

**Fiftieth Faculty Senate
Northwest Missouri State University
Full Senate Meeting Minutes**

April 3, 2024

Members in Attendance:

Rob Voss, Kristi Alexander, Wayne Chandler (alternate for Elyssa Ford), Giselle Greenidge, Ajay Bandi, Araceli Hernandez Gonzalez, Tony Olson, Csilla Tasi, Jeff Bradley, Machel Skinner, Aziz Fellah, Jenni Wall, Rhonda Beemer, Kylie Wilson, John Gallaher, Mike Miller (departed 4:57 pm), Jill Baker (secretary and alternate for Ashley Strickland), Devlin Scofield, Laura Kazlaurich (alternate for Johnny Chuang but via Zoom so non-voting)

Members Absent:

Ashley Strickland, Brett Chloupek, Richard Black, Johnny Chuang, Keely Cline, Trevor Meyer

- **Call to Order**
 - President Beemer called the meeting to order at 3:31 p.m.
- **Approval of Agenda**
 - **Motion to approve Senator Olson/Second by Senator Bradley** The agenda was approved. Motion to amend the agenda to include the vote on the bylaw changes by Senator Gallaher/Second by Senator Miller. Motion passes.
- **Approval of Minutes**
 - **Motion to approve Senator Olson/Second by Senator Hernandez Gonzalez** The minutes were approved with one abstention.
- **Reports:**
 - **Provost Report (Dr. Hooyman)**
 - Dr. Hooyman reminded senators about the inauguration and graduation dates.
 - Dr. Hooyman mentioned that the 3% funding formula and MoEXCELS should pass the legislature.
 - Dr. Hooyman fielded questions about software additions to computers and the MyNorthwest portal for promotion and tenure concerning the sample portfolios.
 - **Human Resources (Krista Barcus)**
 - Ms. Barcus fielded questions about the health assessments for next year and indicated that the lab requirements remain the same.
 - The new Wondr app is up and running for employee health and wellness. Movespring is another app that employees can use to track health and wellness. Information about employee wellness can be found at <https://www.nwmissouri.edu/hr/wellness/index.htm>

- Ms. Barcus fielded questions and concerns about the communication of wellness initiatives within the Northwest community.
- **Senate President (Dr. Rhonda Beemer)**
 - President Beemer reported that per the Faculty Senate bylaws the Senate follows a calendar system which dictates when items are to be sent and taken care of by Senate. The committee surveys were to have been sent April 1, but due to the bylaw changes that survey has been postponed.
 - President Beemer indicated that every faculty member who wishes to be on a committee needs to complete the committee survey.
 - End of the year committee reports are to be to President Beemer by the end of finals week.
 - Committee chairs should share with officers any policy or changes or big work items so that the work is communicated to the Executive Committee..
 - An email went out from the Provost's Office about the inauguration regalia pickup. Faculty members are to be lined up no later than 1:10 p.m. to line up and process. Please reference the email for more information.
 - Faculty are invited and highly encouraged to stay in the Lamkin lobby for refreshments following the inauguration.
 - Chairs of Faculty Senate committees are encouraged to send reports to Faculty Senate monthly. Chairs should plan to send in a report as they are able.
- **Academic Petitions (Dr. Miller)**
 - Senator Miller reported that the committee meets again next Thursday and there is only one petition.
- **Academic Appeals (Dr. Greenidge)**
 - Senator Greenidge reported that there are no appeals at this time.
- **CDR (Dr. Meyer)**
 - President Beemer reported for Senator Meyer that the committee met on March 26 and reviewed 8 proposals, approving all, except for one pending including a syllabus. The committee will meet again on April 9th, as well as April 23rd as needed. There is one proposal to review, the Humanities name change. The committee will also finalize the Curriculum Guide and the primer.
 - As a reminder, we are adopting a new CMS, Acalog and Curriculog, from Modern Campus, starting AY 2025-2026.
 - Senator Meyer will be stepping down as chair of CDR, but will work with the Registrar on documentation and implementation next year, also serving as ex officio advisor to CDR. Dr. Nate Elloe was elected chair.
- **DCM (Dr. Hill)**

