

Minutes of the  
48<sup>th</sup> Faculty Senate Meeting  
on  
Wednesday, April 20, 2022  
prepared by  
Alexander W. Taylor  
Faculty Senate Secretary

**Attendance**

- All Present with the following exceptions
  - Robert Bergland
  - Jornaz Abdelmonaem
- Meeting Called to Order at 1530

**Approval of the Agendum**

- Passed with the following updates
  - Addition of 3 files to invitation (Addition.01-03.pdf) to be discussed during committee reports
  - Move guests to top of the agendum
  - Move Covid-19 update to top
  - Interrupt President's Report for Guest Speaker Justin Mallett at 4:00

**Approval of Last Minutes**

- Pg. 4 on 5% tuition hike – should be an “average 5% cost hike, representing a combination of tuition and fee increases that differed slightly between undergrad, grad, and OP students and as approved by Student Senate”
- Approved with amendment, above

**Reports:**

Provost

- Provost Absent

President

- PBL Palooza
  - Wed., April 20, 2022, 7:00-9:00 PM Hughes Fieldhouse
- Bearcat Bash presented by Staff Council and Faculty Senate (Flyer 1)

- Wed. April 27, 2022, 4:00-6:00 PM Pavilion
- Northwest Faculty Retirement Reception
  - Celebrating retirements for 137 collective years of service:
    - Tom Hardee (Language, Literature, and Writing)
    - Fred Lamer (Communication and Mass Media)
    - Jacquie Lamer (Communication and Mass Media)
    - Theophil Ross (Fine and Performing Arts)
    - Victoria Seeger (Education)
    - Pamela Shannon (Fine and Performing Arts)
    - Stephen Town (Fine and Performing Arts)
  - Fri. Apr. 29, 2022, 3:00-5:00 Student Union Ballroom
- Open Board of Regents meeting (with discussion of President search)
  - Wed. May 4, 2022, 1:00 PM Union Ballroom
- Commencement (4 sessions, mixed, capped at 325 each)
  - Fri., May 6, 2022, 2:00 and 6:00 PM Lamkin Centre
  - Sat. May 7, 2022, 9:00 AM and 1:00 PM Lamkin Centre
- Open Board of Regents meeting (with discussion of NW contracts)
  - Thu. Jun. 16, 2022, 1:00 PM Union Ballroom
- Tenure and Promotion Guidelines updated:
  - now formally a single file, electronic submission
  - exemplar portfolio of Casey Abington available
    - MyNW (login) > Faculty (menu) > Faculty Life (tab) > Sample digital portfolio (file)
- From BOR Meeting (4/12/22)
  - preliminary move to post all meetings to the BOR website (previously only open meetings and excluding workshops and closed meetings)
  - preliminary move to make minutes publicly available (only available through request since 2018 due to transfer of information error)
  - 30 minutes allotted to public comment (with no response and no promise of response)
  - intent to have a time for public comment at 5/4/22 meeting
- From BOR Meeting (4/18/22)
  - Quick announcement – Clarence Green
- From Provost Council (4/13/22)
  - Language, Literature, and Writing has 2 certificates to offer:
    - Professional Writing
    - Spanish
    - Reminder of the existence of GreenTower Press (produces The Laurel Review)
  - Performance of Missouri students on standardized exams in Spanish is poor
  - Task force: Calendaring
    - recognize faculty input: Kelsey Bowlin and Debra Brown
    - Task force: Human Resources
    - recognize faculty input: Dawn Gilley and Terry Long
  - Task Force: MyNW Page Reconstruction

- recognize faculty input: Giselle Greenidge, Miranda Myles, Jackson, Robin Gallaher, and Ben Blackford
  - Task Force: Evaluations:
    - recognize faculty input: John Gallaher, Malinda Tobin, and Everett Singleton
- From meeting with Provost (4/13/22)
  - Presentation from HURON deferred to Fall
  - External review team for Faculty/Staff compensation
- MAFS (Missouri Association of Faculty Senates) meeting this Sunday
- TLC Survey is closed (but reach out to Darla, if you have something to add)

#### Committee Reports

- Petitions
  - Nothing to report – Meeting on Friday
- Appeals
  - Nothing to report
- Curriculum and Degree Requirements
  - Had final meeting
  - Process of bidding for new curriculum system may be starting May 15th
- Designated Curriculum Matters
  - Interdisciplinary courses – don't forget to propose new ones
  - They may get deleted if no interest
  - Assessing NW Core outcomes
    - Teamwork and Leadership are under-assessed.
    - Student Affairs came to talk about how they could help
  - WRT Leadership – do we need to assess leadership in CORE classes (100-200) courses?
  - Q: Does adding Learning Outcomes to a core class require a proposal?
    - A: No it does not – but departmental approval may be required – on a departmental basis
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- Assessment
  - Have not met
  - Conversations about future of assessment have occurred
  - Specifically, role of program coordinators?
    - Do we have them – are they needed?
  - In Fall, PLOs rolling out
- Faculty Welfare
  - We will have a new Eval form. No new information – but things will “look” different.
  - Expectation that the committee will be busy – lots of open items
- Budget and Finance
  - Have not heard back from Dr. Haddock about new salary Matrix (Provost and HR will be meeting to discuss, first)
  - BC/BS annual report forwarded to Faculty Senate.
- Teaching and Learning
  - No new news – will meet tomorrow for Year-end Report – and identify carry-over tasks.

