

Graduate Council Minutes February 11, 2019

2018-2019 Graduate Council Members in attendance:

Dr. Ajay Bandi-Computer Science & Information Systems, Dr. Patricia Drews attended in place of Dr. Yi Hwa Wu-Humanities & Social Sciences, Dr. Kurtis Fink- Mathematics, Dr. Michael Miller-Agricultural Sciences, Dr. John Katsion, Communication/Mass Media, Ashley D. Black - Lang/Lit and Writing, Dr. Rena Smith-Natural Sciences, Dr. Shantel Farnan-Prof Education, Dr. Chi Lo Lim, Business

Ex-Officio: Dr. Greg Haddock, Associate Provost of Graduate & Dixie Piel, Assistant Registrar

Unable to attend: Dr. Shelly Hiatt-Health & Wellness, Terri Vogel, Registrar

Meeting began at 4:00 p.m.

1. January 2019 minutes were approved with a motion by Dr. Lim and seconded by Dr. Smith, motion passed with a vote of 6-yes/1-abstain
2. Graduate Dean Report
 - We received 81 applications for the Leon F. Miller scholarship which are available through the new Scholarship Manager on CATPAWS. Dr. Mike Miller and Dr. Denise Case have volunteered to review applications with a decision deadline of March 1, 2019.
 - Dr. Shelly Hiatt and Dr. John Katsion will review and determine our Graduate Assistant of the Year. Applications will be submitted by February 22nd and we will need a decision by March 15, 2019.
 - An enrollment report by program across multiple years will be provided when it is available. Most graduate enrollment is made up of degree seeking graduate students.
 - April 2019 meeting will coincide with our GA of the year/Northwest Awards and Recognition Ceremony so we will meet electronically during our final meeting of the year. Dr. Bandi requested that we make the Chair selection during our March meeting for the 19/20 academic year. This is available to any Council member who still has one year left to serve. The official change in chair and membership will take place in September 2019.
 - We have received some requests through the Bursar's area that graduate students would like to keep their hoods following commencement. Based on the cost and the quality of the hoods, the decision has been made to increase the charge and beginning spring 2019, graduate students will maintain their hoods from commencement. The charge to students will need to be approved but is planned to be implemented for the fall 2019.
3. #219-44-01, [Information Systems M.S.](#) (change program) Dr. Lim made a motion to approve and was seconded by Dr. Smith, motion passed with a vote of 8 yes, 0 no.
4. #219-44-02, [Applied Computer Science M.S.](#) (change program) Dr. Lim made a motion to approve and was seconded by Dr. Miller, motion passed with a vote of 8 yes, 0 no.
5. #118-22-01, [HPER 22-634 Survey of Literature in HPER](#) (new course) Dr. Lim made a motion to approve and was seconded by Dr. Katsion, motion passed with a vote of 8 yes, 0 no.
6. #118-34-01, [Criminology Comprehensive Major, 63 hours: B.S.—No Minor Required](#) (change program) Dr. Lim made a motion to approve and was seconded by Dr. Smith, motion passed with a vote of 8 yes, 0 no.

New Business: To gain efficiencies in the Graduate Office, we are moving away from the requirement of a degree audit for each student. In its place, students are required to review their program in the catalog during the application process and initial their agreement on their application. That information is maintained in the students file. A secondary form has been shared with advisors so that they are able to make substitutions, change a catalog year, add a concentration or transfer credit in for individual students as needed.

Meeting was adjourned at 4:37 per Dr. Smith, seconded by Dr. Black and approved with a vote of 8 yes, 0-no.