

**Senate Meeting Minutes**  
**Nov. 16, 2022**

Present: Alexander, Beemer, Adam, Bergland, Chloupek, Ford, Gallaher, Voss, Abington, Bandi, Myllykangas, Olson, Scofield, Meyer, Islam, Miller,, Fella, Smith, Skinner, Jornaz, Black

Absent: none

Substitutes: Chuang substituting for Adebile; Bergland voting substitute for Rourke; Riley for Gallaher;

Holi

**Call to Order**

Alexander called the meeting to order at 3:31.

**Approval of the Agenda**

The agenda was approved unanimously.

**Approval of the Minutes**

The minutes of the Nov. 1 meeting were approved unanimously.

**Reports**

NW President's Report (Green)

Enrollment: Should achieve targets for spring. Too early for solid Fall 2023 projections.

Inclusive Excellence: plans have been accepted and will proceed under Dr. Mallett's guidance

Laptop refresh: We are bringing a proposal for new laptops in December to the Board, ahead of schedule because of supply chain issues. There will be no increase in cost/fees for students.

Total Compensation: We'll be bringing the total compensation report and package to the Board in January to start a conversation.

Provost/Hooyman

Provost Hooyman was not able to attend the meeting

Human Resources/Baucus

Open enrollment: ends Friday.

Eye insurance: People will need to re-enroll because of switching providers

Employment Dinner: Scheduled for Dec. 13 (RSVP soon)

Safety/Cullen

Parking permit update: We are no longer able to use Banner for parking permits starting in January (those purchased for the year are fine); We will have a parking portal that can allow for viewing account balances and can also track progress of parking appeals. We will be able to pay via debit/credit card, but can no longer use payroll deduction. Tickets will still be put on the bill. Visitor passes will only be able to get passes through University Police.

Senate President Report (Alexander)

Alexander noted that the numbers look good for graduation; we only need ceremonies on Friday. She also referred senators to the attachment from Matt Symonds regarding the key questions raised about the Total Compensation committee findings.

## Committee Reports

- Academic Petitions (Miller): Met recently and had 31 petitions; most credit are overload petitions, so they should be able to handled fairly easily/quickly.
- Academic Appeals (Bandi): Haven't met.
- Curriculum and Degree Requirements (Meyer): Next meeting after next Tuesday; Have numerous proposals to sift through. Deadline passed for the fall 2023 implementation.
- Designated Curricular Matters (Richardson):
- Assessment (Voss):
- Faculty Welfare, Budget, and Finance.: Met Nov. 3. Will try to get timeline for actions. Meeting with Stacy Carrick first week in December about financial projections.
- Teaching and Learning (Myllykangas): Met last Friday. Are working on an advising book for faculty advisers. Are crafting a statement with the provost about ownership/permissions to use materials (use without permission is forbidden). Myllykangas fielded a few questions about that statement, indicating that it will be tweaked by legal, but will generally not allow for use of class materials without the permission of both parties with ownership (both the university and the instructor who developed the class).
- Legislative Committee (Brett Chloupek) : No report.
- COTE, Graduate Council, Research, IRB, Animal Welfare, University Seminar: No reports

## New business

Provost brought forward the option of getting rid of finals week

Number of contact minutes would need to remain the same.

(750 per credit hour)

Some issues raised:

--many don't need to meet during finals (when you have papers to turn in, for example)

--students who might be saddled with 3 or 4 exams the very last day of class

--some courses are best served by having a cumulative final, but others might not require the summative experience during those two hours, in which case those two hours might be better served with another activity

--what impact the change would have on the academic calendar

--positives/negative impact on intersession

--impact on lab classes

## **New Business**

### Proposals

Meyer: Motion to Table D, because it had not gone through CDR. Motion passed unanimously.

Motion to bundle the remainder to the proposals (A, B, C, E, F). Motion passed unanimously.

Social Media Management: Bandi raised concerns regarding Proposal F, the Project Management degree, about the program not having a project and financial management and ethics segments as part of the course. He felt the course descriptions as written were not clear enough about including those skills. Others noted that graphic design/visual rhetoric and language study could also be part of the program. Bergland noted that some of those skills are included in the Social Media Strategies class, and that adding a course in visual rhetoric is being planned.

The motion to pass the bundled proposals passed unanimously.

## **Adjournment**

Alexander adjourned the meeting at 5:39.

