

SENIOR PORTFOLIO

Each student who is enrolled in the music senior capstone course 19-499 (Senior Recital and Seminar) will submit an assessment portfolio containing documents relating to the student's work in various areas of the degree program throughout the entire college experience. The portfolio should be kept by the student on a continuing basis from the time of initial enrollment as a music major. Students select materials from each category shown below.

General Guidelines:

- ◆ Each student is responsible for maintaining his/her own portfolio. These should be updated **each** trimester; where possible, retain documents in electronic form as well as hard copy.
- ◆ Portfolios should be kept in expanding folder and eventually in a ring binder.
- ◆ Items **bolded and** identified below with “(tab)” should also be identified by tabbed index binders that are visible when looking at the portfolio.
- ◆ Portfolios will be submitted during the trimester of enrollment in the Senior Recital and Seminar course; they will be returned to students at the beginning of the professional trimester.
- ◆ Portfolios must be resubmitted to the department before the end of the spring trimester for external evaluation.
- ◆ The music department's goal is that the same portfolio could be used for both the College of Education and the Department of Fine and Performing Arts.

Portfolio Contents Checklist for BME Students:

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Professional Credentials *(tab)*

- ◆ Resume (1-2 pages)
- ◆ References
- ◆ Unofficial copy of transcript
- ◆ Test scores from C-BASE and PRAXIS (music department only)

Philosophy of Music Education *(tab)*

- ◆ One page in length is preferred by the College of Education

Artifacts for D E S E Performance Standards [E ACH of the ten standards M UST INCLUDE a reflective statement at the beginning that justifies the inclusion of each artifact. Include at least two artifacts under each standard, but no more than four. These lists are provided as a guide from which to select your two to four artifacts.]

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| Standard | 1. Subject Matter <i>(tab)</i> <ul style="list-style-type: none">◆ Part-writing assignment from theory◆ Sample arrangement (493 Choral Comp & Arrg; 494 Inst Comp & Arrg)◆ Music Literature research papers (19-385, 386, and 387)◆ Presentation in Senior Seminar (499 Senior Recital/Seminar)◆ CD recording of senior recital, accompanied by a copy of the recital program and any program notes (this is a <u>requirement</u> for the Department portfolio) |
| Standard | 2. Human Development <i>(tab)</i> <ul style="list-style-type: none">◆ Elementary music methods strategies (481 Meth in Elem Sch Music)◆ Theory of learning project (482 Meth in Sec School Inst Music)◆ Bloom's taxonomy questions (481 Meth in Elem Sch Music)◆ Typical Madeline Hunter format lesson plan (65-485 Sec Meth & Tech)◆ Moral judgement interview (08-322 Adolescent Psychology)◆ Paper from Middle School/Junior High Methods (592 Jr High /Mid Sch Music Meth) |
| Standard | 3. Individual Needs <i>(tab)</i> <ul style="list-style-type: none">◆ Lesson plan adapted to special needs (481 Meth in Sec School Instru Music)◆ Log of observation or practicum hours in a diverse setting (66-371 Intro to Spec Ed et. al.)◆ Volunteer project log (66-371 Intro to Spec Ed)◆ Modifications for blind students in the music classroom (484 Meth in Sec School Vocal Music)◆ Bulletin board presentation (cooperative learning) |
| Standard | 4. Instructional Planning <i>(tab)</i> <ul style="list-style-type: none">◆ Band/Choir handbook (482 Meth in Sec School Instru Music; 484 Meth in Sec School Vocal Music)◆ Zero-based budget (482 Meth in Sec School Instru Music; 484 Meth in Sec School Vocal Music) |

Relate the following to Missouri Show-Me Standards and/or Framework for Curriculum Development in the Fine Arts:

- ◆ Unit plan (65-260 Sec Tchg Pract I; 65-360 Sec Tchg Pract II; 421 Instru Conducting)
- ◆ Sight-reading and performance evaluations from music contests (420 Choral Conducting; 421 Instru Conducting)
- ◆ Guide to lettering (484 Meth in Sec School Vocal Music)
- ◆ Awards and rewards (591 Marching Band Tech)
- ◆ Choral/Instrumental music evaluations (593 Choral Lit; 594 Instrumental Lit)
- ◆ Elementary music lessons (481 Meth in Elem School Music)
- ◆ Composer/composition presentation (593 Choral Lit; 594 Instrumental Lit; 421 Instrumental Conducting)
- ◆ Discussion lesson plan (65-485 Sec Meth & Tech; 421 Instrumental Conducting)

