

## Graduate Council Minutes November 12, 2018

Council Members in attendance: Dr. Ajay Bandi-CSIS (Chair), Dr. John Katsion-Comm/Mass Media, Dr. Ashley Black-Davis-Lang/Lit & Writ, Dr. Chi Lo Lim-Business, Dr. Shelly Hiatt-Health & Wellness, Dr. Yi Hwa Wu-Human & Social Sciences, Dr. Kurtis Fink- Mathematics, Dr. Jeongae Kang for Dr. Farnan- Professional Education, Dr. Mike Bellamy for Dr. Rena Smith-Natural Science, Ex-Officio: Dr. Greg Haddock, Associate Prov. of Grad. & Prof. Studies  
Council Members unable to attend: Michael Miller, School of Agriculture, Terri Vogel, Registrar

1. Approve Minutes of October 8, 2018. Dr. Katsion made a motion to approve and was seconded by Dr. Fink. Motion passed with a vote of 8-yes, 0-no.
2. Graduate Dean Report
  - Notes from Higher Learning Commission visit with respect to the Graduate School
    - a. Before the visit, there were requests for information/evidence for many items – one of them was: *Provide examples of the “performance-based portfolio” required of master’s candidates.* Examples were provided to this request.
    - b. During the visit, HLC team members asked questions about the following regarding graduate programs/procedures/policies
      - i. Differentiated faculty credentials for Graduate Faculty
      - ii. The course numbering system at Northwest
        1. Are their combined courses with undergraduate and graduate students?
        2. Are the grading expectations clear between these two groups?
        3. Do we receive complaints from the undergraduate students about this practice?
      - iii. Have there been any programs that have been pushed on the faculty from higher levels in the administration?
    - c. The full report will be sent to the campus community from the Provost or President.
  - Spring 2019 Enrollment
    - a. We will likely have a record number of applications for this term (over any previous spring in-take)
    - b. For the fourth straight term (beginning Spring 2018), we will likely have a record number of 1<sup>st</sup>-time masters (over any previous spring in-take)
    - c. Likely enrollment will be higher than any of the previous Spring terms in the last ten+ years and a ~35% increase over the previous year
    - d. Census will be 5pm, Monday, February 11, 2019.
  - Admission to Candidacy, from November 2017 discussion-reviewed process as it currently exists. In programs AC is pushed through the Graduate Office based on successful completion of deficiency (applicable prerequisites or meeting conditions), the 8 graduate hours, writing sample and GPA but it has been used to withhold a degree in at least one instance. Council was asked to bring back to areas for more input. Council also requested that more information regarding candidacy be added to the Online Professional website.
3. 118-24-18, Change Program, [Biochemistry Minor, 35 hours](#)

Dr. Lim made a motion to bundle #3 through #15, was seconded by Dr. Black, approved to bundle with a vote of 8 yes, 0 no. Discussion took place regarding the pre-requisite requirement for labs but these will be caught at the catalog level and at the point of registration. Just a friendly reminder.

Dr. Hiatt made a motion to approve the bundle and was seconded by Dr. Katsion, bundle #3-#15 was approved with a vote of 8 yes, 0 no.

4. 118-24-15, Change Program, [Chemistry Comprehensive Major, A.C.S. Accredited, 79-80 hours: B.S.—No Minor Required](#)
5. 118-24-16, Change Program, [Chemistry Major, 55-59 hours: B.S.—No Minor Required](#)
6. 118-24-11, New Course, [CHEM 510 Aquatic and Soil Environmental Chemistry](#)
7. 118-24-12, New Course, [CHEM 511 Aquatic and Soil Environmental Chemistry Laboratory](#)
8. 118-24-13, New Course, [CHEM 512 Atmospheric and Green Environmental Chemistry](#)
9. 118-24-14, New Course, [CHEM 513 CHEM 513 Atmospheric and Green Environmental Chemistry Laboratory](#)
10. 118-24-10, New Course, [CHEM 567 Macromolecular Structure Laboratory](#)
11. 118-24-04, Change Course, [CHEM 24522 Instrumental Analysis](#)
12. 118-24-05, Change Course, [CHEM 24523 Instrumental Analysis Laboratory](#)
13. 118-24-06, Change Course, [CHEM 24552 Advanced Inorganic Chemistry](#)
14. 118-24-07, Change Course, [CHEM 24555 Inorganic Synthesis Laboratory](#)
15. 118-24-09, Change Course, [CHEM 24566 Macromolecular Structure](#)

