



Constitution and By-Laws of

the

Kappa Delta

Chapter of

Kappa Kappa Psi

2013-2015

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Purpose

To promote the existence and welfare of the Northwest Missouri State University (NWMSU) bands through needed services and to cultivate at large a wholesome respect for their activities and achievements.

To honor outstanding bandmembers through privilege of membership, extended as a reward for technical achievement and appreciation for the best in music.

To stimulate campus leadership and demonstrate an uncompromising respect through the medium of NWMSU bands for gracious conduct, good taste, and unswerving loyalty.

To foster a close relationship between NWMSU bands and promote a high average of attainment by the performance of good music and selection of worth-while projects.

To provide a pleasant and helpful social experience for all engaged in NWMSU band work and to cooperate with all other musical organizations in any manner consistent with the purposes of the Kappa Delta Chapter of Kappa Kappa Psi.

Article I – General

- 1.01** The name of the organization as determined by the National Fraternity is the Kappa Delta Chapter of Kappa Kappa Psi.
- 1.02** This Constitution shall in no way change, alter, or otherwise supersede the National Constitution of Kappa Kappa Psi.

Article II – Membership

- 2.01** Members shall meet requirements set forth by the university regarding participation in extracurricular organizations.
- 2.02** Members shall be of eight (8) categories: Active, Inactive, Honorary, Alumni, Life, Conditional, Probationary, Prospective and Associate.

2.021 An *Active* member shall be a student (undergraduate, graduate, pre-professional, doctoral) who is currently enrolled at NWMSU and has been initiated into Kappa Kappa Psi. Also, the member shall be enrolled in a NWMSU band* during the fall and spring trimester** of the school year. All Active members shall have all dues paid in full. Members shall have thirty (30) days from the time set by the Treasurer in which to pay dues unless a special agreement is made prior to the expiration of that time period.

**A band shall be defined by the director of bands, and approved by a majority vote of the chapter.*

***A trimester shall be defined throughout as beginning on the first day of classes and ending on the last day of finals.*

2.022 An *Inactive* member shall be a student at NWMSU who has been initiated into Kappa Kappa Psi but has not paid membership dues. Inactive members are not considered in good standing and have no privileges of fraternity membership. Inactive members may not participate in any fraternity business, projects or activities.

2.023 An *Honorary* member shall possess the same general qualifications as an Active member, except that they shall not necessarily be regularly enrolled in the university where the Chapter is located nor possess any qualifications as musicians. An Honorary member shall be a person who has been recognized as outstanding in their field of endeavor or shall have performed outstanding service to the bands at NWMSU or the Fraternity. Honorary members will have their dues paid by the Chapter Treasurer to the National Executive Director prior to the initiation and shall entitle the Honorary member to Life Membership privileges in the Fraternity without further obligations.

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2.024 An *Alumni* member shall be a fraternal active member whose affiliation as a student at NWMSU has been terminated. Any Alumni member shall have all privileges of an active member, except those of voting and introducing business. In the event an Alumni member wishes to reactivate with the respective Chapter, said alumnus must be registered as a student, be an Active member of the institution's band, and meet requirements as an Active member of the local Chapter.

2.0241 Any Alumni member upon payment of a *Life Membership* contribution, the amount to be set by the National Chapter, along with an application to the National Headquarters, shall be entitled to Life Membership privileges and may, if desired, subscribe to The Podium. Life Membership may be purchased by an Active or Associate member before completion of that member's education or termination of that member's affiliation with NWMSU duty. That member's Life Membership shall not become effective until such completion or termination takes place. Life Membership payment does not exempt a member from payment of local and Active member dues.

2.025 *Conditional* status in the fraternity may be requested by an Active member in good standing when that member cannot, without undue hardship, continue to meet the requirements for Active status. A Request for Conditional status form must be filled out and submitted to the Chapter; these forms will be available upon request. To become effective, the member shall have paid National and Chapter dues for the current academic year. The request must first be received within one (1) week of first related absence, and then approved by a basic majority vote of fifty (50) percent plus one (1) vote of the total Active membership of the Chapter. The request must then be approved by the Chapter Sponsor to become valid. Conditional status will only remain in effect for the maximum of one (1) trimester; special circumstances will be considered by the Executive Board.

