

# COUNCIL ON TEACHER EDUCATION

Thursday; January 12, 2012

3:30 p.m.

Shared Conference Room, Administration Building

The meeting was called to order by Christine Benson, Chairperson, with the following members present: Karen Becker, Carole Edmonds, Nancy Foley, Leslie Galbreath, Greg Haddock, Barbara Crossland for Nissa Ingraham, Joe Kreizinger, Daniel Larson, Cheryl Malm, Barbara Martin, Michael McBride, Pradnya Patet, Joyce Piveral, Michael Steiner, and Nancy Zeliff. The following members were absent: Brian Lanier, College of Arts and Sciences. Public school representatives Jason Eggers, Brianne Hunter, and Diane Moore were unable to attend.

Dr. Foley moved to approve the minutes of the December 1, 2011, meeting. The motion was seconded by Dr. Piveral and unanimously approved.

Dr. Foley moved, seconded by Dr. Martin, to approve the agenda. The motion was unanimously approved.

Dr. Crossland moved, seconded by Dr. Foley, to approve Proposal 111-62-08 (Multiple Action), Change in Major, M.S.Ed. in Teaching: Early Childhood Education; Approval of New Course, Early Childhood Program Evaluation (62-617); Approval of New Course, The Reflective Practitioner: Seminar and Practicum in Early Childhood (62-618). Following some discussion, the motion was unanimously approved.

Proposed changes to the Teacher Education Guidance Committee were presented at the December meeting. Based on these discussions, the following changes (underlined) were presented to the Council. Dr. Steiner moved to approve these changes.

This committee considers those professional education students who have deficiencies which are so serious that their success in the field of teaching would be in jeopardy. Such deficiencies may or may not relate to quantitative criteria.

The guidance committee is an ad hoc subcommittee of the Council on Teacher Education. Although the Council on Teacher Education has overall reviewing authority, this subcommittee, known as the Teacher Education Guidance Committee, develops and implements the necessary policies. Committee members may include the assistant director of Teacher Education, chairperson of the Department of Curriculum and Instruction, chairperson of the Department of Educational Leadership, chairperson or director of the student's major studies area, the student's advisor, and faculty who have taught the student. These committee members are included since they possess relevant information about the student.

Any University faculty member may refer a student to the Teacher Education Guidance Committee. The chairperson of the Council on Teacher Education will then structure the ad hoc committee and arrange a meeting in which the student may be called to appear. The chairperson will then report the decision of the committee to the student.

The committee will take one of three courses of action in regard to a student in question:

1. No action; the student would continue in the Teacher Education Program.
2. Recommend remedial actions that the student must take, to be followed by further screening.

3. Recommend remedial action and suspension from the teacher education program until the student has met said requirements of the committee.
4. Recommend that the student be terminated from the Teacher Education Program, in which case he or she would not be permitted to complete any program from this University leading to educator certification.

All students will have the right to appeal in person regarding decisions rendered by the Teacher Education Guidance Committee. The purpose of the appeal is not to provide a secondary hearing of a case already heard by the committee, but rather to insure that students have been able to present all information pertaining to their case and that proper protocols have been followed. Students should provide a basis for their appeal by submitting either new information (e.g. documentation from a doctor, counselor, or official) pertaining to their case, or evidence of error or bias on the part of the previous committee. The students must initiate the appeals process by contacting the Office of the Dean of the College of Education and Human Services.

The motion was seconded by Dr. Foley and unanimously approved.

Proposed revisions to the Certification Policies were presented at the December meeting. Based on these discussions, the following changes (underlined) were presented to the Council. Dr. Foley moved, seconded by Dr. Crossland, to approve these changes.

1. An applicant for initial certification must meet all program requirements as listed in the undergraduate catalog including completion of an approved major teaching field and requirements for any additional teaching certification requested.
2. All requirements for admittance to the Teacher Education Program must be fulfilled.
3. An applicant for initial certification in Secondary/K-12/Middle must complete the methods course in the content area(s) and Student Teaching at this institution. An applicant for initial certification in Elementary Education must complete student teaching and all practica courses and their pre-requisites at this institution.
4. A minimum of 30 semester hours of credit must be completed at Northwest for a recommendation for initial certification.
5. An applicant who already holds a teaching certificate and wishes to obtain a recommendation for another teaching field must complete all program requirements as listed in the undergraduate catalog or their equivalent.
6. Applicants who hold a teaching certificate in a state in which they wish to extend their certification may earn our verification by completing that state's minimum standards for the teaching endorsement they wish to obtain. This would not be an approved program recommendation and, therefore, this verification would only apply to the state in which they wish to extend their certification.

Note: Missouri institutions are only allowed to verify that minimum state standards have been met in the teaching areas for which they have state approved programs.

7. For applicants requesting our recommendation for an additional area of certification after initial certification has been issued, one-half of the additional course work required, including methods and practica/student teaching, for the additional certification program must be taken at Northwest. Any course work completed at another institution must be approved.

8. Applicants who hold a teaching certificate and need student teaching experience to extend the level of certification may complete this requirement through Northwest. These applicants may then be eligible for verification of completion of minimum state requirements.

Following discussion and clarification of the policies, the motion was unanimously approved.

Nancy Foley brought a recommendation to the Council for enrollment guidelines for students petitioning the Teacher Education Admissions Committee (TEAC). Students that petition to enroll in an education class when they have not met the requirements and are granted approval by TEAC are allowed to enroll in the class when their enrollment window opens. Their enrollment by petition in blocked classes to them may fill classes before students who have met required criteria and been accepted into the Teacher Education Program but have fewer total credit hours and, therefore, a later enrollment date. Those students who have met all requirements and progressed as envisioned may find closed classes by the time their enrollment window opens. Dr. Foley proposed that approved petitions to enroll in blocked classes include a specific date for the petitioner to enroll in a block class giving those who have met all criteria the opportunity to enroll first. Student enrolling by petition would be able to enroll only if seats were still available after a specified time. There was discussion about hearing these petitions later in the trimester after Juniors have had the opportunity to register. TEAC would need to propose changes to their by-laws. There was also discussion about placing a limit on the number of petitions that a student can present. TEAC will be asked to propose changes to their by-laws and present them at our next meeting.

#### Director of Teacher Education Report

Joyce Piveral , Cheryl Malm, Jan Glenn and Carole Edmonds attended a meeting today at the Park Hill School District on Co-Teaching, a cooperative on developing and mentoring teachers. When our students apply to student teach at Park Hill, they must have a 3.25 GPA for them to be considered. The district has a three-person panel that interviews them to student teach. They are planning for this person to be hired to teach, and this is treated as the first stage of the interview process. It was also noted that there has been a push from the state to consolidate student teachers in schools, rather than have them spread out among schools and states. There was discussion about options related to implementing this.

We have received another request for information from NCTQ, and we are creating invoice.

The PEU Spring Retreat will be on Thursday, January 26. Information will be presented regarding the revision of the Teacher Work Sample rubric. We will also be looking at new conceptual frameworks.

Dr. Piveral attended a summit in Jefferson City on the internationalization of teaching.

Todd Whitaker will be the speaker for the Ploghoft Lecture on Wednesday, February 29, at 7:00 p.m. in the Charles Johnson Theatre.

Mike McBride reported that they are uploading the methods courses that they will be assessing this trimester onto the Tk20 system. They are also collecting information and assignments from practicum courses. Faculty and students can expect training opportunities for Tk20 in early February.

The meeting was adjourned.

  
Joyce Piveral, Executive Secretary