

**Fiftieth Faculty Senate
Northwest Missouri State University
Full Senate Meeting Minutes**

November 1, 2023

Members in Attendance:

Rhonda Beemer, Rob Voss, Kristi Alexander, Jill Baker, Ashley Strickland, Elyssa Ford, Jenni Wall, Giselle Greenidge, Araceli Hernandez-Gonzalez, Tony Olson, Devlin Scofield, Csilla Tasi, Jeff Bradley, Mike Miller, Johnny Chuang, Kylie Wilson, Machelles Skinner, Aziz Fellah, Trevor Meyer, Brian Hesse (alt for Richard Black)

Members Absent:

John Gallaher, Richard Black, Keely Cline, Brett Chloupek, Ajay Bandi

- **Call to Order**
 - President Beemer called the meeting to order at 3:30 p.m.
- **Approval of Agenda**
 - **Motion to approve Senator Olson /Second by Senator Miller** The agenda was approved unanimously.
- **Approval of Minutes**
 - **Motion to approve Senator Olson /Second by Senator Miller** The minutes were approved with one abstention.
- **Special Guests**
 - **Technology Services**
 - Brennan Lehman shared information about the two-factor identification process on campus. Mr. Lehman stated that phishing scams are very common in higher education.
- **Reports:**
 - **Provost Report (Dr. Hooyman)**
 - Dr. Hooyman discussed dual credit relative to promotion and tenure and how that role should be noted on tenure and promotion materials. Dr. Hooyman noted that dual credit roles should be placed into only one category in the materials. Dr. Hooyman stated that those who receive pay for the dual credit role may have different requirements within the departments. Dr. Hooyman advised that individuals should discuss their roles, travel compensation, etc. with department chairs or with Amy Washam. Discussion ensued about the best ways to make the process equitable.
 - Dr. Hooyman answered questions about the academic calendar for 2024-2025.
 - Dr. Hooyman answered questions about the compensation study. Ms. Barcus added information about the next steps in looking at overload, adjunct pay, pay grades, etc. She indicated that no decisions would be made until all of the information is collected.
 - **Human Resources (Krista Barcus)**
 - Ms. Barcus reported on the Missouri Blue Book information. She noted that the Blue Book data has been submitted. The state has not yet uploaded the data. Ms. Barcus has continued to ask the state about the data and follow up.
 - Ms. Barcus noted that open enrollment for health insurance opened today.
 - Ms. Barcus noted that Northwest had a 62% response rate to the Employee Engagement Survey. She noted that the results are expected to be in later in the year.

- **Senate President (Dr. Rhonda Beemer)**
 - President Beemer reported on the electronic vote that was taken after the last meeting. President Beemer reported on her meeting with Dr. Hooyman about the compensation study and the dual credit coordinating roles. She noted that faculty can reach out to Amy Washam and copy the provost to get questions answered. President Beemer also noted that faculty can request reimbursement for travel.
 - President Beemer reported on the ChatGPT trainings attended by several faculty. She indicated that there are many different AI platforms that institutions of higher learning will encounter and that there will be trainings held during the faculty development days in the spring.
 - President Beemer indicated that if senators do not feel comfortable giving the unit presentations for the Employee Engagement Survey, she is willing to do it herself or find another senator or director to do the presentation.
- **Academic Petitions (Dr. Miller)**
 - Senator Miller reported that the committee met last week. The committee has ten petitions to hear..
- **Academic Appeals (Dr. Greenidge)**
 - Senator Greenidge reported that there are no appeals at this time.
- **CDR (Dr. Meyer)**
 - Senator Meyer reported that CDR reviewed 24 proposals at the last meeting. Senator Meyer noted that there are proposals that will need to be tabled due to proposals that need to be reviewed by CDR. The committee will meet again next week to review approximately 15 proposals.
- **DCM (Dr. Hill)**
 - Senator Hill reported that the committee discussed the degree audit issue regarding humanities.
- **Assessment (Dr. Fellah)**
 - Senator Fellah reported that the committee met last week. The committee discussed outcomes. He indicated that there will be a training for new faculty and if units have individuals interested in being trained those names can be forwarded to Senator Fellah. The committee discussed the possibility of having a survey for students similar to the Employee Engagement Survey.
- **Teaching and Learning (Dr. Gallaher)**
 - President Beemer reported in Senator Gallaher's absence. The committee vetted 22 proposals and narrowed it down to 12 proposals for the professional development days. The committee discussed the splitting of the syllabus and the process continues. Senator Gallaher reported.
- **Academic Integrity Panel (Dr. Scofield)**
 - Senator Scofield reported that the committee meets again on November 15.
- **Faculty Welfare and Budget (Dr. Ford)**
 - Senator Ford reported that the committee meets again on November 13.
- **Legislative (Dr. Chloupek)**
 - No report.
- **COTE, Graduate Council, Research, IRB, Animal Welfare, University Seminar**
 - Senator Skinner reported that the IRB updated the website and some of the documents have been updated and broken links fixed. Language has also been updated and a questionnaire has been added to see if IRB approval is

necessary for research. The webpage has that information indicated under 'Who Should Apply'.

- **Old Business**
 - None
- **New Business**
 - Proposals (See proposal list attached)
 - Motion to table proposal agenda items 16 and 17 (proposals number 123-17-08 and 123-32-06) due to CDR not yet having reviewed them. Motion by Senator Meyer/ second by Senator Chuang. Motion passes.
 - Motion to bundle all remaining proposals by Senator Olson/second by Senator Wilson. Motion passes.
 - Motion to approve the bundled proposals by Senator Olson/second by Senator Chuang. Yay-16 Nay-0 Abstain-0 Motion passes.
- **Items from the Floor**
 - None

Motion to adjourn by Senator Olson /second by Senator Miller.

President Beemer adjourned the meeting at 4:58 p.m.

Respectfully Submitted by Jill Baker, Faculty Senate Secretary