- No report
- o **Assessment (Dr. Fellah)**
 - Senator Fellah reported that the committee met with Mike McBride to discuss the outcomes committee. There are generally three faculty and three staff on the outcomes committee.
 - Senator Fellah reported that the committee feels that there are several items on the faculty evaluation that the committee was confused about when they fill out their evaluations.
- o **Teaching and Learning (Dr. Gallaher)**
 - Senator Gallaher reported that the committee would entertain any projects for the next academic year.
 - A discussion ensued about the Cengage contract on campus and the pros and cons of access to Cengage.
- o **Academic Integrity Panel (Dr. Scofield)**
 - Senator Scofield reported that the committee has not met since the last report.
- o **Faculty Welfare and Budget (Dr. Ford)**
 - President Beemer reported for Senator Ford that the committee has not met since the last Faculty Senate meeting, but did have representation on the University Wellness and Benefits Committee meeting on March 22. The next meeting for the semester is in April. Faculty Senators are reminded to send any comments they have regarding the draft faculty grievance policy to Senator Ford by April 12th.
- o **Legislative (Dr. Chloupek)**
 - No report
- o **COTE, Staff Council, Graduate Council, Research, IRB, Animal Welfare, University Seminar**
 - President Beemer reported for Dr. Joy Daggs for the Research committee. The committee completed the bulk of its work in the fall semester, distributing \$26707.81 in grant funds to faculty. In our processes throughout the year, we discussed that it would be helpful to faculty to know what software resources exist on campus (as well as other equipment) that could be used without having to research prices for grants. We are working with the Provost's Office to create an updated page under Faculty Life on MyNorthwest with a comprehensive list of resources for faculty. We are also planning to update the form for convenience. The research side on MyNorthwest will also have sample proposals for applicants to review. We are also going to include some information regarding the Northwest processes for grant applicants. The maintenance of this page will fall under the purview of the Research Committee in years to come.

- President Beemer reported for Dr. Jay McGhee that the Animal Welfare committee met on February 21 to conduct its semiannual program review and to inspect the animal room in Garrett-Strong. In addition, the committee completed a veterinary care form with Dr. Ed Powell, the veterinarian on the committee.
- Senator Wilson reported that Graduate Council will have their last meeting next week and a new chair will be selected. Several proposals will be reviewed as well as faculty and adjunct recommendations.
- **Old Business**
 - Review and discussion of the Faculty Welfare and Budget Committee's Faculty Grievance Policy Any updates or changes should be sent to Dr. Ford or Dr. Beemer by April 12.
 - Discussion of sharing of the draft document ensued and it was agreed that the document can be shared to get input from faculty with the clear distinction that the document is a draft.
- **New Business**
 - Proposals
 - **Motion to bundle proposals by Senator Olson /second by Senator Wilson.** Yay- 15 Nay-0 Abstention-0 Motion passes.
 - **Motion to approve the bundle by Senator Olson /second by Senator Bradley.** Yay-14 Nay-0 Abstention-1 Motion passes.

ID #	Initiator	Number	Type	Name
1	Kristi Alexander	124-61-06	Change Program	Educational Leadership, Ed.S.
2	Adam Zrust	123-19-03	New Course	MUS 19105 Concert Choir
3	Kristi Alexander	124-61-05	New Course	EDUC 61-795 Superintendency: Clinical Culmination
4	Adam Zrust	224-19-01	New Course	MUS 19106 Concert Choir Activity
5	Sara D Sony	224-17-01	New Course	MATH 17-697 Integrated Connections in Teaching Mathematics
6	Wayne Chandler	123-10-03	Change Course	ENGL 10318 British Literature to the 18th Century
7	Wayne Chandler	123-10-02	Change Course	ENGL 10307 U.S. Literature 1865 to Present
8	Wayne Chandler	123-10-04	Change Course	ENGL 10319 British Literature Since the 18th Century

- **Voting for Faculty Senate Officers**
 - Outcome of the election:
 - **Vice President-** Dr. Michael Miller
 - **Parliamentarian-** Dr. Johnny Chuang
 - **Secretary-** Mrs. Jill Baker
- **Voting for Members of the Committee on Promotion and Tenure**
 - Outcome of the election:
 - **Language, Literature Writing-** Dr. Richard Black
 - **Mathematics and Statistics-** Dr. Jawad Sadek

- **Communication and Mass Media-** Dr. Bayo Joachim
 - **Health Science and Wellness-** Dr. Rochelle Hiatt
- **Bylaw Changes**
 - Motion to bundle proposed changes to the bylaws. Yay-13 Nay-0 Abstention-1
 - Motion to approve the bundled changes by Senator Olson/second by Senator Wall Yay-13 Nay-0 Abstention-1
 - Refer to revised Faculty Senate Bylaws for changes.
- **Items from the Floor**
 - President Beemer queried the Senate to ask how the Senate would like to spend the remaining balance. Donations to the Bearcat Bash, transfer to the Faculty Senate account with the Northwest Foundation, and celebratory items for the 50th anniversary of Faculty Senate were discussed. Discussion will continue as President Beemer gains more information about the availability and use of funds.

Motion to adjourn by Senator Olson /second by Senator Bradley. The meeting was adjourned by President Beemer at 5:20 pm.

Respectfully submitted by Jill Baker, Faculty Senate Secretary