2.0251 *Conditional* members may, at the discretion of the local Chapter, attend Chapter meetings, observe ritual, participate in Chapter fundraisers and service projects, and attend Chapter social functions. Conditional members shall not hold office, propose candidates for membership, vote on any matter, act in the capacity of a big brother, participate in ritual, attend District events and/or meetings, or attend National Convention.

2.026 A *Probationary* member shall be an Active member who does not meet NWMSU's requirements for membership in an extra-curricular organization. Probationary membership will result in loss of voting privileges and requirement of two (2) hours of study time per week. An Active member shall monitor the study time.

2.0261 Removal of *Probationary* status will be determined by the Chapter sponsor at mid-trimester. If the Probationary member receives no downslips, the Probationary status will be lifted and voting privileges will

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be reinstated. If downslips are received, the member will remain on Probationary status and required study hours will be increased to four (4) hours per week.

2.0262 Upon the end of the trimester, a Probationary member must appeal his/her case to the Executive Board before the Executive Board moves for suspension.

2.027 *Prospective* member qualities will be decided upon by the Membership Committee as per the Prospective Membership Educational Guidelines.

2.028 An *Associate* member shall be an initiated member of Tau Beta Sigma in good standing who transfers to NWMSU. The member may request Associate status in Kappa Kappa Psi if enrolled in an NWMSU band program. However, an initiated member of Tau Beta Sigma shall never be granted Active status in Kappa Kappa Psi. For orientation procedure, consult the most recently ratified version of the Kappa Kappa Psi National Constitution.

2.03 Three (3) votes shall be taken during the Prospective Member process in which the chapter decides on the continuation in the prospective member process or advancement to active status of the Prospective Member(s). These votes shall take place before each degree with the third and final vote taking place before Prospective Member(s) complete the final. A twenty-five (25) percent negative vote or five (5) votes, whichever is greater, will keep a Prospective Member(s) from advancing in the process.

2.04 Upon due cause, a member of the Fraternity may be suspended indefinitely with a seventy-five (75) percent favorable vote of the total Active membership of the Chapter on the motion to suspend. The member will be given a hearing before the Executive Board and the Executive Board shall give a recommendation to the Active membership before the motion shall be voted upon. A suspended member shall lose all rights of Active membership for a period to be set at the time of suspension.

2.05 Upon due cause, a member of the Fraternity may be expelled with a seventy-five (75) percent favorable vote of the total Active membership of the Chapter and the member will be informed of the vote totals. The member will be given the option of a hearing before the Chapter at large or solely with the Executive Board, in which case, they are required to submit a written statement to be read to the entire Chapter and a recommendation will be given to the Active membership before the motion shall be voted upon. An expelled member shall return to the Chapter all regalia and property of the Fraternity being held, and henceforth the expelled member's name shall be stricken from the Master Chapter roster of the National Headquarters.

2.06 Membership status in Kappa Kappa Psi may not be terminated by the member through resignation. However, as stated in 2.04 and 2.05, any member may be suspended or expelled for due cause by the Chapter of his/her affiliation.

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- 2.07** A faculty member of the NWMSU School of Music, chosen by the Chapter members and operating under the authority of the Director of Bands of NWMSU, shall be the Chapter Sponsor. The Chapter Sponsor shall be a member ex officio of all Chapter Committees.
- 2.08** Any college student in at least their second trimester of schooling with one (1) or more trimesters of participation in a NWMSU band* may be invited to become a Prospective member of the Kappa Delta Chapter of Kappa Kappa Psi at the beginning of the spring trimester. If sufficient need arises, a fall class can be recommended, but must be approved with a sixty-six (66) percent favorable vote of the Active membership of the Chapter before the Prospective membership process may begin.

Article III – Meetings

- 3.01** Meetings shall be held once a week throughout the regular academic year of NWMSU. The President shall call the first meeting of each trimester. The President, with the approval of the Executive Board, may cancel meetings. The President shall also have the power to declare a formal meeting whenever it is deemed necessary or proper. At least one (1) formal meeting should be held each trimester. Dues shall be set by the first meeting of the fall trimester.
- 3.02** Special Chapter meetings may be called by the President or Presiding Officer giving each Active member one (1) week notice, or twenty-four (24) hours notice for an emergency meeting.
- 3.03** The Executive Board shall meet weekly throughout the year to discuss the operation of the Chapter, and recommend actions to be taken by the Chapter.
- 3.04** Fifty (50) percent of the total Active and Associate membership in the Chapter together with at least two (2) officers shall constitute a quorum. No business shall be transacted without a quorum present.
- 3.05** All Active members are required to attend all regular meetings, committee meetings, special meetings, emergency meetings, and all rituals and ceremonies. Active members will also be required to attend Service projects required by a basic majority of fifty (50) percent plus one (1) vote of the Active membership of the Chapter. All Prospective members are required to attend all rituals and Prospective member meetings. Unexcused absences may result in disciplinary measure as set forth in the Constitution (Section 3.06) and By-Laws (5.01).
- 3.06** A member may be excused from a meeting or project if notification of the absence is submitted on an excuse form at least one (1) week before the absence. Typically,