- Standard 5. **Instructional Strategies** (*tab*)
- ◆ Strategy for a tonal or rhythmic learning (481 Meth in Elem School Music)
 - ◆ Discussion lesson plan (65-485 Sec Meth & Tech)
 - ◆ Modeling/role playing lesson (65-485 Sec Meth & Tech)
 - ◆ Guided reading lesson (66-353 Tchg Reading in Content Areas)
 - ◆ Observation log (482 Meth in Sec School Instru Music; 484 Meth in Sec School Vocal Music)
 - ◆ Lesson plan for game (481 Meth in Elem School Music; 592 Jr High/Mid School Music Meth)
- Standard 6. **Classroom Motivation and Management** (*tab*)
- ◆ Evaluation from practicum (481 Meth in Elem School Music)
 - ◆ Behavior management plan (482 Meth in Sec School Instru Music)
 - ◆ Discipline papers (484 Meth in Sec School Vocal Music)
 - ◆ Classroom management plan (61-461 School & Society)
 - ◆ List of classroom rules (484 Meth in Sec School Vocal Music)
 - ◆ List of effective rehearsal techniques (484 Meth in Sec School Vocal Music)
 - ◆ Choral/Instrumental seating plan (482 Meth in Sec School Instru Music; 484 Meth in Sec School Vocal Music)
 - ◆ Evidence of effective leadership
- Standard 7. **Communication Skills** (*tab*)
- ◆ Sample concert program (482 Meth in Sec School Instru Music)
 - ◆ List of web sites and computer programs in music (482 Meth in Sec School Instru Music; 484 Meth in Sec School Vocal Music)
 - ◆ One conducting video (**required from BME majors**); choose from the following options:
 - ◆ Choral/Instrumental conducting video (420 Choral Conducting; 421 Instrumental Conducting)
 - ◆ Video of conducting any ensemble, secondary or collegiate
 - ◆ Article review on technology (481 Meth in Elem School Music)
 - ◆ Power Point presentation (593 Choral Lit; 594 Instrumental Lit)
 - ◆ Presentation for Celebration symposium
- Standard 8. **Assessment of Student Learning** (*tab*)
- ◆ Test developed for sample final exam (65-485 Sec Meth & Tech)
 - ◆ Rubric/scoring guide for sample final project (65-485 Sec Meth & Tech; 421 Instrumental Conducting)
 - ◆ Sample choir audition form (484 Meth in Sec School Vocal Music)
 - ◆ Band/choir scoring guide (482 Meth in Sec School Instru Music; 484 Meth in Sec School Vocal Music)
 - ◆ Sample applied lesson log
 - ◆ Voice lesson log (484 Meth in Sec School Vocal Music)
 - ◆ Journal from practicum experience or teaching private lessons
- Standard 9. **Professional Commitment and Responsibility** (*tab*)
- ◆ Evidence of substitute, private or volunteer teaching
 - ◆ Evidence of attendance at professional meetings such as MMEA, MCDA or MBA (e.g. badge)
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 - ◆ Evidence of teaching at Four-State Honor Festival or Music Camp
- Standard 10. **Partnerships and Collaboration** (*tab*)
- ◆ Thematic or interdisciplinary unit (61-569 Multiculturalism in Education)
 - ◆ Evidence of service to musical organizations and the department in helping with tours, contests and festivals
- Standard 11. **Technology** (*tab*)
- ◆ Finale arrangement
 - ◆ Marching band drills
 - ◆ PowerPoint presentations

Co-Curricular Activities (*tab*)

- ◆ Evidence of community involvement (e.g. church bulletin)
 - ◆ Evidence of volunteer activities or participation in campus group outside of music
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Portfolio Contents Checklist for B.A. Students:

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Table of Contents

Personal Information (*tab*)

- ◆ Personal Resume (professional quality, typed)
- ◆ Unofficial Copy of Transcript (added during trimester of Senior Recital)

Applied Repertoire Knowledge (*tab*)

- ◆ Jury Repertoire sheets in major area from all undergraduate trimesters
- ◆ Jury Repertoire sheets in secondary applied area(s)

Academic Preparation (*tab*)

- ◆ Research Paper completed during Music Literature course
- ◆ Presentation from Senior Recital/Seminar course
- ◆ Research paper from another academic area
- ◆ Evidence of foreign language preparation

Applied Performance Abilities (*tab*)

- ◆ CD recording of Senior Recital, as well as a copy of the program and program notes
- ◆ CD recordings of any other performances

Optional – B.A. Emphasis Areas (evidence of work in area of your choice) (*tab*)

- ◆ Music Performance - Vocal or Instrumental
- ◆ Music Technology
- ◆ Pre-Professional Music Therapy
- ◆ Music Administration