

**Fifty-Second Faculty Senate
Northwest Missouri State University
Full Senate Meeting Minutes**

September 17, 2025

Members in Attendance:

Rob Voss, Peter Adam, Tony Olson, Luke Rolfes, Bao Pham, Mike Miller, Jill Baker, Shantel Farnan, Luke Campbell, Alex Taylor, Cindy Tu, Oscar Perez-Hernandez, Johnny Chuang, Kyungjoong Kim, Chi Lo Lim, Travis Surprise, Sanjay Prabhakar, Casey Abington, Laura Kauzlarich, Cindy Schairer-Kessler, Linda Gray-Smith, John Katsion, Kim Casey, Heather Hill, Amy Hillard

Members Absent:

None

- **Call to Order**

- President Miller called the meeting to order at 3:31 p.m.

- **Approval of Agenda Motion by Tony Olson/Second by Peter Adam**

- The agenda was approved unanimously.

- **Approval of Minutes Motion by Tony Olson/ Second by Peter Adam**

- The minutes were approved unanimously.

- **Reports:**

- **Provost Report (Dr. Hooyman)**

- Dr. Hooyman reported that things are fairly quiet legislatively and that there are not many bills that will likely get through, and that there may not be core increases coming in the budget.
 - A senator reported on behalf of their constituents that there are multiple templates for syllabi, and asked for there to be a singular template. Dr. Hooyman expressed that the syllabi may be found in My Northwest, but other senators expressed that there was a communication issue. Dr. Tapps reported that any syllabus template that says 'Northwest-Kansas City' on it is not the right syllabus template. Dr. Hooyman indicated that she would talk with deans and department chairs to ensure that the correct materials are on MyNorthwest.

- **Human Resources (Krista Barcus)**

- No report.

- **Chief Amanda Cullen**

- Chief Cullen reported that Northwest is moving away from the Crisis app and moving into the HazAdapt app. Chief Cullen has asked all faculty, staff, and students to download the new app.
 - Chief Cullen reported that if you are not receiving Bearcat Alerts, please email police@nwmissouri.edu or contact University Police for help. The system will contact individuals multiple times if they do not respond to the text or email. If there are issues with the system, please ask UPD for help.
 - Chief Cullen reported on the messaging that occurs via Simplex when an emergency alert occurs. This report was a follow-up to the concerns that were shared about individuals for whom English is

not their first language. Chief Cullen shared that there are different lights on the alarms for different emergencies. There is a slideshow attached to these minutes that will assist faculty and staff in alerting individuals to this new information.

- Chief Cullen reported on the procedures for campus closures. If the campus is closed for any emergency reason, Bearcat Alert will provide information, as well as the Northwest-specific social media accounts.
 - Chief Cullen indicated that Dacey Hassey is the crisis counselor on campus and is available to assist all Northwest employees and students, and their loved ones. She is very well connected to the resources in the area and can help employees find help.
 - Chief Cullen stated that any time anyone needs an immediate response from UPD, please call the UPD phone number or send an email to the UPD account, as the dispatchers watch the email 24 hours a day. Concerning behavior reports can also be completed so that help can be provided by UPD.
 - Chief Cullen thanked senators for all they do, and also provided additional resources for faculty.
- **Dr. Tyler Tapps**
 - Dr. Tapps commented that the Wellness Center has a counselor on triage every day during business hours, and there is a wellness support link on Canvas, which is available 24 hours per day.
 - Dr. Tapps reported on facilities and infrastructure, as stated below:

THESE ARE CHANGING IN REAL TIME.

Here is a high-level update to the building in the E&G infrastructure list.

Building Disruption Summary

- **University Farm** – No major disruptions reported at this time.
- **Agricultural Learning Center** – Electrical outage (approx. 3 hours). Date TBD.
- **Dean L. Hubbard Center for Innovation** – No disruption details provided at this time.
- **UPD/Support Services Building** – Electrical outage (approx. 3 hours). Date TBD.
- **Botany Lab / Horticulture Classroom / Meat Lab / Greenhouse** – No disruption details provided at this time.
- **McKemy Center for Lifelong Learning** – Closed beginning Summer 2026.
- **Garrett-Strong Science Building** – No domestic hot water on 9/11; 3rd floor labs may be impacted by mechanical room construction (Fall 2025). (Crane fan connection: Saturday, Sept 13. Full shutdown of the facility)
- **B.D. Owens Library** – HVAC and tunnel disruptions; 3–4 day closures possible (Fall 2025–Fall 2026).

