Northwest Missouri State University
Board of Regents
Open Meeting Minutes
June 20, 2024
Approved August 2, 2024

The Northwest Missouri State University Board of Regents met at 1:00 p.m. on June 20, 2024, pursuant to public notice given June 17, 2024.

The following members of the Board were present: Steve Coppinger, Shanda Durbin, Jason Klindt by telephone, John Moore, Debbie Roach, Roxanna Swaney, and Mel Tjeerdsma. Also present were: President Dr. Lance Tatum, Vice President of Student Affairs Dr. Matt Baker, Vice President of Finance and Administration Stacy Carrick, Provost Dr. Jamie Hooyman, Vice President of Advancement Mitzi Marchant, Athletic Director Andy Peterson, and General Counsel Hayley Hanson joined by telephone.

A quorum being present, Chair Swaney called the meeting to order at 1:00 p.m. Roll call was taken.

Resolution #24-057: It was endorsed by President Tatum, moved by Regent Tjeerdsma and seconded by Regent Roach that the following item as presented in agenda item 2.02 be approved:

Adopt the agenda.

The motion carried unanimously (7-0) by voice vote.

Resolution #24-058: It was moved by Regent Roach and seconded by Regent Coppinger that the following consent agenda items be approved:

- April 25, 2024 Board of Regents Work Session Minutes (document on file)
- April 25, 2024 Board of Regents Open Meeting Minutes (document on file)

The motion carried by unanimously (7-0) by voice vote.

RECOGNITION

- Provost Hooyman recognized Dr. Michael Steiner, Associate Provost of Undergraduate Students and Dean of the College of Arts and Sciences, upon his retirement from Northwest after 27 years of service.
- Provost Hooyman introduced Dr. Allison Hoffmann to recognize Charles Mayfield, Director of the Office of Scholarships and Financial Assistance, for his leadership through challenges with the FAFSA process.
- President Tatum recognized Mitzi Marchant, Vice President of Advancement, upon her retirement from Northwest after 25 years of service.

Resolution #24-059: It was recommended by Provost Hooyman, endorsed by President Tatum and the Academic and Student Engagement Committee, moved by Regent Klindt and seconded by Regent Tjeerdsma that the following consent item as presented in agenda item 4.02 be approved:

to appoint 241 faculty members for the 2024-25 academic year and to authorize the president or his designee to execute contracts for such (list on file).

Regent Coppinger voted yea.
Regent Durbin voted yea.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Roach voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (7-0).

Resolution #24-060: It was recommended by Provost Hooyman, endorsed by President Tatum and the Academic and Student Engagement Committee, moved by Regent Roach and seconded by Regent Coppinger that the following item as presented in agenda item 4.03 be approved:

the Student Location Policy effective July 1, 2024 (document on file).

Regent Coppinger voted yea.
Regent Durbin voted yea.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Roach voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (7-0).

Resolution #24-061: It was recommended by Provost Hooyman, endorsed by President Tatum, moved by Regent Coppinger and seconded by Regent Moore that the following item as presented in agenda item 4.04 be approved:

the 2024-25 contract in the amount of $2,585,050 between the Northwest Regional Professional Development Center and the Missouri Department of Elementary and Secondary Education (document on file).

Regent Coppinger voted yea.
Regent Durbin voted yea.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Roach voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (7-0).

Resolution #24-062: It was recommended by Interim Vice President Barcus, endorsed by President Tatum and People, Finance and Operations Committee, moved by Regent Durbin and seconded by Regent Moore that the following item as presented in agenda item 4.05 be approved:

the Employee Service and Emotional Support Animal Policy effective July 1, 2024 (document on file).

Regent Coppinger voted yea.
Regent Durbin voted yea.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Roach voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (7-0).

Resolution #24-063: It was recommended by Vice President Carrick, endorsed by President Tatum, the Academic and Student Engagement and People, Finance and Operations Committees, moved by Regent Moore and seconded by Regent Tjeerdsma that the following item as presented in agenda item 4.06 be approved:

the Education & General and Auxiliary Services FY25 Budgets as presented (document on file).

Regent Coppinger voted yea.
Regent Durbin voted yea.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Roach voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (7-0).

Resolution #24-064: It was recommended by Interim Vice President Cagg, endorsed by President Tatum and the People, Finance and Operations Committee, moved by Regent Moore and seconded by Regent Durbin that the following item as presented in agenda item 4.07 be approved:

the three-year Ellucian Banner software maintenance agreement and authorize the President and Vice President of Finance and Administration to execute a contract not to exceed $407,000 in year one, $246,000 in year two, and $266,000 in year three (document on file).

