

## Assessment Systems and unit Evaluation Team (ASET)

### Review Cycle Calendar for Assessment Data

	Fall	Spring
<b>1<sup>st</sup> Meeting</b>	Diversity Hours & Disposition (MO Educator Profile)	Dispositions (MO Educator Profile) & Faculty Periodic Involvement
<b>2<sup>nd</sup> Meeting</b>	ACT demographics & Retention	GPA
<b>3<sup>rd</sup> Meeting</b>	Teacher Work Sample Data, Tk20 Artifact Collection & Field Experiences	Teacher Work Sample & Other Student Teaching data
	Other meetings as needed	

#### Fall

- 1<sup>st</sup>** —Review diversity hours and disposition data. This data will also be shared with the entire Professional Education Unit (PEU) during a meeting that will be held during Professional Development (PD) days prior to the start of the trimester.
- 2<sup>nd</sup>** —Ask Admissions to present ACT student demographic data to the ASET. In addition, retention data will be reviewed at this meeting. It should be noted that there was discussion about developing an instrument to measure retention in the profession. Currently, the only data collected on retention is from a survey sent out by the Department of Elementary and Secondary Education (DESE) to 1<sup>st</sup> and 2<sup>nd</sup> year beginning teachers and their principals.
- 3<sup>rd</sup>** —Review a report on Tk20 Artifact Collection detailing how many students and faculty are using the system as well as any field experience data that was collected. This report can also serve as a continual reminder on the importance of using the system. In addition, this information will presented to the PEU during the PD days in the spring.

#### Spring

- 1<sup>st</sup>** —Review disposition data as well as direct and periodic involvement form data.
- 2<sup>nd</sup>** —Review GPA data (Middle of March)
- 3<sup>rd</sup>** —Review teacher work sample (TWS) data (April) as well as all other student teaching data. Do a small program review (similar to DESE), and share this with the programs in April so that they have the summer to look at their programs, write a brief report concerning how this will impact their programs, and if necessary, revisit subject competencies and scope and sequence matrix. This information will also be shared with the PEU during fall Professional Development (PD) days or in the first Professional Education Unit retreat in the fall (giving departments the PD days to write work on their reports).