

**Fifty-Second Faculty Senate
Northwest Missouri State University
Full Senate Meeting Minutes**

December 3, 2025

Members in Attendance:

Peter Adam, Tony Olson, Luke Rolfes, Bao Pham, Mike Miller, Jill Baker, Oscar Perez-Hernandez, Johnny Chuang, Kyungjoong Kim (alt. for Laura Kauzlarich), Chi Lo Lim, Travis Surprise, Sanjay Prabhakar, Cindy Schairer-Kessler, Linda Gray-Smith, John Katsion, Kim Casey, Heather Hill, Tony Olson, Alex Taylor, Cindy Tu, Amy Hillard, Shantel Farnan, Luke Campbell, Casey Abington, Rob Voss

Members Absent:

Laura Kauzlarich,

- **Call to Order**

- President Miller called the meeting to order at 3:30 p.m.

- **Approval of Agenda Motion by Senator Olson/seconded by Senator Adam**

- The agenda was approved unanimously.

- **Approval of Minutes Motion by Senator Olson/seconded by Senator Adam**

- The minutes were approved unanimously.

- **Reports:**

- **Provost Report (Dr. Hooyman)**

- Dr. Hooyman's report was given by Dr. Tapps in her absence.
 - Currently, there are not enough legislative details to provide information regarding performance funding, but faculty should be advised that funding will be discussed in the legislative session.
 - Dr. Hooyman's retirement reception is from 10 am-12 pm on Friday, December 5.
 - The Administration Building moves have begun, and all of the academic leadership has been moved to Owens Library.

- **Human Resources (Krista Barcus)**

- VP Barcus reported that the HR office will be moving into one of the temporary office buildings. Faculty should email or call before they come to the office to get the exact location in the temporary buildings.
 - VP Barcus answered a question from a Senator about the pay schedule moving to every two weeks. She indicated that nothing will change until July 1 of 2026.
 - VP Barcus answered a question from a Senator about the communication related to pay adjustments from the compensation study. She indicated that the communications are in the final discussions on cost and budget, but that those communications will go out before January 1. There will be a standard communication

to say that Phase 1 of the compensation plan has been implemented, and those impacted will be notified individually.

- **Chief Amanda Cullin**
 - Chief Cullin brought Lt. Marcus Holmes and introduced him to the senators. Chief Cullin reported that UPD will be going through the policy and procedures manual this summer and asked for any advice and input from faculty, and will put out information regarding opportunities for input.
- **Associate Provost, Academic Operations and Assessment (Dr. Tapps)**
 - AP Tapps reported on the research data integrity policy. In the Canvas site, there is an ethical use of data module. It is best practice to have all faculty members added to the Canvas site so that all faculty have access to data usage best practices. CITI training is still required, but this is an additional resource for faculty conducting research.
 - The Canvas site will be up for faculty as soon as it is approved.
- **Director of Student Accommodations and Accessibility (Mackenzie Campbell, joined by Dr. Stephanie Krauth and Dr. Elise Hepworth.**
 - Dr. Krauth and Dr. Hepworth shared a presentation about the updated Title 2 and ADA regulations. The presentation and information can be found at these links:
 - [Digital Accessibility One Pager](#)
 -  Practical_Canvas_Accessibility_Checklist.pdf
 -  General Digital Accessibility.pptx
- **Senate President (Dr. Miller)**
 - Faculty Senate Report to the Board of Regents
 - Next Thursday, December 11, I will present the Faculty Senate's report to the Board of Regents. Although I will include research accomplishments, my primary focus will be on the meaningful contributions our faculty make through:
 - Student engagement — internships, independent studies, directed research, invited speakers, demonstrations, student travel, and other forms of high-impact learning.
 - Community involvement — work that supports Maryville, Nodaway County, the state of Missouri, and our broader regional partners.
 - Disciplinary contributions — professional activity that strengthens our programs and enhances the reputation of the university.
 - I ask each of you to forward any accomplishments or contributions you believe should be highlighted. I will be reaching out to Deans and School Chairs with this same request.
 - Elections for Faculty Senators for 2025–2026
 - This spring, we will return fully to our regular Faculty Senate election cycle. As you recall, this past August,

faculty elected two Senators and two Alternates from each college—some to one-year terms and others to two-year terms—to reestablish an appropriate rotation of representation.

