



Northwest Retiree Association

Potential Committees - Suggestions

Possible committees subject to approval of the membership at first meeting after the approval of the bylaws.

Benefits Committee

Possible Tasks: provide association retirees with current information about benefits and contact information via website; monitor the status of pension plans, health plans, system-wide and association specific benefits and alert retirees to important changes; identify and advocate desirable changes in benefits available to association retirees; represent retirees at University wide meetings concerning retirement benefits whenever possible.

Communications/Membership/Outreach Committee

Possible Tasks: oversee the development and maintenance of the Association Website, Newsletter, and on-line archive for the Association; organize recruiting efforts; maintain accurate membership records; prepare and distribute appropriate literature about Association membership.

Finance and Elections Committee

Possible Tasks: assist the Treasurer in managing Association funds; stay up to date on Northwest Foundation financial practices; provide financial advice in response to proposed initiatives from the President or the Board of Directors; solicit candidates for each open position; distribute the slate of candidates, ensure an equitable distribution between faculty and staff retirees; oversee elections.

Program and Community Service Committee

Possible Tasks: provide arrangements and logistics for all program events; schedule social and educational events each year; coordinate Association events with community entities, as necessary; create, maintain and distribute a current calendar of Association events; provide arrangements and logistics for all volunteering activities; coordinate Association volunteering activities with other university and constituent groups community entities, including the Alumni Association, the Development Office and the Northwest Foundation, to support the University.