

## Diversity NCATE Accreditation Meeting- Minutes

April 19, 2013

10:30 BH 236

### Agenda

#### I. Review of NCATE Report

- a. What has been written-reviewed what had been written thus far on Standard 4
- b. rotation of electronic review of documents- elected to have the finalized rough draft sent via email to the team to review and send back to Barb and Nissa
- c. Due date for report- June 1 & July 1 – we need to have this sooner rather than later- Pam will be gone as of June 1

#### II. Documents needed for NCATE Report

- a. Tables needed- review list and type – we discussed inserting a table about diverse experiences that the faculty have had- this was in response to Barb and Nissa's discussion with the consultant. Pam said that she could talk with the Fine Arts faculty to get information about how many of them have had travel experiences that are: a) work related, b) with students, c) personal. These experiences we could capture in order to help show our diverse experiences here as faculty. Barb M will talk with the Professional Education Department to find the same information. Nissa will check with Barb C, Terry, and Karen D to see what groups of faculty they could possible canvas to find the same information. Nissa will also talk with Carla Edwards and Mike Steiner about their respective departments and trips they have taken.

Additional tables are being created by our department GAs to better illustrate our diverse experiences within classes.

III. Additional task of Diversity Committee: Determination of events that meet the diversity criteria

a. review current diversity sheets- potential changes based on new forms for diversity credits- we reviewed the forms Nissa had created to be used in the fall. We also created an individual Diversity Hour Event Sheet that students could submit to the team for acceptance beginning in the fall. Nissa will make the changes that were discussed and send them to the team to vote for approval electronically.

b. review of potential forms for Diversity Activities beginning in the fall 2013