

## Senate Meeting Minutes Oct. 5, 2022

Present: Alexander, Beemer, Adam, Bergland, Chloupek, Ford, Gallaher, Voss, Abington, Bandi, Cline, Myllykangas, Olson, Scofield, Meyer, Islam, Miller, Adebile, Fella, Smith, Skinner, Rourke, Jornaz, Black  
Absent: Islam

### Call to Order

Alexander called the meeting to order at 3:29.

### Approval of the Agenda

The agenda was approved unanimously.

### Approval of the Minutes

The minutes of the Sept. 21 meeting were approved unanimously.

### Reports

#### NW President's Report (Green)

- We will be dedicating Bearcat statue in honor of Dr. John Jasinski for his years of service to Northwest by the Hughes Fieldhouse.
- Campus Climate survey results: there were gains in the sense of belonging with international students, but we still have work to do with students of color.
- We've ID'd our legislative priorities. One is a 7% higher ed core increase, which would be roughly \$3 million for Northwest, which is in the process of going through the Coordinating Board, the Council of Presidents and the Governor. The other priority is Martindale Hall We have tight timelines and would like to double down on money from the state. Green noted it will be almost impossible to raise \$7-8 million in two years (it's required in the capital projects funding mechanism from COVID monies to do a 50% match from the institution). He said he is working with the governor and state officials to provide perhaps half that money (\$3-4 million), which would be much more manageable, especially since we've already been able to raise \$1 million. Other institutions are seeking similar help from the state. Another possible funding project from the state could be for the central plant, which could range from a \$57-\$130 million project. As a less sexy infrastructure project, raising money from donors would be extremely difficult. So, to do a matching project from the state, Northwest could take out 30-year bonds. For a \$60 million project, for example, with a 50% match from the state, that might involve only \$30 million (plus interest) for a 30-year bond, which could be financially feasible.
- Enrollment goals: The administration has refined from what was given to Board and will be giving those goals to recruiting teams
- NLT is discussing revising the All-employee meeting in January, perhaps making it more compressed, with a breakfast and stump-speech style

#### Provost's Report (Hooyman)

Teaching and Learning Grant: Hooyman thanked the Teaching and Learning Committee for the new rubric for scoring grant proposals from the faculty. After some input from Senators on the timeline for receiving and reviewing proposals, the decision was made to have a Nov. 14 deadline for proposals, with decisions by Dec. 2 (perhaps having a contingency for those who aren't able to get IRB approval by Nov. 14.) Hooyman asked for those with expertise in the process to help in leading the Open Forum Oct 20 4-5 p.m. (via Zoom) and answering faculty questions.

### Human Resources (Barcus)

Barcus said Health Risk Assessments begin this week, with online and in-person segments.

Beemer added that the Health and Wellness Committee met. She reported that Blue Cross Blue Shield was predicted to have large (double digit) increase, but that our third-party vendor USI worked with them and the university to get the increase down to 2%, which was met with relief from Senators. She said the committee has been looking at changing vision and dental carriers and actually had a cheaper dental bid from MetLife, but there were limited providers in the area with their program. Another consideration for the future will be changing tiers or going with just one across-the-board rate for health insurance. Beemer also encouraged faculty to take advantage of Foster Fitness Center.

### Health Line (Cullin)

Cullen said masks are still available and that flu and COVID vaccines are available at the Nodaway Co. Health Department. There will be a flu shot in the Union as part of HRA (bring your insurance card). Holly McMillan introduced herself. She is an employee of Family Guidance Center, embedded here at Northwest, handling crisis calls regarding mental health. She provides services for faculty and staff as well and encouraged faculty to call or email to set something up. There will be an in-service Nov. 2 at 2 and 10 p.m. and at 6, 7 and 9 a.m. on Nov. 3, focusing on how to support colleagues who are having a rough time at work (more info is in the HR bulletin).

### Senate President's Report (Alexander)

Some highlights from Alexander's report:

- Today was the launch of a new 24 x 7 x 365 tele-counseling and mental health support service for students called My SSP. There's an app with resources and chat functionality, and a direct phone number that students will be able to use to receive support at any time of the day or night. The attached reference is meant for faculty and staff, so that they are aware of this new service that's available and can recommend that the students they are interacting with are aware of it and can access it when they need it. We're also going to be producing and distributing business cards that can be handed out.

Dates to note:

- Oct. 6 – flu shot clinic 2:00 p.m. Union
- Missouri Hope Volunteers needed:
- Sat. Oct 8 through Friday Oct. 14  
KXCV-KRNW fall fund drive – donations go directly to programming costs
- Oct. 13 11-1: Wellness Fair
- Oct. 18 and 19 – Student Senate Fall blood drive 11-4 Union Tower View Room

### Committee Reports

- Academic Petitions (Miller): Met. Oct 2. Next Meeting Oct. 20
- Academic Appeals (Bandi): Haven't met.
- Curriculum and Degree Requirements (Meyer): Met Sept. 27, passed one student petition, denied one. Heard 5 proposals. Oct. 18 is the deadline for proposals to be live for fall pre-registration.
- Designated Curricular Matters (Richardson): No report.
- Assessment (Voss) : Will meet Oct. 17

- Faculty Welfare, Budget, and Finance (Gallaher): Will meet tomorrow. The committee has been looking into the tuition exchange program. It ended, started up and then ended two years ago; a decision made that it was not in our best interest (a faculty member was on the committee). HR would reluctantly would take it up again if we would like. There was discussion about need for more communication from HR about benefits that are underutilized.
- Teaching and Learning (Myllykangas): The committee met and confirmed that materials created for OP has a 50/50 ownership model. She said that the committee was told by the Teaching and Learning Center that they don't copy a class unless asked by the school director. Adjuncts are not supposed to make changes. She recommended faculty perhaps create an opening video that makes it clear who developed the course materials to both reduce confusion and to stake more clear ownership/copyright claim. After a discussion of OP and overload, she noted the committee will be looking at the process of selection of OP faculty and meeting with Hooyman regarding OP/adjunct use of material from previous instructors (copying/using content). The committee will also address second year professional advising issues with transition and communication with moving students to their faculty adviser. There is a Nov. 20 deadline for sabbaticals.
- Legislative Committee (Brett Chloupek) : No report.
- COTE, Graduate Council, Research, IRB, Animal Welfare, University Seminar: No reports.

### **New business**

There was a lengthy discussion of changes in the faculty annual evaluation forms. There were numerous comments about the addition of "Other Load Duties" and "Professionalism/Collegiality." Points were raised that the issue of Collegiality is not included in Chapter 2 and there are no clear standards for professionalism/collegiality performance. In addition, while the section is optional to be filled out and supervisors have commented on these issues without these prompts, the existence of these prompts will almost certainly result in more comments in this area and would be more likely to be used against faculty more than to help them. In terms of the load duties section, Gallaher noted that previously there was no clear section/place to evaluate reassigned time performance.

### Proposals

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<u>Proposal</u>	<u>Name</u>	<u>Initiator</u>	<u>Senate Action</u>
222-03-02	Agronomy Major	Alexander Taylor	Passed unanimously
222-13-03	Creative Photography	Sarah Sipling	Tabled
222-13-02	Advanced Printmaking	Sarah Sipling	Tabled

The latter two proposals had not been correctly funneled to CDR and thus CDR had not had the opportunity to review them.

### **Adjournment**

Alexander adjourned the meeting at 5:20.

Fall Senate Meetings: October 5, October 19, November 2, November 16, December 7