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excused absences are those that are beyond the control of the individual. Failure to submit an excuse form one (1) week before the absence will result in automatic failure. Absences resulting from extenuating circumstances will be approved by the Executive Board by a simple two-thirds (2/3) vote. In the event that a reason for absence is not approved by the Executive Board the excuse will be placed before the Chapter for approval by a simple vote of two-thirds (2/3). Excuses that do not pass will be subject to penalties as described in By-Law 5.

3.061 In the circumstance that a member is not notified prior to one week in advance of a required event, they will be given a twenty-four (24) hour period after notification to submit an excuse form.

3.062 Under extreme circumstances a member will be required to submit an excuse for within one (1) week of the absence or returning from absence. Extreme circumstances include, but are not limited to reoccurring illnesses or death in the family. Further extreme circumstances will be approved by the Executive Board of fifty (50) percent plus one (1). Extreme circumstances that are not approved by the Executive Board will placed before the Chapter for approval by a vote of fifty (50) percent plus one (1).

3.07 All voting shall be counted by show of hand with the exception of bids for Prospective membership, the suspension or expulsion of a member, officer elections, advancement of a Prospective member to Active status, excuses that are voted on by the Chapter, delegates for convention, and officer impeachment. These exceptions are done by secret ballot.

Article IV – Officers

4.01 The officers of the Chapter shall be: President, Vice-President for Membership, Vice-President for Service, Recording Secretary, Alumni Relations Officer, Treasurer, Historian, and Sergeant at Arms/Parliamentarian. These officers shall comprise the Executive Board; which, with the Chapter Sponsor, shall be responsible for the execution and enforcement of the Kappa Delta Constitution as well as the National Constitution of Kappa Kappa Psi.

4.02 The Active members of the Kappa Delta Chapter of Kappa Kappa Psi shall elect new officers prior to the final meeting of the spring trimester. Special elections will be held during the year as vacancies occur.

4.021 Installation of officers will occur on the last meeting in the spring trimester. Books and paraphernalia of the officers should be handed down at this time.

4.03 Each officer must be an Active member in good standing. Each officer shall be capable of representing the Chapter under all conditions. Each officer shall have the interest of the Chapter at heart, and be willing and able to devote the necessary time to the

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execution of the elected office. Each officer shall serve the term of office without compensation. Historian and Alumni Relations Officer must be an active member before being elected. Vice-President for Membership, Vice-President for Service, Treasurer, Parliamentarian, and Recording Secretary must be an Active member of the Chapter for one (1) trimester before being elected. The President must be an Active member of the Chapter for two (2) trimesters before holding office. In addition, officers having been elected at the first meeting in April shall not assume the office until the last day of Spring finals. Until that time, they will serve as an apprentice.

4.04 The President shall preside at all meetings of the Chapter and shall be a member ex officio of all Chapter Committees. The President shall, jointly with the Recording Secretary, sign all contracts and other instruments incurred by the Chapter. The President, along with the Treasurer and Chapter Sponsor, shall have the authority to sign checks for monies disbursed by the Chapter.

4.05 The Vice-President for Membership shall preside over meetings in the absence of the President. The Vice-President for Membership shall be the head of the Membership Committee and shall have the following duties as Membership Educator: be responsible for teaching Prospective members, be responsible in seeing that all Prospective members meet those standards set by the university for membership in extracurricular organizations, report to the Chapter no less than one (1) week before the induction of prospective members and make recommendations of the Membership Committee as to their desirability as members. The Vice-President for Membership shall also be responsible for the continued education of the Active membership of the Chapter.

4.06 The Vice-President for Service shall be the head of the Service Committee and organize the Chapter Service Projects. This includes, but is not limited to, setting up yard markers, chair set up, setting up for ensemble concerts, etc.

