Missouri School Leader Performance Assessment (MoSLPA)

Northwest Missouri State University

Specialist Portfolio Requirements

**Specialist Degree**

All students will be required to submit (a., b., and c.) of contextual information. (1½ to 2 pages)

In addition to those under Tasks 1-3 in Master’s Degree

**Task 1: Problem Solving in the Field**

Identify the Problem—Activity

a. Describe the significant problem/challenge you selected. What is the impact that the problem/challenge has on instructional practice and student learning? Provide examples to demonstrate the impact of the problem/challenge.

b. How did the longitudinal data you collected support your choice of a significant problem/challenge?

c. What result do you anticipate if the problem/challenge is addressed? How will the change affect instructional practice and student learning?

Researching the Plan

a. What research did you conduct and how did it influence the development of the plan?

b. What school and/or district resources did you use? Explain how the resources affected the development of the plan.

c. What school/community/cultural influences affected the development of the plan? Explain

Reflection of the above with discussion of how the plan might be implemented based upon the problem identified above. (1 page)

**Task 2: Supporting Continuous Professional Development**

Designing Building-Level Professional Development—Activity (Develop a Prioritized List)

a. What process and data sources were used to prioritize the list of significant professional development needs that are aligned to building or district and/or Comprehensive School Improvement Plan (CSIP) goals?

b. Who was involved in developing the prioritized list (e.g., staff, department chairs, building leadership teams, students, parents, community members, district personnel, etc.)? Why were these individuals selected?

c. How do the prioritized needs address the goals of the building or district and/or a CSIP?

Planning

a. What need(s) from the prioritized list did you identify as the focus for the professional development plan? Why did you make this selection?

b. What is (are) the goa(s) of the professional development plan?

How will you determine if the goal(s) is (are) achieved?

c. How will the professional development impact student learning?

d. What research supported the identified focus for the professional development (e.g., studies, strategies, information from experts in the field, or primary sources)? Explain the connection between the research and the identified focus for the professional development.

e. What other factors contributed to the development of the building-level professional development plan (e.g., budget, schedules, staff, facilities, time, or the CSIP)?

f. Whom did you involve in the planning of the professional development plan (e.g., staff, department members, building-level leadership teams, students, parents, community members, or district personnel)? Why did you involve these individuals?

Reflection of the above with discussion of how the professional development process might be evaluated. (1 page)

**Task 3: Creating a Collaborative Team**

Identifying the Collaborative Team—Activity

a. Select three to five colleagues with varying levels of experience who will effectively serve with you as collaborative team members. Provide a rationale for your choice of each colleague.

b. What steps did you take to elicit/encourage each colleague’s involvement with the team?

Why did you choose the steps?

c. What structure did you put in place to support and sustain the team during collaborative work?

Provide a rationale.

The Plan

a. What tool(s) did you and your team use to collect data to identify a research-based instructional practice in need of improvement? Why did your team choose the selected tool(s)?

What data did the tool(s) provide?

b. What specific area of research-based instructional practice will you and the team target?

What is the intended impact that an improvement in the targeted area will have on student learning?

What steps will you take to measure the impact? Provide a rationale

c. What was the plan your team developed as a result of the data you collected and analyzed?

Describe the goals, steps, timeline, and resources your team decided to use as part of the plan.

Provide a rationale for each.

d. Which colleagues were targeted to be the focus of the team’s plan?

Why did the collaborative team select them?

Reflection of the above with discussion of how you were able and ways you will continue to foster a collaborative team. (1 page)