- During the upcoming spring election cycle, all Senators and Alternates who were elected to one-year terms will need to be replaced or reelected, with all new terms moving to the standard two-year duration.
- We will also need to elect Senators and Alternates from several schools. The following positions must be filled...
 - Agricultural Sciences – Senator (current Senator eligible for reelection)
 - Business – Senator and Alternate (both eligible for reelection)
 - Computer Science – Senator and Alternate (current Senator *not* eligible; current Alternate eligible for reelection)
 - Fine and Performing Arts – Senator (current Senator *not* eligible for reelection)
 - Language, Literature, and Writing – Senator and Alternate (both eligible for reelection)
 - Mathematics and Statistics – Senator and Alternate (both eligible for reelection)
- Important Dates for Spring 2026 (per Faculty Senate Bylaws)
 - January
 - January 14 – First Executive Council Meeting
 - January 21 – First Faculty Senate Meeting
 - March
 - March 1 – Deadline for each school to submit nominated faculty for the Tenure and Promotion Committee
 - March 18 – Names submitted to the President for Vice-President-elect
 - March 18 – Open nominations for Secretary and Parliamentarian (10th week of classes)
 - March 25 – Deadline for Vice-President-elect confirmation of interest
 - March 25 – Nominations close for Secretary and Parliamentarian
 - The President and the Secretary have one week to verify interest
 - April
 - April 1 – Election of Vice-President-elect
 - April 1 – Election of Secretary and Parliamentarian
 - April 15 – Final Faculty Senate meeting of the academic year
- Meeting Locations for Spring 2026

- Faculty Senate – Owens Library Room 250
 - Executive Council – CI Building Fishbowl (Room 1402)
 - Committee Reports
 - Academic Petitions (Dr. Tony Olson)
 - Senator Olson reported that the Academic Integrity Panel met on December 1 and reviewed 13 cases. The committee also initiated a review of the Academic Integrity Policy to clarify procedures specified in the policy, as requested by the Provost, and that the Academic Petitions Committee meets on December 4.
 - Assessment and Retention (Dr. Shantel Farnan)
 - Senator Farnan reported on the following:
 - Outcomes Committee- Nothing new
 - Teaching and Learning Committee- Nothing new
 - Assessment and Retention- Dr. Farnan reported that the committee met on November 30 to discuss the research data integrity Canvas site. The committee will have approximately 15 minutes during professional development days to gather feedback.
 - CDR (Dr. Cindy Tu)
 - Senator Tu reported on the following:
 - DCM- The committee met on November 20, and Dr. Hepworth attended the meeting to discuss the alignment of Northwest Core with Core 42, and that DCM should have clearer oversight for the general education curriculum. DCM committee members will talk to schools about the alignment and ‘double counting’ of classes in the core, as well as providing more classes to be part of the core.
 - Graduate Council- The committee will meet again on December 8.
 - CDR- The committee met on November 18, and 31 proposals were reviewed.
 - Research (Dr. Oscar Perez-Hernandez)
 - Senator Perez-Hernandez reported on the following:
 - Research Committees- Nothing to report.
 - Animal Welfare- No report
 - IRB- The committee has had 24 applications, and 16 have been approved.
 - Faculty Welfare, Budget, and Finance (Dr. Amy Hillard)
 - Senator Hillard reported that the committee met via email to discuss the strategic planning.
 - **Old Business**
 - Provost Search
 - President Miller reported that the committee met and narrowed the list of candidates down to eleven candidates

with one alternate. The committee will meet again next week.

- President Miller fielded a question from a senator about the timeline for the search and reported that the timeline remains aggressive, but not entirely clear.