Council moved items #26-30 to address all chemistry proposals

Dr. Wu made a motion to bundle items #26-#30, Dr. Lim seconded the motion to bundle items #26-#30. The bundle was approved with a vote of 8-yes, 0-no

Dr. Lim made a motion to approve bundle #26-#30, and Dr. Fink seconded the motion to approve, bundle #26-#30 passed with a vote of 8-yes, 0-no

26. 118-24-08, Change Course, [CHEM 24563 General Biochemistry Laboratory](#)
27. 118-24-17, Change Course, [Chemistry Major, 40 hours: B.A.—Minor Required](#)
28. 118-24-20, Change Program, [Unified Science: Chemistry Major, 66 hours: B.S.Ed., Secondary Program—No Minor Required \(Certifies Grades 9-12, Endorsement Area: Unified Science: Chemistry\)](#)
29. 118-24-21, Change Program, [Chemistry Education Major, 54-55 hours: B.S.Ed., Secondary Program \(Certifies Grades 9-12 Endorsement Area: Chemistry\)](#)
30. 118-24-22, Change Program, [Chemistry Education Minor, 41 hours: B.S.Ed. \(Certifies 9-12 Endorsement Area: Chemistry\)](#)

Dr. Wu made motion to bundle #16-#18 and was seconded by Dr. Lim. Motion to bundle #16-#18 was approved with a vote of 7-yes, 0-no.

Dr. Yang made motion to approve bundle #16-#18 and was seconded by Dr. Wu. Motion to approve bundle #16-#18 was passed with a vote of 7-yes, 0-no.

16. 118-44-01, Change Course, [CSIS 44410 Coordination of Cooperative Education](#)
17. 118-44-03, Change Course, [CSIS 44470 Implementing Business and Marketing Education Programs](#)
18. 118-44-02, Change Course, [CSIS 44480 Methods of Teaching Business and Marketing](#)

Dr. Lim made a motion to approve proposal #19, Dr. Hiatt seconded the motion. Motion passed with a vote of 7-yes, 0-no.

19. 118-44-09, Change Program, [Computer Science Comprehensive Major, 66-69 hours: B.S.—No Minor Required](#)

Dr. Wu made a motion to approve proposal #20, Dr. Lim seconded the motion. Motion passed with a vote of 7-yes, 0-no.

20. 118-44-12, Change Course, [CSIS 44525 Theory and Implementation of Programming Languages](#)

Dr. Hiatt made a motion to approve proposal #21 providing the addition of 3 credit hours and clarification of pre-requisite or equivalent to the proposal. Based on input from Dr. Katsion, Dr. Haddock made these updates to the proposals. Dr. Black seconded the motion and it passed with a vote of 7-yes and 0-no.

21. 118-44-15, New Course, [CSIS 44613 Data Visualization](#)

Dr. Lim made a motion to approve proposal #22 and was seconded by Dr. Wu, motion passed with a vote of 7-yes, 0-no.

22. 118-61-01, Change Course, [EDUC 61616 Teaching Strategies](#)

Dr. Hiatt made a motion to approve proposal #23 and was seconded by Dr. Fink, motion passed with a vote of 7-yes, 0-no.

23. 118-62-11, Change Program, [Reading M.S.Ed.](#)

Dr. Lim made a motion to approve proposal #24 and was seconded by Dr. Black, motion passed with a vote of 7-yes, 0-no.

24. [118-61-02, Change Program, Educational Leadership: K-12 M.S.Ed.](#)

Dr. Lim made a motion to approve proposal #25 and was seconded by Dr. Fink, motion passed with a vote of 7-yes, 0-no.

25. 118-61-03, Change Program, [Curriculum and Instruction M.S.Ed.](#)

Dr. Wu made a motion to bundle #30-#32 and was seconded by Dr. Lim, motion to bundle was passed with a vote of 7-yes, 0-no. Dr. Hiatt made a motion to approve the bundle and was seconded by Dr. Lim, motion to approve passed with a vote of 7-yes, 0-no.

