

Graduate Council Minutes
January 11, 2016, 4:00 p.m.
Third Floor of Administration Building, room 310

In Attendance: Linda Sterling, Tyler Tapps, Matt Walker, Jeff Thornsberry, Ajay Bandi, Greg Haddock
Arley Larson (4:03), David Kiene (4:09), Jenny Rytting (4:13)

1. Dr. Linda Sterling called the meeting to order at 4:00 p.m.
2. Minutes from December 2015 Graduate Council Meeting were approved with a motion by Matt Walker, seconded by Jeff Thornsberry and approved with a vote of 5-yes, 0-no.
3. Graduate Dean Report
 - Currently working on potential one plus one MBA with institution in Delhi (will require Graduate Council approval for excess of nine transfer credit hours). **This program would allow a student to complete one year of graduate work at (Jagannath, a private school in Delhi) and then transfer to NWMSU to complete their MBA program. 15 credits would be completed in Delhi and 18 would be completed at Northwest. Student would be required to meet specific course GPA and speak/English test to be considered for this program. Target population would save money and earn a degree in the States. Goal for this program is an annual count of 20 students.**
 - Spring 2016 Headcount/enrollment will most likely be down versus spring 2015. This can be attributed to lower RPDC numbers specifically our enrollment through Fort Leavenworth. Dr. Haddock discussed possible areas that may increase enrollment this fall through new programs through Strategic Communication, MS in IS at St. Joseph and additional online recruiting efforts.
4. Policy to define tested experience for faculty recommendations –**Dr. Kiene and Dr. Walker worked to define language updates in our faculty policy (Attached) to include tested experience. It will be determined by the graduate faculty of the department or school to define tested experience for that discipline. Example, the English department recommends an adjunct who completed their B.S. and has 26 hours of graduate work in English but has been published extensively to teach at the graduate level. Matt moved to discuss and was seconded by Dr. Larson. Following a friendly amend to the document the policy was approved with a vote of 8, yes, 0-no.**
5. Awareness-Proposal #216-62-02, This expedited proposal was created to request the use of the existing course EDCI 62-500 for a one time new course offering in the Department of Professional Education, which will be 2 credit Faculty led Study Abroad Program to be offered in Spring 2016. **Proposal was approved by the Graduate Council Chair and Graduate Dean.**

Graduate Faculty Recommendation-action required

Matt Walker made a motion to bundle recommendations 6, 7, 8 which was seconded by Arley Larson and approved with a vote of 8-yes, 0-no

Motion to approve was made by Jenny Rytting and seconded by Matt Walker, bundle was approved with a vote of 8-yes, 0-no.

6. The School of Business recommends the appointment of **Dr. Claudia Arceli Hernandez Gonzalez as Graduate Faculty**. Dr. Hernandez Gonzalez received a BBA in Industrial Relations from Instituto Tecnologico de Chihuahua in 1991, an MBA in Management from the University of Texas at El Paso in 2010, and a PhD in International Business with the Management Major from the University of Texas at El Paso in 2015. Dr. Hernandez Gonzalez has completed 102 hours of graduate credit. Copies of her transcript and vitae are on file in the Graduate Office. The School of Business supports this recommendation with a vote of 14-yes, 0-no out of 14 graduate faculty members.
7. The Department of Fine & Performing Arts is seeking approval for **Stephanie Jorandby as Graduate Faculty**. She has been on the faculty staff for two years. Mrs. Jorandby completed her B.A. in Art and Theatre at the Wisconsin Lutheran College and her M.F.A., Southern Illinois University in Theater Design (Costume) in 2012 and has completed 68 graduate hours. Copies of her transcript and vitae are on file in the Graduate Office. The department supports this recommendation with a vote of 15-yes, 0-no out of 18 graduate faculty members.
8. The department of Fine & Performing Arts is seeking approval for **Katheryn Bilbo as Graduate Faculty**. She has been on the DFPA staff for two years. Mrs. Bilbo holds a B.F.A. in Acting from the Stephen F August State University, Nacogdoches, TX and her M.F.A. in Acting from the University of Wisconsin, Madison in 2009. Mrs. Bilbo has completed 72 hours of graduate work. Copies of her transcript and vitae are available in the Graduate Office. . The department supports this recommendation with a vote of 15-yes, 0-no out of 18 graduate faculty members.

Faculty/Staff Members re-approval (no action needed)

The Department of Professional Education recommends the appointment of **Cindy Scarbrough as a Faculty/Staff to teach 62-543, Practicums in Early Childhood for 2016-2017**. She was previously approved and taught this course 2014-2015 academic year. Cindy is the current Director of the Leet Center on campus. She has a B.S.Ed. Special Education K-12 Mild/Moderate, a B.S. Ed Elementary Education and an M.S.Ed. Teaching: Early Childhood, which were both completed at Northwest Missouri State University. Cindy has completed a total of 36 graduate hours, her transcripts and vita are on file in the Graduate Office. The Department supports this recommendation with a vote of 7-yes/0-no out of 16 graduate faculty.

The Department of Communication and Mass Media recommends the appointment of **Lori Durbin as Faculty/Staff to teach 29-553, Language, Speech and Hearing of the Exceptional Child**. Lori has completed her B.H.S in Speech Pathology and her M.H.S. in Speech Pathology from the University of Missouri Columbia in 1985 and 1986. Lori has taught this class for 25 years and has completed a total of 37 graduate hours. A copy of Ms. Durbin's transcripts and resume are in the Graduate Office. The department supports this recommendation with a vote of 5-yes/0-no.

Meeting adjourned at 4:36 with a motion by Arley Larson and seconded by Matt Walker followed with a vote of 8-yes, 0-no.