 15 graduate faculty.

Dr. Rytting made a motion to bundle proposals #26 -#41 (excluding #31) and was seconded by Dr. Katsion. Bundle was approved. Dr. Thornsberry made a motion to approve and was seconded by Dr. Hiatt. Proposals #26-#41 (excluding #31) were approved with a vote of 9-yes, 0-no.

- 26. 117-29-01, COM 29-600** Introduction to Strategic Communication-to break down the sub-domains into classes that each have a credit attached to them. This will make it easier for Financial Aid and the Registrar. It does not change the way the course will be taught; it simply is to help financial aid, the registrar and the student. (Curriculum Dashboard, available under MyNorthwest).

- 27. 117-29-02, COM 620 Organizational Culture/Communication**-The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for Financial Aid and for the Registrar in helping students as they apply for the program, and navigate their way through the curriculum. (Curriculum Dashboard, available under MyNorthwest).
- 28. 117-29-03, COM 621 Conflict Resolution/Management**-The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for Financial Aid and the Registrar in helping students as they apply for the program, and navigate their way through the curriculum. (Curriculum Dashboard, available under MyNorthwest).
- 29. 117-29-04, COM 622 Power Dynamics/Networks**-The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for Financial Aid and the Registrar in helping students as they apply for the program, and navigate their way through the curriculum. (Curriculum Dashboard, available under MyNorthwest).
- 30. 117-29-05, COM 630 Public Relations/Media Relations**- The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for Financial Aid and the Registrar in helping students as they apply for the program, and navigate their way through. (Curriculum Dashboard, available under MyNorthwest).
- 31. Membership change for Graduate Council.** The following members will be going off the council effective May 1, 2017:
- Dr. Tyler Tapps, Health Science and Wellness
 - Dr. Jeff Thornsberry, Natural Sciences
 - Dr. Arley Larson, Agriculture Sciences
 - Departments and School Directors have been contacted for replacement faculty in-Humanities, Agriculture and Natural Sciences.
- Nominations for Graduate Council Chair for 2017-2018, Dr. Thornsberry nominated Dr. Bandi and was seconded by Dr. Rytting, Dr. Bandi was nominated with a vote of 9-yes, 0-no to serve as the Graduate Council Chair in the 2017-2018 academic year..**
- 32. 117-29-06, COM 631 Crisis Communication**, The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for financial aid and for the registrar in helping students as they apply for the program, and navigate their way through the curriculum.
- 33. 117-29-07, COM 632 Campaign Development**, The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for financial aid and for the registrar in helping students as they apply for the program, and navigate their way through the curriculum.
- 34. 117-29-08, COM 640 Data Analytics**, The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for financial aid and for the registrar in helping students as they apply for the program, and navigate their way through the curriculum.
- 35. 117-29-09, COM 641 Project Management**, The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for financial aid and for the registrar in helping students as they apply for the program, and navigate their way through the curriculum.

36. **117-29-10, COM 642 Decision Making/Problem-Solving**, The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for financial aid and for the registrar in helping students as they apply for the program, and navigate their way through the curriculum.
37. **117-29-11, COM 650 Written Communication**, The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for financial aid and for the registrar in helping students as they apply for the program, and navigate their way through the curriculum.
38. **117-29-12, COM 651 Oral Communication**, The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for financial aid and for the registrar in helping students as they apply for the program, and navigate their way through the curriculum.
39. **117-29-13, COM 652 Intercultural Strategies**, The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for financial aid and for the registrar in helping students as they apply for the program, and navigate their way through the curriculum.
40. **117-29-14, COM 653 Negotiation**, The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for financial aid and for the registrar in helping students as they apply for the program, and navigate their way through the curriculum.
41. **117-29-15, COM 660 Capstone**, The various areas of study in each domain needed to be broken down into classes. Each area of study required a course number and a credit amount assigned to that class. The University asked for this as it will make it easier for financial aid and for the registrar in helping students as they apply for the program, and navigate their way through the curriculum.

Adjourned: 4:54 p.m.