

## Graduate Council Minutes December 12, 2016, 4:00 p.m.

**Dr. Ajay Bandi called the meeting to order at 4:00 p.m.**

**In attendance:** Dr. Ajay Bandi (filled in for Dr. Tapps), Dr. Jeff Thornsberry, Dr. Tiebing Shi, Dr. Jennifer Rytting, Dr. Arley Larson, Dr. Shelly Hiatt, Dr. Greg Haddock, Terri Vogel, Dr. Nissa Ingraham (attending for Dr. Kiene), Dr. David Shadinger (attending for Dr. Katsion)

**Guests:** Dr. Stephen Ludwig and Dr. Chi Lo Lim from the School of Business and Dr. Nancy Zelif from the School of Computer Science and Information Systems

1. Approve minutes of November 2016 meeting, **Dr. Thornsberry made a motion and was seconded by Dr. Larson. Minutes were approved with a vote of 7-yes, 0-no**
2. Graduate Dean Report
  - **January 9<sup>th</sup> is our first meeting in the New Year and we may be facing some academic appeals. We may need to extend our regular meeting time to 1 ½ or 2 hours**
  - Five Year Masters, (4+1 BS/MS)-**Small group met on Nov 21-several faculty areas are interested, shared more benchmarking ideas.**
  - 2 person committee is needed to review the Leon F Miller scholarship between February 7, 2017 and March 2, 2017. **Jennifer Rytting and Dr. Ajay Bandi volunteered to review these applicants.**
  - Progress with Academic Partnership contract. **Still working out some details, expect to sign soon.**
  - CBE-proposal was sent in June, waiting for approval
  - Move February meeting to February 20<sup>th</sup>, 2017 due to international travel
3. **Proposal 116-44-03-Dr. Nancy Zelif**-deletion of the MEd in Instructional Technology Fall 2018. The School of CSIS launched a MS in Instructional Technology in January 2015 and no longer admit students into the MEd in Teaching: Instructional Technology. The four students who are pursuing the MEd will finish their degree by fall of 2018. **Dr. Rytting made a motion to approve and was seconded by Dr. Larson, motion passed with a vote of 7-yes, 0-no.**
4. **Proposal 116-44-06-Dr. Nancy Zelif**-change in admissions to MS Instructional Technology Program to include waiver of writing assessment and test score for those with a graduate degree from an accredited institution and the waiver of a test score for applicants with significant current or former military leadership experience. Trimester of implementation, fall 2017. **Dr. Thornsberry made a motion to approve and was seconded by Dr. Hiatt. Following some discussion motion passed with a vote of 7-yes, 0-no.**
5. **Proposal 116-44-07-Dr. Nancy Zelif**-change in course description and pre-requisite for course 44-696, Graduate Directed Project. **Dr. Hiatt made a motion and was seconded by Dr. Shi. Following discussion and further justification related to this proposal, motion passed with a vote of 7-yes, 0-no.**
6. **Proposal 116-24-01, Dr. Islam**- Number change from 24-450, Macromolecular to 24-555, Macromolecular so that both undergrad and graduate students can take the course. The content will remain the same, but additional work will be required for Graduate Credit. **Dr. Thornsberry made a motion to approve and was seconded by Dr. Shi, motion passed with a vote of 7-yes, 0-no.**
7. **Proposal 116-54-03, Dr. Lim & Dr. Ludwig**-Remove 51-641: Legal and Ethical Aspects of Business and Add 53-608 Employment Law for the MBA with Marketing Emphasis and MBA with General Management emphasis-Employment Law is required course for MBA with HRM, Marketing, and General Management Emphases. The changing of the course number would require changes in the three emphases. **Dr. Thornsberry made a motion to approve and was seconded by Dr. Rytting, motion passed with a vote of 7-yes, 0-no.**
8. **Proposal 116-54-04, Dr. Lim & Dr. Ludwig**-Redesign the composition of the courses for the MBA with General Management emphasis with eight MBA General Management core and three advisor approved business courses from 51-600, 52-600, 53-600 54-600 and 55-600. (Remove 54-628, 54-642 and 54-643 from catalog copy) **Dr. Thornsberry made a motion to approve and was seconded by Dr. Rytting, motion passed with a vote of 7-yes, 0-no.**

9. **Proposal 116-10-02, Dr. Rytting**-We would like to allow our graduate students to apply English 590 (Young Adult Literature), English 698 (Problems in Teaching Literature and Composition), education courses, and special topics courses in methods of teaching to any English MA degree. Most of these courses have hitherto been limited to our M.S.Ed degree; English 698 was required for our MA English-Pedagogy Emphasis program and an option for M.S.Ed students but not counted towards our regular English MA.) **Dr. Hiatt made a motion and was seconded by Dr. Larson, motion was approved with a vote of 7-yes/0 no.**

