

Education

Bachelor of Science in Psychology with a minor in Sport Psychology May 2014
 Northwest Missouri State University Maryville, Missouri

- Work 30-40 hours per week while attending school full-time
- Attended *Title IX at 40* Conference in Ann Arbor, MI (May 2012)

CERTIFICATION	COMPUTER SKILLS
Pharmacy Technician Certification Board Program Red Cross First Aid, Health & Safety for Coaches FEMA: IS-366 Planning for the Needs of Children in Disaster Nonviolent Crisis Prevention/Intervention	Microsoft (Windos 95, XP) Word, Excel, PowerPoint, Publisher

Work Experience

Walgreens Maryville, Missouri Maryville, MO Aug. 2011-Present

Store Team Lead (10 Months)

- Worked with other members of management as a team
- Delegate daily tasks to 4-12 teammates
- Ordered inventory based on a set plan, vendor availability, and future sales
- Responded politely to customer service requests ensuring they are directed to appropriate products or services
- Cooperated with vendors when discussing advertisement and donation opportunities for fund raisers
- Created print advertisement to be distributed throughout the store
- Responsible for the contents of the safe and all cash registers while on shift
- Relinquished management duties to focus more on education

Licensed Pharmacy Technician (2 ½ years)

- Patiently interact with customers in busy pharmacy using excellent listening skills and compassion to ensure their needs are met
- Enter patient's prescriptions into the computer system, as well as filling the prescription
- Order and maintain product inventory for the pharmacy
- Collaborate with doctor's offices and insurance companies to create the best experience for the customer

University of Missouri –Columbia Columbia, Missouri Jan. 2011-May 2011

Shelving Assistant at Ellis Library

- Prepared and dispensed large quantities of books to be returned to the shelves
- Worked largely unsupervised while being trusted with the responsibility of finishing all of the day's tasks