4.07 The Treasurer shall control the receipts and disbursements of all monies of the Chapter and shall submit recommendations concerning the financial policies of the Chapter Sponsor, shall have the right to sign checks for monies disbursed and shall keep permanent records of all monetary transactions, which will be presented for inspection by members of the Chapter quarterly. The Treasurer is responsible for collecting fines assessed to members of the Chapter. The Treasurer shall co-chair all fundraising committees and be responsible for all fundraising activity's collections.

4.08 The Recording Secretary shall record the minutes of the Chapter and shall, along with the President, sign all contracts and other instruments of business incurred by the Chapter. The Recording Secretary shall maintain a permanent record of each member of the Chapter, including name, address, telephone numbers, and instrument played. This record shall be updated as members join or leave the Chapter and made available to the Chapter at-large. The Recording Secretary shall also organize a

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meeting which must be attended by the President, Treasurer, Recording Secretary, and all committee chairs. This meeting will be held at the beginning and end of each academic year to plan and discuss the budget of the Chapter and go over committee duties. In addition to these duties, this officer shall also make contact with members within two (2) days of missing a required activity with no prior excuse and for assessing fines voted on by the Executive Board and the Active membership of the Chapter.

- 4.09** The Alumni Relations Officer shall have the responsibility for all National, District, and Inter-Chapter communications. The Alumni Relations Officer shall be the head of the Alumni Committee. The Alumni Relations Officer shall be responsible for reporting to the Chapter on the aforementioned communications.
- 4.10** The Historian shall have the responsibility of maintaining a photographic and written history of the Chapter, its activities, and achievements in the form of a scrapbook. This officer shall also be in charge of the composite pictures taken each year. The Historian shall also be the head of the Historian Committee.
- 4.11** The Sergeant at Arms/Parliamentarian shall have the responsibility of keeping order at all meetings and functions of the Chapter. This officer shall also be responsible to ensure that proper parliamentary procedure is followed in accordance with Robert's Rules of Order. When and if the Constitution comes up for revision, this officer shall be the head of the Constitution Committee.
- 4.12** A representative to the Music Department Student Advisory Committee (MDSAC) shall be elected at the end of the spring trimester with the other officers. The representative can be any Active member in good standing in the Kappa Delta Chapter, but it is strongly advised that this representative be a music major/minor.
- 4.13** There shall be at least one (1) Active member of the Chapter that will serve as a representative to the NWMSU Student Senate Council. This shall be an elected position with elections being held at the end of the spring trimester.
- 4.14** Each officer in attendance of a National and/or District convention shall have the option of submitting a written report to the Chapter. The official delegate to any National and/or District conventions must submit a written and oral report to the Chapter upon their return.
- 4.15** Executive members shall be required to attend all Executive Board Meetings, and will be subject to the same service hour system as Active members (3.06), with the exception that three (3) unexcused absences will result in the executive's removal from office. Removal from office must be approved by a seventy-five (75) percent favorable vote of the total Active membership of the Chapter. Upon removal from office, the

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officer is reverted to Active membership status and any unexcused Executive Board absences do not count as Active membership unexcused absences.

4.16 Committees shall be created to delegate responsibility throughout the entire Chapter. These committees shall be:

4.161 Alumni – duties shall include, but are not limited to, coordinating the Alumni picnic, creating newsletters, sending invitations announcing Kappa events to all alumni, keeping the homepage updated.

4.162 Brotherhood – duties shall include, but are not limited to, coordinating the Chapter retreat, coordinating the Birthday Celebration, and planning all social events.

4.1621 Kappa Concert – shall be a sub-committee of the Brotherhood Committee and its duties shall include organizing a band concert put on by the Active membership at least once every academic year.

4.163 Historian – duties shall include, but are not limited to, up-keep of the chapter display case, the Bearcat Marching Band history, and the chapter scrapbook.

4.164 Membership – duties shall include, but are not limited to, coordinating rituals, structuring the Prospective Member process, and coordination of the continual Active member education process.

4.165 Recognition – duties shall include, but are not limited to, applying for National Awards and recognizing band and Kappa members.

4.166 Ways and Means

– Duties shall include, but are not limited to, coordinating all fundraising activities.

4.167 Constitution – duties shall include revising the constitution every two (2) years or when needed.

4.168 Service – duties shall include, but are not limited to, the organization and coordination of service activities to be performed by the Chapter.

