

**Fiftieth Faculty Senate**  
**Northwest Missouri State University**  
**Faculty Senate Agenda**  
**December 6<sup>th</sup> – Administration 310**

**Members in Attendance:**

Rhonda Beemer, Rob Voss, John Gallaher, Elyssa Ford, Jenni Wall, Giselle Greenidge, Ajay Bandi, Keely Cline, Araceli Hernandez Gonzalez, Tony Olson, Devlin Scofield, Trevor Meyer, Csilla Tasi, Jeff Bradley, Mike Miller, Layra Kayzlarich, Kylie Wilson, Aziz Fellah, Ashley Strickland, Machel Skinner Mike Miller, Heather Hill,

**Members Absent:**

Richard Black, Kristi Alexander, Jill Baker, Brett Chloupek

- **Call to Order**
  - **President Beemer called the meeting to order at 4:02 p.m.**
- **Approval of Agenda**
  - Motion to approve Senaro Olson/Second by Senator Miller(16-0)
- **Approval of Minutes**
  - Motion to approve Senator Olson/Second by Senator Miller (16-0)
- **Special Guests**
  - Provost report – None today
  - Human Resources – Krista Barcus – Continued emailed correspondence to the state re:blue book and printing “something” but the website was not updated; We sent our information to them in April with the knowledge it should be published by the “first of the year” but which year (fiscal, academic, calendar) was not specified by the state; We asked about the website information being updated but nothing from the state; no other university’s is updated across the state; Staff council chair notified too; will share info as necessary;
    - open enrollment completed and updated; 94% insurance completed; more employees participated in physicians screening; employee engagement survey – results to NLT on Dec 19, action plans will come out in early spring; December 12 recognition lunch; Compensation study update: looking at adjunct, overload and summer pay; getting us up to speed with others;
    - Questions: Blue Book information- can we post it ourselves? Maybe no law against it, but maybe we can post our own information? It would be more individual, but should we share it internally? Senate recommended it to be shared at least internally for MyNorthwest; The BlueBooks have not been updated for the previous three years;
- **Reports:**
  - Senate President – (Rhonda Beemer) – We have recently received some anonymous concerns. We take any concerns seriously and want to assure faculty that we are here to assist you. We have several options in place to assist faculty and staff on campus. I want to encourage faculty that if you do have concerns or questions and are not sure where to go, the Faculty Welfare and Budget committee has created a document that can be found on MyNorthwest called the Faculty Grievance Reference Guide that can help. We encourage anyone with concerns to utilize our various support personnel in Human Resources, the Title IX office, or communicate directly with the Provost, and be active with Faculty Senate. Faculty senate offers several committees that any faculty member can communicate with and serve on. Finally, anyone can leave a comment card. You can access comment cards by searching “comment card” in the search engine on the NW website. <https://www.nwmissouri.edu/aboutus/comment.htm> These cards

can be anonymous and go directly to the Provost's Office. We also ask that Faculty Senators share the meeting minutes and encourage faculty to view them on the Faculty Senate Canvas site if needed. All faculty members should have access to the canvas site. If a faculty member does not have access to the canvas site, please contact the Learning and Teaching Center, specifically, Dr. Darla Runyan, to be added to the Canvas Site. There you will find a listing of faculty senator officers, committee chairs, and meeting minutes.

- Faculty need to enroll in development day;
- Happy and safe break!
- Academic Petitions (Mike Miller) – Not met since last time; meeting schedule for second Thursday of every month;
- Academic Appeals (Giselle Greenidge) – no meeting;
- CDR (Trevor Meyer) – done for the year and will be back in January; appt with chairs and directors to point out that there is proper workflow for proposals; impact on proposals is essential for the established processes; “How to do Proposals” will be coming up after PD days; “Who reviews for quality of a program?” – the discipline determines that but not an outside reviewer; There is a 5 year review process in place for every program;
- DCM (Heather Hill) – Each member has homework to determine understanding of “Humanities” to change back to Global Perspectives from “Humanities”
- Assessment (Aziz Fellah) – no meeting
- Teaching and Learning (John Gallaher) – P/D days need to be signed up; archiving of canvas classes after one year is proving problematic;
- Academic Integrity Panel (Devlin Scofield) – Met today and reviewed cases; took action on one;
- Faculty Welfare and Budget (Elyssa Ford) – no meeting until January
- Legislative (Brett Chloupek) - absent
- COTE, Graduate Council, Research, IRB, Animal Welfare, University Seminar: - no reports
- Old Business
  - None
- New Business
  - Proposals
    - Motion to bundle proposals 1-3 and 5-37 by Senator Olson; Senator Ford second; vote to bundle – 1-3 5-37 (18-0 pass) – no discussion on bundle
    - Motion to approve bundle of proposals by Senator Olson, Senator Miller – no discussion (18-0 pass)
    - Motion to pass proposal 123-17-04 by Senator Ford; Senator Miller second; Discussion on the title of the course, proposal passed (16-0-2)
    - Motion to pass proposal 123-04-02 by Senator Olson proposed; Senator Meyer second – proposal passed (18-0)
    - Motion to pass proposal 123-04-03 by Senator Olson proposed; Senator Bradley second – proposal passed (18-0)
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ID #	Initiator	Number	Type	Name
1	Jenni Wall and Jawad Sadek	123-17-01	Change Program	<a href="#">Teaching: Mathematics M.S.Ed.</a>
2	Jenni Wall and Jawad Sadek	123-17-02	Change Program	<a href="#">Mathematics M.S.</a>