Graduate Faculty:

30. Dr. Shih-Hsien Chuang, Graduate Faculty, School of Business, spring 2019

- Terminal degree in academic subfield
- MA in Applied Economics, University of Houston, 2013
- PhD in Economics, University of Nebraska, 2018
- Department Support with a vote of 11-yes, 0-no
- Copies of resume and transcripts on file in the Graduate Office

31. Dr. Travis Dimmitt, Graduate Faculty, School of Professional Education, spring 2019

- 18 graduate hours in academic subfield
- MEd Secondary School Administration, Northwest Missouri State University, 2009
- EdD Educational Leadership and Policy Analysis, University of Missouri, 2018
- Department Support with a vote of 12-yes, 0-no
- Copies of resume and transcripts on file in the Graduate Office

32. Dr. Renee Oyotode Epe Adebile, Graduate Faculty, School of Business, spring 2019

- Terminal degree in academic subfield
- MBA with in International Business subfield, University of New Orleans, 2012
- PhD in International Business Administration, Texas A&M International University, 2018
- Department Support with a vote of 11-yes, 0-no
- Copies of resume and transcripts on file in the Graduate Office

Dr. Lim made a motion to approve Veronica Watkins and was seconded by Dr. Hiatt, Veronica Watkins was approved with a vote of 7-yes, 0-no.

Associate Graduate Faculty:

33. Veronica Watkins, Department of Fine and Performing Arts, Fall 2018

- Terminal degree in academic subfield
- Tested Experience
- MFA in Ceramics, Southern Illinois University Carbondale, 2000
- Department Support with a vote of 8-yes, 0-no
- Copies of resume and transcripts on file in the Graduate Office

Dr. Lim made a motion to bundle #34 - #38, Dr. Fink seconded the motion. Motion to bundle #34-#38 passed with a vote of 7-yes and 0-no. Dr. Hiatt made a motion to approve bundle #34-#38 and was seconded by Dr. Fink, motion passed with a vote of 7-yes and 0-no.

Adjunct Faculty:

34. Jeff Blackford, Adjunct Faculty, School of Education, 61-670, School Building and Equipment, spring 2019
  - MEd in Educational Leadership, Northwest Missouri State University, 2007
  - EdS Superintendent, Northwest Missouri State University, 2010
  - EdD in PK-12 Administration, University of Missouri, 2016
  - Department Support with a vote of 13-yes, 0-no
  - Copy of transcripts and resume on file in the Graduate Office
35. Dr. Denise Colhour, Adjunct Faculty, School of Professional Education, 62-643-01/80, Teaching Students with Mild to Moderate Disabilities, spring 2019
  - Terminal degree in academic subfield
  - BSE in Secondary Education with a Social Studies subfield, Central Missouri State University, 1991
  - MSE in Learning Disabilities, Central Missouri University, 2000
  - EdS in Educational Administration, University of Missouri-Kansas City, 2006
  - EdD in Educational Leadership, Baker University, 2016
  - Department Support with a vote of 12-yes, 0-no
  - Copy of transcripts and resume on file in the Graduate Office
36. Dr. Jeanee Gregory, Adjunct Faculty, School of Professional Education, 61-667, Practicum for G & I Curriculum, spring 2019
  - Terminal degree in academic subfield
  - B.S in Elementary Education 1<sup>st</sup> Major: Elementary Education (Grades 1-8) 2<sup>nd</sup> Major: Middle School – Junior High School, Northwest Missouri State University, 1997
  - MS in Administration and Supervision in Elementary, Northwest Missouri State University, 1999
  - EdD in Educational Leadership and Policy Analysis, University of Missouri-Columbia, 2012
  - Department support with a vote of 14-yes, 0-no
  - Copy of transcripts and resume on file in the Graduate Office
37. Dr. Alicia Kershaw, Adjunct Faculty, School of Professional Education, 61-612, Literacy in Elementary, spring 2019
  - Terminal degree in academic subfield
  - PhD Curriculum and Instruction/Urban Leadership & Policy Studies, University of Missouri-Kansas City, 2009
  - MEd in Reading, Northwest Missouri State University, 1998
  - Department Support with a vote of 12-yes, 0-no
  - Copy of transcripts and resume on file in the Graduate Office
38. Dr. Robert Vogelaar, Adjunct faculty, School of Professional Education, 61-627, Innovative Leadership, spring 2019
  - Terminal degree in academic subfield
  - BSEd in Curriculum and Instruction with a subfield in Speech, University of Missouri, 1992
  - MA in Communication with an Organizational Rhetoric subfield, University of Kansas, 2002
  - MEd in Educational Leadership with a Secondary subfield, Northwest Missouri State University, 2002
  - EdD in Educational Leadership with a Superintendency subfield, Saint Louis University, 2005
  - Department support with a vote of 12-yes, 0-no
  - Copy of transcripts and resume on file in the Graduate Office
39. Graduate Council next meet falls during finals weeks, December 10<sup>th</sup> so we will plan to meet electronically. Meeting was adjourned at 5:08 p.m.