4.1681 Junior High Contest – shall be a sub-committee of the Service Committee and its duties shall include organizing the contest which is to occur at least once every academic year.

Article V – Ratification of the Constitution

5.01 This Constitution provides for its enforcement through a set of By-Laws to be adopted with the Constitution.

5.02 A seventy-five (75) percent favorable vote of the total Active membership of the Chapter and approval of the Chapter Sponsor will be required to ratify this Constitution of the Kappa Delta Chapter of Kappa Kappa Psi, National Honorary Fraternity for College and University band members.

5.03 A sixty-six (66) percent favorable vote of the total Active membership of the Chapter and approval of the Chapter Sponsor is required of the adoption of the By-Laws of this Constitution.

5.04 This Constitution is effective in accordance with the NWMSU Student Senate.

Article VI – Amendments

6.01 This Constitution may be amended or revised by a seventy-five (75) percent favorable vote of the total Active membership of the Chapter, provided the proposed changes have been presented in writing at a previous meeting and have been approved by the Chapter Sponsor.

6.02 The By-Laws may be amended or revised by a sixty-six (66) percent favorable vote of the total Active membership of the Chapter, provided the proposed changes have been presented in writing at a previous meeting and have been approved by the Chapter Sponsor.

By-Laws

1. The Constitution and By-Laws of the Kappa Delta Chapter of Kappa Kappa Psi shall be subjected to review every two (2) years or as requested by a basic majority of fifty (50) percent plus one (1) vote of the total Active membership of the Chapter.
2. All members shall be made aware of and follow the National Chapter's Policies on Alcohol, and Controlled Substances and Discrimination. It is the policy of the Chapter that no article of clothing or jewelry bearing the letters, crest, or other identifying marks of the Chapter or Fraternity shall be worn in an establishment where the consumption of alcohol is a primary activity (i.e. bars, parties, etc.) and/or during the consumption of alcohol. A service hour will be assessed for any such instances at the discretion of the Executive Board.
3. The Head of a Committee is responsible for the reports of the committee's activities. Standing committees shall have until the next meeting to present their report after the event has taken place. In addition, committee chairs shall also submit an end of the trimester report to be presented at the last meeting in each trimester. The President shall have the responsibility of distributing copies of the reports to interested persons and shall provide copies for the Secretary and President's personal file. The Chapter President shall appoint all Chapter committees.
4. The Junior High Contest Assistant Chair shall assume all duties of the Junior High Contest Chair the following academic year unless not duly qualified, in which case, the President will appoint someone to fill the vacancy.
5. Fines will be assessed in the following manner:
 - Ritual – Twenty (20) US Dollars; No Service Hour option

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- Birthday Celebration – Ten (10) US Dollars; No Service Hour option
- Meeting – Ten (10) US Dollars or two (2) Service Hour
- Committee Meeting – Five (5) US Dollars or one (1) Service Hour
- Other Required Events on which the Chapter Votes. Examples include but are not limited to: Continuing Education, Window Washing, PM classes, etc. – Five (5) US Dollars or one (1) Service Hour
- Failure to wear Letters, defined throughout as the wearing of fraternity associated apparel containing the Greek Letters “KKΨ” or the name “Kappa Kappa Psi” or Formal Attire, defined throughout as the wearing of business casual or more suitable clothing as defined by the formality of the event (Formal Attire requires the wearing of the Cofa with or without the Recognition Bar), on Fraternity Spirit Day† – Five (5) US Dollars or one (1) Service Hour
- All Days in Which Formal Attire is Required – Five (5) US Dollars or one (1) Service Hour

5.01. Fines will be assessed by the Recording Secretary. If a member does not pay their fines by the end of the same trimester or start a payment plan, said member becomes Inactive until fines are paid to the Treasurer. If a member is unable to pay fines by the end of the Academic Year because of an unavoidable financial situation, a payment plan may be set up with the Treasurer to aid said member.

5.02. Movement for suspension may be made by the Executive Board after two (2) unexcused absences (Article 2.04). After suspension, movement for expulsion will be at the discretion of the Executive Board (Article 2.05).

5.03. Failure to submit an excuse form within one week of the event missed will result in additional penalty of five (5) US Dollars or one (1) service hour.

† Fraternal Spirit Day shall be defined throughout as a day when a business meeting occurs. Fraternity spirit shall be shown by wearing of Letters or Formal Attire as defined above.