- Legislative
  - No new meetings
- COTE, Grad Council, Research, IRB, Animal Welfare, University Seminar
  - No new information

### Old Business

- Proposed edits to the By-Laws are presented piece-meal to streamline discussion and voting.
  - Each proposal includes red-line and highlighted edits to the current By-Laws. Please refer to proposal changes included in the electronic invitation of 4/6/22.
- Motion to untable Proposals – and consider them
  - Passed unanimously
  - No comments to set aside
- Vote to approve the following proposals as a group (bundled)
- At the 4/6/22 meeting, By-Law Proposals 1-10 were: 1) bundled together; 2) amended to change the name of the Welfare committee to Welfare, Budget, and Finance; 3) amended to change the old name of the Teaching and Learning Committee, and 4) Tabled for further discussion and consideration of the 4/20/22 meeting.
  - By-Law Proposal 01: Inclusive language (changes throughout)
  - By-Law Proposal 02: Minor edits (changes throughout)
  - By-Law Proposal 03: Provision for committee leadership (Section 17)
  - By-Law Proposal 04: Clarification of quorum (Section 17)
  - By-Law Proposal 05: Assessment Committee (Section 17.20)
  - By-Law Proposal 06: Teaching and Learning Committee (Section 17.23)
  - By-Law Proposal 07: Budget and Finance Committee (Sections 16 and 17)
  - By-Law Proposal 08: CDR (Section 17.12)
  - By-Law Proposal 09: DCM (Section 17.13)
  - By-Law Proposal 10: AIP (Section 17.24) (see also Reading 04)
  - Vote Y/N/A 18:0:0
- Curriculum Proposals from last week

ID	Initiator	Proposal	Type	Name	Notes
1	Miranda Jackson	113-21-11	Course Deletion	<a href="#">ART 13415 Interactive Digital Media Seminar</a>	
2	Anthony Olson	119-22-15	Change Course	<a href="#">MUS 19482 Methods in Secondary School Instrumental Music</a>	
3	Anthony Olson	119-22-16	Change Course	<a href="#">MUS 19484 Methods in Secondary School Vocal Music</a>	
4	Jenni Wall	121-17-01	Change Course	<a href="#">MATH 17625 Number and Operation for Elementary Mathematics Specialists</a>	
5	Jenni Wall	121-17-02	Change Course	<a href="#">MATH 17626 Rational Numbers and Ratio and Proportional Relationships for Elementary Mathematics Specialists</a>	
6	Jenni Wall	121-17-03	Change Course	<a href="#">MATH 17627 Algebraic Reasoning for Elementary Mathematics Specialists</a>	
7	Jenni Wall	121-17-04	Change Course	<a href="#">MATH 17628 Geometry and Measurement for Elementary Mathematics Specialists</a>	
8	Jenni Wall	121-17-05	New Course	<a href="#">MATH 17-630 Practicum for Elementary Mathematics Specialists</a>	
9	Jenni Wall	121-17-06	Change Program	<a href="#">Elementary Mathematics M.S.Ed.</a>	
10	Charles Hoot	121-44-02	Change Course	<a href="#">CSIS 44566 Machine Learning</a>	
11	Jenni Wall	121-62-14	Change Course	<a href="#">EDCI 62623 Mathematical Leadership: Foundations of Curriculum Development</a>	
12	Jenni Wall	121-62-15	Change Course	<a href="#">EDCI 62624 Mathematical Leadership for Elementary Mathematics Spec.: Influencing and Facilitating Improvement</a>	
13	Denise Case	221-44-01	New Course	<a href="#">CSIS 44-630 Continuous Intelligence and Interactive Analytics</a>	***