**Awareness:**

10. **Expedited Proposal 116-54-02, Dr. Lim & Dr. Ludwig**-Change course number 54-650: Employment Law to 53-608: Employment Law. Proposal was approved and forwarded to the Provost Office on 12/5/2016. **Council was made aware.**

**Graduate Faculty Recommendation**

**Dr. Rytting made motion to bundle #11, #12, #13 and was seconded by Dr. Larson, motion to bundle passed with a vote of 7-yes, 0-no**

**Dr. Larson made a motion to approve #11, #12, #13 and was seconded by Dr. Rytting, Graduate Faculty Recommendations were passed with a vote of 7-yes, 0-no.**

11. **Dr. Ryan Wessell, Graduate Faculty Recommendation, School of Health, Science and Wellness, Spring 2017**

Terminal degree in academic subfield

M.S. degree in Experimental Psychology at Central Michigan University, 2004

PhD. In Applied Experimental Psychology at Central Michigan University, 2006

Faculty support this recommendation with a vote of 15 yes/0 no out of 17 graduate faculty

Copy of transcripts and resume are on file in the Graduate Office

12. **Dr. Kyoung-Ho Shin, Graduate Faculty Recommendation, School of Health, Science and Wellness, Spring 2017**

Terminal degree in academic subfield

M.S. degree in Political Science at Western Illinois University, 1996

PhD. In Sociology at Kansas State University, 1999

Faculty support this recommendation with a vote of 15 yes/0 no out of 17 graduate faculty

Copy of transcripts and resume are on file in the Graduate Office

13. **Dr. Keely Cline, Graduate Faculty Recommendation, School of Health, Science and Wellness, Spring 2017**

Terminal Degree in academic subfield

M.S. degree in Psychology at University of Nebraska, Lincoln, 2006

PhD. In Psychology at University of Nebraska, Lincoln, 2010

Faculty support this recommendation with a vote of 15 yes/0 no out of 17 graduate faculty

Copy of transcripts and resume are on file in the Graduate Office

**Graduate Adjunct Recommendation**

14. **Tamara Lynn, Graduate Adjunct Recommendation, 62-508, Transition/Career Education for Students with Disabilities. Spring 2017**

18 graduate hours in academic subfield

B.S. in Business Management, University of Missouri Columbia, 2002

M.S.Ed. in Special Education, Northwest Missouri State University, 2009

EdS. In K-12 Principalship & Special Education Administrator, Northwest Missouri State University, 2016

Faculty support this recommendation with a vote of 14 yes/0 no out of 15 graduate faculty

Copy of transcripts and resume are on file in the Graduate Office

**Dr. Rytting made a motion to approve and was seconded by Dr. Larson. Motion passed with a vote of 7-yes, 0-no.**

15. **John Rinehart, Graduate Adjunct Recommendation, 61-675, School Finance, Summer 2017**

18 graduate hours in academic subfield

Tested experience: Superintendent/ West Platte R-II 2015-current and Superintendent/Albany R-111 2012-2015

B.S. in Physical Education at Northwest Missouri State University, 1992

M.Ed in Secondary Administration at William Woods University, 2001

ED.S. in School Administration at William Woods University, 2005

Has completed 72 hours of graduate work and is current process of completing his Ed from University of Missouri, Columbia

Faculty support this recommendation with a vote of 15 yes/0 no out of 15 graduate faculty

Copy of transcripts and resume are on file in the Graduate Office

**Dr. Rytting made motion to approve and was seconded by Dr. Hiatt. John Rinehart was approved with a vote of 7-yes, 0-no**

**Addendum**

**16. Jaqueline Lacy, Associate Graduate Faculty, School of Agricultural Sciences, Spring 2017**

18 hours in academic subfield

Tested experience: 9 years Agricultural Education, Maryville R-2 School District and 3 years Agricultural Education Program Coordinator, Instructor at Northwest Missouri State University

M.S. Agricultural Education, University of Missouri-Columbia, 2005

B.S. in Agriculture, University of Missouri-Columbia, 2004

Has completed a total of 38 graduate hours.

Faculty support this recommendation with a vote of 5-yes/0=no out of 6 graduate faculty

Copy of transcripts and resume are on file in the Graduate Office.

**Dr. Rytting made a motion to approve and was seconded by Dr. Hiatt. Jaqueline Lacy was approved as Associate Graduate Faculty with a vote of 7-yes, 0-no.**

**Adjourn meeting at 4:25 p.m.**

**Next meeting will be held on January 9, 2016**