

## Ploghoft Lecture Meeting

**October 5, 2012**

Meeting members: **Sarah Creason, Cindy Scarbrough, Jeff Ferguson, Dan Gordon, Pradya Patet, Jennifer Prat-Hyatt, Karen From, Karen Detrixhe, Nissa Ingraham** (chair)

### I. October 8 – Lewis Diguide – KC Star

#### A. Arrangements

1. Advertising – Talk with publications, second floor Admin Bldg – Mallory Murray
  - a. Posters –
  - b. Contact Amy Wilson
2. Dinner- At the Guant House
  - a. Catering
  - b. China at the Guant House
  - c. 14 seats ? New guest to add, who will bow out? **Pradya to not attend, to be replaced by Bette Tate Beaver**
3. Class Presentations : 1:00 Dr. Gordon, 2:00 ? **Dan: Pluralism, 15 students, Sarah- Parenthood education, 35 Students: Nissa will provide Lewis with this information.**
  - a. Fred pick-up??- Pradya **Cindy dropping him back home**
4. Diversity Hour Sign-in: Who is going to help?: **Cindy has four teachers, and the rest of us not presenting that evening are to help with the passing of the clipboards.**
  - a. Talk with Dr. Pivaler to retrieve the clip boards for the evening.
  - b. Take the papers the next day to the TESS office for filing.
5. Payment/Parking pass :
  - a. Parking pass to Dan
  - b. Payment between dinner and press conference: **Nissa has this and will present it to Lewis in between dinner and the presentation.**
6. Introductions for the evening.
  - a. Dr. Pivaler
  - b. Karen
  - c. Fred – two minutes
7. Press Conference – 6:40:

#### C. Event Day

12:30-Dan Gordon meeting Lewis at Circle Drive behind Brown Hall to give him the parking pass and then escort him to Dan's 1:00 class. (Nissa will be at Dan's class to introduce herself.)  
1:00- Presentation to Dan Gordon's Class (Nissa will escort Mr. Duiguide Admin Bldg 304)  
2:00-Presentation to Sarah Creason's Class (Nissa will escort Mr. Duiguide to the room secured for him?.)  
3:00- Room for Mr. Duiguide to Rest (Residential Life is Processing this right now) (Mr. Duiguide will have already been shown where the Guant House is, Nissa will offer to collect Mr. Duiguide at 4:35 or meet him at the Guant House.): **Dr. Pivaler will finish these arrangements.**  
4:45-6:30-Dinner at the Gaunt House (4:45-5:00, discussion in the living room- 5:00 dinner begins. Dinner ends at 6:20.)  
6:20-6:30- Walk to Houston Center (Nissa and any other committee members at the house escort Mr. Duiguide to the Houston Center.)  
6:30-6:40- Mr. Duiguide provides flash drive and CD to Houston technical person (help for this??):**Cindy will take this for us.**  
6:40- Mr. Duiguide behind the curtain for a Press Conference. (Nissa will introduce Mr. Duiguide to Mark Hornekle. – at finish, Nissa will escort Mr. Duiguide to the appropriate seating.)  
7:00-8:00-Presentation/Lecture – Dr. Pivaler introduces the evening, Karen introduces the Ploghoft Family/Endowment, Fred introduces Mr. Duiguide, Mr. Duiguide speaks. After Dr. Pivaler, clip boards begin being passed. ??

#### D. After he has presented

1. Thank you email and Card- Nissa will take care of this.: **Nissa will circulate this to all of the team to sign.**

#### E. Future speakers for next year.

1. The Cuban Guy- Sara?
2. Cornell Dillard

3. Little Rock Nine

Other ideas: Skippy John Jones author or other children's story authors. We will continue to brainstorm ideas for the next meeting.

F. Plaque for speakers – tree??

Cindy is going to talk to Jaret who helped with the statue in the new Leet Center. The rest of us are going to gather ideas for the next meeting.

Next meeting: November- Nissa will set the date and "invite" everyone via an email.