6. An internship student or student teacher may request Conditional status for the duration of their work period as outlined in article 2.025. Forms for Conditional status must be submitted by the first meeting of the trimester in which Conditional status is requested. Conditional status requests shall be brought before the Chapter as a whole.
7. A member brought before the Executive Board on the recommendation for expulsion shall be tried on the charges as per part 10, section 61, of Robert’s Rules of Order. The member shall not have the privileges of membership during the trial, but shall be permitted to have counsel.
8. All financial obligations must be paid within thirty (30) days of official notice; failure to do so is grounds for suspension.
9. Any activity requiring members to be responsible and contribute their own money needs a twenty-five (25) percent negative vote or five (5) votes, whichever is greater, to keep

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it from passing. This includes but is not limited to, movies, going out to eat, concerts, etc.

- 10.** Any increase in Chapter dues must be approved by a seventy-five (75) percent favorable vote of the total Active membership of the Chapter.
- 11.** In order to be reimbursed for Chapter related expenses; a brother must give a receipt to the Treasurer within thirty (30) days. If a brother fails to do so, the brother will not be reimbursed.
- 12.** Any member in good standing may attend meetings. Prospective members, however, may not attend portions of meetings where matters of ritual and business are discussed or portions of meetings where they are barred from attending by a basic majority fifty (50) percent plus one (1) vote of the total Active membership of the Chapter. Any member in good standing may attend meetings and/or be privy to the information there discussed. Prospective members, however, may attend portions of meetings where matters of business and ritual are not discussed as approved by a basic majority fifty (50) percent plus one (1) vote of the total Active membership of the Chapter. Thus, any member not in good standing or any non-member may not attend meetings and/or be privy to any of the information there discussed.
 - 12.01.** Upon violation, a member will be subject to suspension as defined in article 2.04.
- 13.** All Prospective members shall complete an initiation period as prescribed by the Membership Committee and Vice-President of Membership in accordance with the Membership Education Manual published by the National Council of Kappa Kappa Psi and the Prospective Membership Educational Guidelines of the Kappa Delta Chapter.
- 14.** All Prospective Members of the Kappa Delta Chapter shall be forbidden from the practices of wearing, writing, or in other ways using the letters of Kappa Kappa Psi until granted full Active membership within the Chapter.
- 15.** All fundraising events, and expenses related to fundraising events must be pre-approved by a basic majority fifty (50) percent plus one (1) vote of the total Active membership of the Chapter.
- 16.** All budget changes suggested throughout the course of the academic year that involve transferring funds from a Committee to another must be approved by the President, Treasurer, and all committee chairs affected by the changes.
- 17.** A seventy-five (75) percent favorable vote of the total Active membership of the Chapter is required in order to change traditional practices such as rituals, ceremonies, meetings, etc.

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18. All Graduating Active Members must have all Dues, Service Hours/Fines, and any Outstanding Bills with the Chapter paid in full in order to take part in Senior Ceremony.
19. Brothers not intending to return to Kappa Delta in the spring trimester as active members will only be required to pay 50% of current chapter dues. Payment of full national dues is still required. Brothers that decide to return to Kappa Delta in the spring trimester must pay the remaining 50% of the chapter dues to continue active membership status.
20. Active Members that have just completed the Prospective Member process during the fall trimester will be required to pay full national dues, and 60% of current chapter dues. Active Members that have just completed the Prospective Member process during the spring trimester will be required to pay full national dues, and 20% of current chapter dues.
21. Active Members will be required to attend and/or teach at least two (2) Prospective Member classes per trimester that Prospective Member classes are being held. Failure to attend and/or teach a Prospective Member class will result in a required passing of a Prospective Member quiz by a score of 80% or higher per absence.
22. All expenses to be paid from officer or committee budgets greater than 20% of the appropriated chapter budget must be approved in a Kappa Delta Executive Board meeting prior to purchase to guarantee reimbursement. Failure to receive Executive Board approval will require an Executive Board vote of 50% plus one (1) for reimbursement. The amount of reimbursement is subject to decrease if purchase is considered ill-advised. All purchases less than \$20 are exempt from this amendment and do not need Executive Board approval if spent for purposes pertaining to the chapter.
 - 22.01. Officer or committee chair budgets are exempt from **By-Law 22** if the budget exists for a specific event, for example, birthday celebration. The officer or committee chair responsible for the budget will assume responsibility for all expenses over budget if not preapproved by the chapter.