- **Administration Building** – HVAC disruptions and closures during construction in 2026.
- **Jon T. Rickman Electronic Campus Support Center** – No disruption details provided at this time.
- **Everett W. Brown Education Hall** – Lot 57 limited to drop-off only (11/17/25–12/1/25); HVAC construction disruptions expected Fall 2025–Fall 2026.
- **Wells Hall** – No disruption details provided at this time.
- **Valk Center** – Closed Summer 2026 (between Graduation Day and First Day of Classes).
- **Colden Hall** – Water shutdown (2–4 hours). Date TBD in September.
- **Ron Houston Center for the Performing Arts** – Partial capacity only (no large events). Moderate disruptions ongoing August–October.
- **Martindale Hall** – Closed and under construction, May 2024–Spring 2026. Multiple outages occurred Summer of 2024; upcoming closures include:
 - Sewer/water outage (3 days–8 weeks) Summer 2025
 - Full building electrical outage (3 days) May 19–30, 2025
 - Power outage for permanent power (possible Sept. 19)

(This will also take Lamkin offline and the Student Recreation Center. I have coordinated with Dr. Long/Dr. Beemer to move those courses for this impact).
- **Mabel Cook Recruitment and Visitors Center** – No disruption details provided at this time.
- **Olive DeLuce Fine Arts Building** – 1st and 2nd floor east HVAC fully operational by October 1; exterior and mechanical room work ongoing.
- **Senate President (Dr. Miller)**
 - I want to begin with a genuine thank you to all of you who volunteered to chair our Faculty Senate committees. Your willingness to step into leadership roles makes an enormous difference. I also want to express my gratitude to every senator—whether you signed up to chair a committee or not—for the many ways you provide important service to the Northwest community. It is through your dedication, your time, and your advocacy that our university continues to grow stronger. **Each of you plays a vital role in making Northwest a better place to work.**
 - I am pleased to report that all committee chair positions have now been filled. This marks an important step in launching our work for the year. The next step will be distributing faculty membership sign-ups for committees. Those will go out as soon as I receive the finalized committee meeting days and times. I ask that you get those details to me as soon as possible so that we can move forward without delay.

- Most of today's work will center on reviewing the new bylaws and making any edits or changes necessary to improve them. Parliamentarian Dr. Johnny Chuang has worked diligently to bring us to this point, where the Faculty Senate can now move forward with finalizing the document. I also want to thank the full Senate membership for the thoughtful attention you have given to reviewing the bylaws. It is important that this process concludes as soon as possible so we may operate with clarity and consistency moving forward.
- I have not yet had an opportunity to discuss the differing syllabus templates, but Dr. Campbell and I will be meeting with the Provost on Thursday (tomorrow) to review the changes to Chapter II of the employee handbook. I will be sure to bring the syllabus template topic up during that meeting.
- Additionally, I will be meeting with **Dr. Tatum next Thursday (September 25)** for a 30-minute discussion. Please send me any appropriate items that you believe should be raised in that meeting, bearing in mind the limited time.
- Thank you again for your service and for the leadership you provide on behalf of the faculty. I look forward to working with each of you as we advance the work of the Faculty Senate this year.
- **Committee Reports**
 - Vice President Campbell reported that the Academic Petitions Committee met and heard ten cases.
- **Old Business**
 - Senate Election Update
 - President Miller reported that an alternate senator had to step down. The replacement will be made via the results of the election that took place earlier in the fall.
 - Senate Bylaws- Edits and Amendments
 - There is currently nothing in the bylaws about voting in abstentia (in the case of Zoom).
 - Committee meeting information for the Wellness and Benefit Committee is missing.
 - A senator provided several copy edits to Parliamentarian Chuang, and substantive changes were discussed.
 - Another senator mentioned the changes that may possibly need to be made to 17.12.2.a. Discussion ensued relative to the chairpersonship of the Curriculum and Degree Requirements occurs.
 - A senator noted that the Parking and Outcomes Committees do not have membership information included in the bylaws.
 - A senator asked about the reporting committee flow chart being added to the bylaws.

- Parliamentary Chuang will have all updates completed within the month, and the updated bylaws will be distributed and posted on both the Faculty Senate website and the Faculty Senate Canvas site.
 - A senator noted that the bylaws that have been worked on may have been from an older version than the most recent version. Parliamentary Chuang will address this in his revisions.
 - Committees
 - Chairs and membership – Dates and times notification
 - President Miller reported that the dates and times are all in and ready to be distributed.
- **New Business**
 - **Proposals**
 - No proposals at this time.
 - **Faculty Reception**
 - President Miller proposed a retirement reception in honor of Dr. Hooyman. The Faculty Senate would provide this reception in appreciation of the work that Dr. Hooyman has done with the faculty. No objections were noted from senators, and President Miller will proceed with plans.
- **Items from the Floor**
 - Senator Adam provided fliers about Missouri HOPE to distribute to faculty.
- **Closed Session**
 - No closed session was required.

The meeting adjourned at 4:31 p.m.

Respectfully submitted,

Jill Baker

Faculty Senate Secretary

Attachment: University Police Presentation