- **New Business**

- **Proposals**

- 1. Biochemistry Major, 76-85 hours: B.S.-No Minor Required
 - Motion to approve proposal by Senator Olson/seconded by Senator Adam
Yay-19 Nay-0 Abstention- 0
 - 2. Biology, M.S.
 - Motion to approve proposal by Senator Olson/seconded by Senator Adam
Yay-19 Nay- 0 Abstention- 0
 - 3. CSIS - 44641 - Introduction to Programming for Information Systems
 - Motion to approve proposal by Senator Olson/seconded by Senator Adam
Yay-19 Nay- 0 Abstention- 0
 - 4. CSIS - 44693 - Information Systems Capstone Project
 - Motion to approve proposal by Senator Olson/seconded by Senator Adam
Yay-19 Nay- 0 Abstention- 0
 - 5. Central Office/Special Education Director- District Level Certificate
 - Motion to approve proposal by Senator Olson/seconded by Senator Adam
Yay-19 Nay-0 Abstention-0
 - 6. Chemistry Comprehensive Major, A.C.S. Certified, 71-76 hours: B.S.- No Minor Required
 - Motion to approve proposal by Senator Olson/seconded by Senator Adam
Yay-19 Nay-0 Abstention-0
 - 7. Data Analytics, M.S.
 - Motion to approve proposal by Senator Olson/seconded by Senator Adam
Yay-19 Nay-0 Abstention-0
- Motion to bundle proposals 8-13, 25, and 26 by Senator Olson/seconded by Senator Adam
Yay-19 Nay- 0 Abstention-0

Motion to approve the bundled proposals by Senator Olson/seconded by Senator Adam
Yay-19 Nay-0 Abstention-0

- 8. EDCI - 62302 - Early Childhood Developmental Foundations
- 9. EDCI - 62446 - Trauma-Informed Practices and Culturally Responsive Pedagogy
- 10. EDCI - 62447 - Methods in Early Childhood Special Education
- 11. EDCI - 62472 - Capstone Practicum Experience
- 12. Early Childhood Education Major, 75 hours: B.S.Ed., Certifies Birth through Grade 3
- 13. Elementary Education Major, 67 hours: B.S.Ed., Elementary Program (Certifies Grades 1-6)
- 14. Information Systems Emphasis, M.B.A.
 - Motion to approve proposal by Senator Olson/seconded by Senator Adam
Yay-19 Nay- 0 Abstention-0

Motion to bundle proposals 15-22 by Senator Olson/seconded by Senator Adam
Yay-19 Nay- 0 Abstention-0

Motion to approve the bundled proposals by Senator Olson/seconded by Senator Adam
Yay-19 Nay- 0 Abstention-0

- 15. MILS - 42102 - Leadership Practicum I
- 16. MILS - 42112 - Leadership Practicum II
- 17. MILS - 42202 - Leadership Practicum III
- 18. MILS - 42212 - Leadership Practicum IV
- 19. MILS - 42302 - Leadership Practicum V
- 20. MILS - 42312 - Leadership Practicum VI
- 21. MILS - 42402 - Leadership Practicum VII
- 22. MILS - 42412 - Leadership Practicum VIII
- 23. Mass Media Major, 55 hours: B.S.-No Minor Required
 - Motion to approve proposal by Senator Olson/seconded by Senator Adam
Yay-19 Nay- 0 Abstention-0
- 24. Mathematics, M.S.
 - Motion to approve proposal by Senator Olson/seconded by Senator Adam
Yay-19 Nay- 0 Abstention-0
- 25. Minor in Elementary Education
- 26. Special Education Major: Cross Categorical (Dual Major with Elementary Education), B.S.Ed. (Certifies Grades K-12)
- 27. Strategic Communication Emphasis, M.B.A.
 - Motion to approve proposal by Senator Olson/seconded by Senator Adam
Yay-19 Nay-0 Abstention-0
- 28. Teaching: Mathematics [M.S.Ed.](#)
 - Motion to approve proposal by Senator Olson/seconded by Senator Adam
Yay-19 Nay-0 Abstention-0
- **Items from the Floor**
 - A senator reminded faculty that all proposals must be initiated and approved by the school by December 17 to make the 2026 catalog.
 - Celebration of Scholars will be held on April 1, and March 10 is the deadline for submissions.
- **Closed Session**
 - None

The meeting adjourned at 4:44 p.m.

Respectfully submitted,

Jill Baker

Faculty Senate Secretary