3	Jawad Sadek	123-17-03	Change Course	<a href="#">MATH 17643 Principles of Mathematical Analysis and Applications</a>
4	Jawad Sadek	123-17-04	Change Course	<a href="#">MATH 17602 Introduction to Higher Mathematics</a>
5	Jawad Sadek	123-17-05	Change Course	<a href="#">MATH 17610 Elementary Statistical Concepts</a>
6	Jawad Sadek	123-17-06	Change Course	<a href="#">MATH 17652 Analytic Geometry</a>
7	Jawad Sadek	123-17-07	Change Course	<a href="#">MATH 17605 Abstract Algebra</a>
8	Jawad Sadek	123-17-08	Change Course	<a href="#">MATH 17618 Number Theory with Applications</a>
9	Debra Brown	123-19-11	Change Course	<a href="#">MUS 19272 Aural Skills IV</a>
10	Debra Brown	123-19-17	Change Course	<a href="#">MUS 19386 Music History I</a>
11	Matt Symonds	123-22-01	New Course	<a href="#">HPER 22-199 Pickleball</a>
12	Ethan Bottone	123-32-26	Course Deletion	<a href="#">GEOG 32520 Military Geography</a>
13	Dawn Gilley	123-33-01	Change Program	<a href="#">Teaching: History M.S.Ed.</a>
14	Robert Voss	123-33-02	Change Course	<a href="#">HIST 33680 Confronting the Issues in Secondary Social Studies Education</a>
15	Dawn Gilley	123-33-03	Change Course	<a href="#">HIST 33601 Essentials in Research Methods, Historiography, and Historical Ethics</a>
16	Dawn Gilley	123-33-04	New Course	<a href="#">HIST 33605 Politics &amp; Citizenship in Ancient Greece &amp; Rome</a>
17	Sarah Naramore	123-33-05	New Course	<a href="#">HIST 620 Early American Republic</a>
18	Elyssa Ford	123-33-06	New Course	<a href="#">HIST 33621 American Sports History</a>
19	Sarah Naramore	123-33-07	New Course	<a href="#">HIST 33-622 Environmental History</a>
20	Devlin Scofield	123-33-08	New Course	<a href="#">HIST 33632 History of the Holocaust: Victims, Perpetrators, and Historical Memory</a>
21	Devlin Scofield	123-33-09	New Course	<a href="#">HIST 33631 War and Society in 20th C Europe</a>
22	Robert Voss	123-33-10	New Course	<a href="#">HIST 33-655 Battles and Brotherhood: The American Civil War and the Struggle for National Unity</a>
23	Elyssa Ford	123-33-12	New Course	<a href="#">HIST 33635 State and Local History</a>
24	Mariliz Kastberg-Leonard	123-34-02	Change Course	<a href="#">POLS 34340 American Courts</a>
25	Mariliz Kastberg-Leonard	123-34-03	Change Course	<a href="#">POLS 34436 Constitutional Law: Powers</a>
26	Mariliz Kastberg-Leonard	123-34-04	Change Course	<a href="#">POLS 34438 Constitutional Law: Rights and Liberties</a>

27	Jessica Gracey	123-34-06	Change Course	<a href="#">POLS 34321 State &amp; Local Politics</a>
28	Joni Adkins	123-44-01	New Program	<a href="#">Data Analytics Certificate</a>
29	Blackford/Lim	123-54-01	Change Program	<a href="#">MBA Agricultural Economics Emphasis</a>
30	Rhonda Beemer	123-59-07	New Program	<a href="#">Public Health Comprehensive Major, B.S., - No minor required</a>
31	S. Rena' Smith	124-24-02	Change Program	<a href="#">Chemistry Major, 63-66 hours: B.S.—No Minor Required</a>
32	S. Rena' Smith	124-24-03	Change Program	<a href="#">Chemistry Major, 39 hours: B.A.—Minor Required</a>
33	S. Rena' Smith	124-24-04	Change Program	<a href="#">Chemistry Minor, 32 hours</a>
34	S. Rena' Smith	124-24-05	Change Program	<a href="#">Biochemistry Minor, 35 hours</a>
35	S. Rena' Smith	124-24-07	Change Course	<a href="#">CHEM 24513 Atmospheric and Green Environmental Chemistry</a>
36	William Daniel (Dan) Gordon	124-61-01	Change Course	<a href="#">EDUC 61616 Teaching Strategies</a>
37	Sandy Seipel	124-61-04	Change Course	<a href="#">EDUC 61480 Directed Teaching in Early Childhood Special Education</a>
38	Jay McGhee	123-04-02	New Course	<a href="#">BIOL 04-368 Survey of Wildlife Law</a>
39	Jay McGhee	123-04-03	Change Course	<a href="#">BIOL 04-474 Wildlife Management and Conservation</a>

- Zoom request discussion – There are general questions of how to include people in our Senate meetings who are online; each department runs online participation separately with no standards; For our purposes as a Senate, we have language that requires attendance, but there remains the question: What does “attend” mean in our bylaws today? How do we include fully online faculty in Senate moving forward?
  - Small committees and work groups might be online, but Senate is in person especially with reports from administrators; sometimes with circumstances with no alternates it might need to be in Zoom; quorum rules might apply as well; alternates might need the “onboarding” experiences for future involvement in Senate;
  - We are still on board with our alternates being used; the regular member can join via zoom but will be the non-voting member; voting will be done by the member in-person
  - Zoom links will be available for the public to join;
- Items from the Floor
  - a. A question was asked about who determined the formation of the Professional Development Days and who selected which presentation and also about Professional Development in general. The question was answered with a general response that the Learning and Teaching Center is responsible overall, but Dr. Gail Cullen and Dr. Brooke Macatee together were working on the selections for the Professional Development Day. They should be contacted with questions in general.

Adjournment – **Motion to adjourn by Senator Olson /second by Senator Ford.**

**President Beemer adjourned the meeting at 4:50 p.m.**

Respectfully submitted by Rob Voss, Faculty Senate Vice President