

**Fiftieth Faculty Senate
Northwest Missouri State University
Full Senate Meeting Minutes**

March 6, 2024

Members in Attendance:

Rob Voss, Kristi Alexander (departed at 5:18 pm), Brett Chloupek, Elyssa Ford, Giselle Greenidge, Ajay Bandi (departed at 5:18 pm), Araceli Hernandez Gonzalez, Tony Olson, Sara Naramore (alternate for Devlin Scofield), Csilla Tasi, Jeff Bradley, Machel Skinner, Aziz Fellah, Trevor Meyer, Jenni Wall, Brian Hesse (alternate for Richard Black) (departed at 5:12 pm), Rhonda Beemer, Kylie Wilson (departed at 4:49 pm), Mike Miller (departed at 5:05 pm), Jill Baker (secretary and alternate for Ashley Strickland), John Gallaher, Keely Cline

Members Absent:

Ashley Strickland, Devlin Scofield, Richard Black, Johnny Chuang (attended via Zoom, and, therefore, non-voting)

- **Call to Order**
 - President Beemer called the meeting to order at 3:30 p.m.
- **Approval of Agenda**
 - **Motion to approve Senator Bradley/Second by Senator Miller** The agenda was approved.
- **Approval of Minutes**
 - **Motion to approve Senator Ford /Second by Senator Wilson** The minutes were approved with one abstention.
- **Reports:**
 - **Provost Report (Dr. Hooyman)**
 - No report
 - **Human Resources (Krista Barcus)**
 - Ms. Barcus reported that the immigration attorney was on campus to meet with foreign national employees with international visa status as part of an annual legal process provided by HR.
 - Employee engagement surveys are available as part of the dashboard. After the data has been shared with departments task sheets and goals are to be returned to HR. Anyone with questions can contact Dr. Beemer or HR.
 - Wellness initiatives are underway including Move Spring and the Wondr program.
 - NLT is still reviewing the compensation study.
 - **Senate President (Dr. Rhonda Beemer)**

- President Beemer reported that nominations for officers for Faculty Senate will be extended until March 19th. Please let President Beemer
- The invitations for the 50th celebration have been sent. All chairs for committees should plan to be in attendance or have a representative for the committee.
- Celebration of Scholars is on April 11 from 12:00-6:00 on the third floor of the Student Union. Submissions are taken through March 22.
- March is National Nutrition Month. The Dietetics Association is having a non-perishable food drive through March. Donation sites are available in Martindale Hall, Foster Fitness Center, and the Dietetics area on the third floor of the Administration Building.
- The March 20th Women's Leadership Summit is coming up. Refer to the minutes from last time or the Northwest Website for more information.
- Nominations are open for Faculty Senate officers.
- The President,
- If you have changes to the by-laws please email them to President Beemer by March 19.
- o **Academic Petitions (Dr. Miller)**
 - Senator Miller reported that the committee has not met since the last meeting, but will meet during Spring Break.
- o **Academic Appeals (Dr. Greenidge)**
 - Senator Greenidge reported that there are no current appeals. The committee met on March 4 to discuss bylaw changes. Dr. Kori Hoffman attended the meeting to provide input. The committee will vote on proposed additions during the week of March 18.
- o **CDR (Dr. Meyer)**
 - Senator Meyer reported that the committee met and reviewed 9 proposals.
 - Senator Meyer indicated that work is being done on a 'mini primer' for the proposal process and the fully comprehensive guide will also be revised.
 - There is a possible move to a new curriculum management system. Senator Meyer will work to continue to report on the status of potential adoption.
 - Senator Meyer met with chairs and directors and had a good discussion about the procedures and process roles of CDR. A discussion of 'impacted units' yielded a reminder that any proposal that might impact a unit is routed through that department.

