

## **Instructional Technology – MS or Certificate Programs**

### **Application Deadlines**

Summer Trimester – March 15

Fall Trimester – July 15

Spring Trimester – November 15

### **Program Admission Requirements for the Online Graduate Certificate in Instructional Technology**

Applicants seeking admission to the Certificate in Instructional Technology program must meet the following requirements:

1. Compliance with all of the eligibility requirements of the Graduate School as set forth in the Graduate Catalog.
2. Acceptance to graduate study by the Dean of the Graduate School.
3. Completion of a four-year undergraduate degree from an accredited college or university with an undergraduate gpa of 3.0 on a 4.0 scale.
4. Submission of transcripts from all colleges and universities attended.

### **Program Admission Requirements for the Online Graduate Certificate in e-Teaching**

Applicants seeking admission to the Certificate in e-Teaching program must meet the following requirements:

1. Compliance with all of the eligibility requirements of the Graduate School as set forth in the Graduate Catalog.
2. Acceptance to graduate study by the Dean of the Graduate School.
3. Completion of a four-year undergraduate degree from an accredited college or university with an undergraduate gpa of 3.0 on a 4.0 scale.
4. Submission of transcripts from all colleges and universities attended.

### **Program Admission Requirements for the Online MS in Instructional Technology**

Applicants seeking admission to the MS in Instructional Technology program must meet the following requirements:

1. Compliance with all of the eligibility requirements of the Graduate School as set forth in the Graduate Catalog.
2. Acceptance to graduate study by the Dean of the Graduate School.
3. Completion of a four-year undergraduate degree from an accredited college or university with an undergraduate gpa of 3.0 on a 4.0 scale.
4. If an applicant has a teaching certificate, then in lieu of the GRE, one would submit PRAXIS scores or Missouri Content Assessment scores prior to admission. One letter of recommendation from the applicant's current administrator or supervisor assessing potential for success in graduate school is also required. For applicants who were certified prior to the PRAXIS or Missouri Content Assessment requirement, two letters of recommendation (one from the current administrator or supervisor and a one from a professional colleague) would be required. All application materials are submitted to the Northwest Graduate School.

5. Submit a two-page, double spaced writing assessment with the application for admission. Topic of the writing assessment should be how the applicant will use the knowledge and skills learned in this master's program.
6. If an applicant does not hold a teaching certificate, then the GRE is required with a minimum score of 280 on the combined verbal and quantitative sections. The writing sample will be part of the GRE—Analytical. A minimum score of 3.5 is required on the GRE writing assessment. If this score is not met, the candidate can take the departmental writing sample.
7. The writing assessment, GRE, PRAXIS scores, or Missouri Content Assessment scores will be waived for applicants with a graduate degree (Master's or higher) from an accredited institution or who have earned the graduate certificate in e-Teaching or Instructional Technology from Northwest Missouri State University.
8. The GRE, PRAXIS scores, or Missouri Content Assessment scores will be waived for applicants with significant current or former military leadership experience in any branch of the United States Armed Forces. For enlisted personnel, the grade of E-6 or higher will waive these requirements. All warrant officers and commissioned officers CW3 or O3 and higher qualify for this waiver. Documentation must be submitted with the application to the program. Students receiving this waiver will be required to complete the writing assessment.
9. Submission of transcripts from all colleges and universities attended.

**Application materials go to Graduate School at Northwest**

**If questions, contact:**

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