14	Joni Adkins	221-44-02	Change Program	<a href="#">Master of Science in Data Analytics</a>	
15	Terry Long	222-22-01	New Course	<a href="#">HPER 22-671 Healthcare Delivery Systems</a>	
16	Terry Long	222-22-02	New Course	<a href="#">HPER 22672 Healthcare Finance</a>	
17	Terry Long	222-22-03	New Course	<a href="#">HPER 22673 Trends and Opportunities in Healthcare Management</a>	
18	Terry Long	222-47-01	New Course	<a href="#">NUTR 47-680 Dietetics Internship</a>	
19	Blackford/Lim	222-54-01	New Program	<a href="#">MBA with Healthcare Management Emphasis</a>	
20	Ben Blackford	222-55-01	Change Course	<a href="#">MKTG 55434 Marketing Management</a>	

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## Curriculum Proposals

- Items 1-10
  - Any to set aside? No
  - Vote (Yea/Nay/Abstain)
    - #1, 3-10: 18:0:0
    - #2 17:1:0
- Items 11-20
  - Any to set aside? No
  - Vote (Yea/Nay/Abstain)
    - 11-20 All passed 18:0:0

## New Business

### Guests:

- Meritorious Awards from Faculty Senate
  - Dr. Victoria Seeger
  - Lieutenant Amanda Cullin and Dr. Gerald Wilmes
  - President John Jasinski

### II. Guest Speakers:

- Lieutenant Amanda Cullin and Dr. Gerald Wilmes – Covid-19 Update
  - April – still low local numbers – We are updating weekly
  - 1 NWMSU employee , 7 citizens in the county (as of April 18<sup>th</sup>), none hospitalized
  - They are still contact tracing
  - We are in the Endemic Phase – similar to influenza
  - Q: Is the Wellness center doing boosters? A: They have some available – but LT Cullin will follow up with specifics.
    - Update by LT Cullin: The Wellness Center has the Pfizer vaccine/booster/2nd booster available to faculty at 2 pm on Tuesdays, Thursdays, and Fridays. Walk-ins welcome.
  - There may be a waiting list for additional Boosters (Local Pharmacy)
    - Provides a “modest” benefit but not necessarily robust

### Dr. Justin Mallett – Update on Inclusive Excellence (Reading 2)

- Acknowledged efforts of the team
- Talked about the process to create the Inclusive Excellence Action Plan

- Listed the Strategic Initiatives and Objectives
- Action Items
- Each Department will decide which Action Item they will hone in on...
- Q: Clarifying that each department will choose which ones to focus on
  - A: Yes, that is correct

III. Update on Northwest President search.

- Invitations to Special Faculty Senate meetings: 5/4/22, 5/18/22, 6/17/22 (a Friday), 7/20/22
- Invitations for Special Executive Council meetings: 5/11/22, 6/8/22, 7/13/22, 8/10/22

IV. Update on Senate positions, approval off 49th Northwest Faculty Senate (Reading 3), and sign-up for Faculty Senate Committees (By-Laws 4.17; 3/4)

- Add Kelsey Bowlin (Senator) + Katherine Tott (Alternative) for Natural Sciences
- Luke Campbell as Alternate for HSS
- Vote on the New Faculty Senate (en masse)
  - Yeah/Nay/Abstain 18:0:0
  
- First meeting of 49th Faculty Senate will be Wed. Aug. 17, 3:30-5:30 PM in AD 310?

V. Proposed edits concerning the production, report, and archiving of Faculty Senate and Committee business. Proposal includes red-line and highlighted edits to the current By-Laws (By-law Proposal 11)

- Q: About why Academic Petition and Academic doesn't have to produce minutes
  - A: FERPA Issues
- Q: Attendance and Participation to Attend or Participation 16.13.5
- Motion to move to vote:
  - Yeah/Nay/Abstain 18:0:0

New Curriculum Proposals

ID	Initiator	Proposal	Type	Name	Notes
21	Heather Hill	222-10-01	Change Course	<a href="#">ENGL 10110 Introduction to College Writing</a>	
22	Heather Hill	222-10-05	Change Program	<a href="#">Northwest Core - Knowledge Areas and Courses</a>	
23	Shelley Riley	222-24-08	Change Course	<a href="#">CHEM 24436 Medicinal Chemistry I</a>	
24	Shelley Riley	222-24-09	Change Course	<a href="#">CHEM 24438 Medicinal Chemistry II</a>	

- Items 21-26 (Two are missing from above)
  - Any to set aside? No
  - Vote (Yea/Nay/Abstain)
    - 21-25 18:0:0
    - 26: 17:1:0

### **Items from the Floor**

- Question about why we are using Adobe Acrobat for Tenure and Promotion Package – when we don't have access to the software.
- May 4, 2022 Meeting is the next official meeting – but could be cancelled right before the meeting – further meetings are “floating”
- Question about Timing of meeting 1500-1700, instead of 1530-1730
- Alice Foose: Sue Myllakangas take over chairing T&LC

### **Closed Sessions**

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### **Zoom Door Prizes and Adjournment**

- Used Red Grading pens – Alice Foose

Adjourning at 1708