- Senator Meyer indicated that he would recommend that representation from each unit is part of the makeup of the CDR committee.
- o **DCM (Dr. Hill)**
 - No report
- o **Assessment (Dr. Fella)**
 - Senator Fella reported that the committee met and discussed reviewing the annual faculty evaluation process. The committee will be reviewing the form and will make recommendations to address duplications, guidance, and other issues. If there are suggestions that individuals have they can contact Senator Fella.
 - The committee also discussed learning outcomes and the ways that faculty get the results from learning outcomes. Dr. Mike McBride can give data from the outcomes.
 - The committee discussed the grading scheme and whether or not the system in place is good for students or if it needs to be improved.
 - Graduate students are concerned about the impact of the evaluation on their grades. Some graduate students feel as though their grades will be impacted by the evaluation that they give their professors. There is a move to have a seminar for graduate students (undergraduate students would also be welcome) to help them understand the process as the evaluation system used here is not used in other countries and is new to some students who are not familiar with the process of evaluating professors.
 - Clarifying the expectation for course load. Inconsistencies have been noted between workloads in courses.
 - The committee discussed AI and its impact on submissions of homework, etc., and whether or not there will be an AI policy.
 - There is an outcome committee that works with Dr. McBride. The committee would like to know how individuals are chosen for the outcomes committee for the university.
- o **Teaching and Learning (Dr. Gallaher)**
 - Senator Gallaher reported that the committee will be reviewing the grant applications for the teaching and learning grants.
 - The Distinguished Lecture Series lecture was this week.
 - A discussion of the compensation structure for the revision of online courses and the equity issues that surround this structure ensued.
- o **Academic Integrity Panel (Dr. Scofield)**
 - No report
- o **Faculty Welfare and Budget (Dr. Ford)**
 - Senator Ford reported that the committee has not met since the last meeting. The committee will meet again on April 8.

- o **Legislative (Dr. Chloupek)**
 - Senator Chloupek reported that the legislative update is available on the Faculty Senate Canvas site.
 - Senator Chloupek reported on the bill to change Core 42 to Core 60 and the issues that could surround that change. There are many issues and confusing language in the current bill.
- o **COTE, Staff Council, Graduate Council, Research, IRB, Animal Welfare, University Seminar**
 - Senator Wall shared that there has been a change to the requirements for education majors. Those majors may have the opportunity to take the Assessment of Core Proficiencies that all other students take. The education majors would no longer have to pay to take the test.
- **Old Business**
 - o Tabled curriculum proposal #20 (123-19-18) for revisions to the learning objectives
 - **Motion to approve the proposal (123-03-06) Senator Olson /second by Senator Ford.** Yay-10 Nay-0 Abstention-1 Motion Passes.

ID #	Initiator	Number	Type	Name
Previously Tabled	Debra Brown	123-19-18	Course Change	MUS 19387 Music History II

- **New Business**
 - o Proposals
 - **Motion to bundle proposals by Senator Olson/second by Senator Wilson.** Yay- 19 Nay-0 Abstention-0 Motion passes.
 - **Motion to approve the bundle by Senator Greenidge/second by Senator Hernandez Gonzalez.** Yay-19 Nay-0 Abstention-0 Motion passes.

ID #	Initiator	Number	Type	Name
1	Joseph M Tomasso	123-19-01	New Course	MUS 19405 Managing a Professional Performance Career
2	Anthony Olson	123-19-02	New Course	MUS 19220 Collaborative Piano Workshop
3	Shih-Hsien Chuang	123-53-01	Change Course	FIN 53630 Financial Institutions
4	Shih-Hsien Chuang	123-53-02	Change Program	MBA Finance Emphasis

5	Shih-Hsien Chuang	123-53-03	Change Program	Graduate Certificate in Finance
6	Shih-Hsien Chuang	123-55-01	Change Course	MKTG 55631 Advanced International Business
7	Shih-Hsien Chuang	123-55-02	Change Program	MBA Marketing Emphasis
8	Shih-Hsien Chuang	123-55-03	Change Program	Graduate Certificate in Marketing
9	Ajay Bandi and Jenny Rytting	224-44-01	Change Non-Curricular	Accelerated Bachelor's to Master's Programs

- Items from the Floor
 - Northwest Faculty Senate Meritorious Awards
 - Faculty Senate Executive Council will review the award nominees and choose the winners.
 - Discussion of Faculty Grievance Procedures Draft from the Faculty Welfare Committee
 - President Beemer, Vice President Voss, and Past-President Alexander met with the Provost to discuss. The Provost indicated that she is not against the policy, she is open to discussion.
 - Regarding the Curriculum Management System, President Beemer met with the Registrar to discuss the policy on the non-curricular proposals. The Registrar indicated that the current CMS does not have a routing process for these proposals and there is not a way to route proposed policies. The Registrar and Provost followed the Policy on Policies indicated at this link:
<https://www.nwmissouri.edu/policies/operations/Policy-on-Policies.pdf>
 - If policies are proposed in the future, the aforementioned policy must be followed.
 - Discussion of the policy continued. Dr. Ford will email the document as discussed so that senators may review the latest iteration.

- President Beemer will share the latest iteration with the Provost in the next meeting.

Motion to adjourn by Senator Hernandez Gonzalez /second by Senator Chloupek. The meeting was adjourned by President Beemer at 5:34 pm.

Respectfully submitted by Jill Baker, Faculty Senate Secretary