



# Improvement Plan

MISSOURI'S EDUCATOR EVALUATION SYSTEM

## Educator Improvement Plan Initial Conference

**Improvement Plan for:** \_\_\_\_\_  
Name
Date
School
Subject
Academic Year

**Identify Indicator:** \_\_\_\_\_  
Standard number and name
Quality Indicator number and name

**Rationale:** Describe why improvement on this performance indicator is required

<p><b>1. <u>IMPROVEMENT TARGET</u></b>  <i>State specifically the improvement required based on the performance indicator referenced above.</i></p>	<p><b>2. <u>SPECIFIC STRATEGIES</u></b>  <i>Create a goal statement addressing the IMPROVEMENT TARGET. This goal statement should include essential, measurable qualities.</i></p>
<p><b>3. <u>BENCHMARKS AND TIMELINES</u></b>  <i>Describe the specific benchmarks and/or relevant timelines that will demonstrate growth or completion of the improvement target.</i></p>	<p><b>4. <u>MEASURES</u></b>  <i>Describe the measures providing evidence that the improvement target has been accomplished or adequately addressed</i></p>

**Initial Evaluation Signature** (teacher signature indicates knowledge of the report, not necessarily agreement)

\_\_\_\_\_  
Signature of Teacher/Leader
Date
Signature of Evaluator
Date

## Educator Improvement Plan

### Follow-up Observation & Meeting

Date: \_\_\_\_\_

NOTES ON PROGRESS

*Using the timeline set during the Initial Evaluation, determine progress to date towards achieving each benchmark and accomplishing improvement targets.*

**Follow-up Meeting Signature** (teacher signature indicates knowledge of the report, not necessarily agreement)

\_\_\_\_\_  
Signature of Teacher/Leader

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Evaluator

\_\_\_\_\_  
Date