

IMA TEACHER

iteacher@gmail.com 511 S. Maple Ave. Kansas City, MO 64152 (660) 555-1234

SUMMARY OF QUALIFICATIONS

- Experienced elementary teacher in first to sixth grades
- Concentration in teaching mathematics in accommodation with student needs
- Experienced with smart board and standard computer technologies
- Thorough in creation of formal and informal lesson plans and assessments

EDUCATION

Bachelor of Science in Elementary Education April 20XX
Northwest Missouri State University, Maryville, MO Major GPA: 3.60/4.00

- Area of Concentration - Mathematics
- Certification in Pre K - Sixth Grade

RELATED EXPERIENCE

Second Grade Student Teacher, North Elementary, Maryville, MO January - March 20XX
Fifth Grade Student Teacher, South Elementary, Maryville, MO March - April 20XX

- Developed and implemented curricula, lesson plans, and thematic units
- Established long and short-term student goals, evaluations, and assessments
- Created hands-on activities utilizing PowerPoint and Smart Board technology to increase student motivation
- Utilized creative skills to design and distribute a weekly electronic newsletter
- Fostered a positive learning environment by creating interactive visual displays to measure student behavior-based achievements
- Assisted in planning and supervising class field trips
- Implemented effective behavioral management strategies

Secretary, Horace Mann Laboratory School, Maryville, MO August 20XX - July 20XX

- Drafted meeting agendas and recorded minutes for weekly staff meetings
- Provided information to parents and students in person and over the phone
- Scheduled and tracked appointments for staff members

PRACTICUM EXPERIENCE

First Grade, Lab School, Maryville, MO Fall 20XX
Sixth Grade, Lab School, Maryville, MO Fall 20XX

- Provided opportunities to accommodate individual learning styles
- Designed and developed various learning centers
- Planned and implemented lesson plans, exercises, and special projects
- Used several hands-on activities to create an interactive environment
- Assisted in creating both formal and informal student assessments

RELATED ACTIVITIES

- Student Missouri State Teachers Association Fall 20XX - Present
- Kind Individuals Dedicated to Students (K.I.D.S.) Fall 20XX - Fall 20XX
- Tutor, America Reads Fall 20XX

WORK EXPERIENCE

- Child Care Provider, Mary's Daycare, Maryville, MO January 20XX - December 20XX
- Server, Jack's Restaurant, Maryville, MO August 20XX - January 20XX

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REFERENCES

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