Regent Coppinger voted yea.
Regent Durbin voted yea.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Roach voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (7-0).

Resolution #24-065: It was recommended by Interim Vice President Cagg, endorsed by President Tatum and People, Finance and Operations Committee, moved by Regent Tjeerdsma and seconded by Regent Coppinger that the following item as presented in agenda item 4.08 be approved:

the three-year Oracle Cloud Services agreement and authorize the President and Vice President of Finance and Administration to execute a contract not to exceed $204,000 annually, with additional transaction fees for data usage and data transfer (document on file).

Regent Coppinger voted yea.
Regent Durbin voted yea.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Roach voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (7-0).

Resolution #24-066: It was recommended by Interim Vice President Cagg, endorsed by President Tatum and the People, Finance and Operations Committee, moved by Regent Coppinger and seconded by Regent Moore that the following item as presented in agenda item 4.09 be approved:

the three-year Microsoft extension and authorize the President and Vice President of Finance and Administration to execute a contract not to exceed $300,000 annually, with additional costs if knowledge worker counts exceed 1,800 (document on file).

Regent Coppinger voted yea.
Regent Durbin voted yea.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Roach voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (7-0).

Vice President Carrick updated the Board of Regents on information for the Construction Management-At-Risk Procurement Disclosure in agenda item 4.10.

Resolution #24-067: It was recommended by Regent Swaney, moved by Regent Tjeerdsma and seconded by Regent Coppinger that the following item as presented in agenda item 4.11 be approved:

re-appoint Vice President Stacy Carrick as Treasurer of the Board of Regents.

A roll call vote was taken:

Regent Coppinger voted yea.
Regent Durbin voted yea.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Roach voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (7-0).

Resolution #24-068: It was recommended by Regent Swaney, moved by Regent Roach and seconded by Regent Durbin that the following item as presented in agenda item 4.11 be approved:

re-appoint Diane Hargrave as Secretary of the Board of Regents.

A roll call vote was taken:

Regent Coppinger voted yea.
Regent Durbin voted yea.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Roach voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (7-0).

Pursuant to RS.MO. 67.5050, Vice President Carrick disclosed the university's intent to utilize the construction management at-risk method for the energy infrastructure upgrade project. Vice President Carrick announced the construction manager-at-risk selection criteria of past project experience, project and construction management experience, team organization and safety and financial stability.

Per Board by-laws, a ballot election was held to elect the next Chair from nominees Regent Tjeerdsma and Regent Swaney. Regent Tjeerdsma was elected with a vote of 5-2.

Per Board by-laws, a ballot election was held to elect the next Vice-Chair from nominees Regent Coppinger and Regent Durbin. Regent Coppinger was elected with a vote of 5-2.

Verbal reports were presented by the following individuals:

- Ms. Selena Foreman, Staff Council Chair
    - Held Bearcat Bash in May and was well attended
    - Presented to Dr. Tatum and the NLT in May about results from Employee Engagement Survey focus groups. Looking forward to working with them moving forward to make improvements that staff and faculty want to see.
    - My last meeting as Staff Council chair. Duane Havard will take over beginning in July. Thank you for the opportunities in the last 2.5 years
- Dr. Rhonda Beemer, Faculty Senate President
    - I met with NLT to discuss the Employee Engagement Survey. Based on feedback from faculty in departments across campus, faculty indicated that the top concerns are:
    - These themes were discussed with the NLT along with suggestions and examples for their awareness.
    - Faculty Senate is comprised of Committees for matters dealing with faculty advisement and committees for Primary Jurisdiction. In all, there are 14 committees plus any subcommittees. Chairs for committees have been confirmed for the 2024/2025 academic year and Faculty Senate is excited to represent the voice of faculty this year.

- Dr. Rob Voss will be taking over in August.

- Mr. Pat Pijanowski, Foundation Liaison

  - FY24 Fundraising
    - Overall fundraising total for FY24 is expected to be approximately $5.1M, or 102% of our annual goal.
  - Martindale project fundraising is also anticipated to finish the year at slightly above our $3M commitment.
  - The Northwest Foundation Executive Committee met in Kansas City on May 15th to discuss campaign planning, key personnel succession planning, and FY25 Priorities. Dr. Tatum was also in attendance, and his participation, guidance & insights proved to be invaluable.
    - FY25 key priorities include ensuring business continuity as we onboard a new Executive Director and CFO, growing our Donor Pool and gathering data on areas of donor enthusiasm to help inform capital campaign planning, as well as any interim mini-campaigns and targeted recruitment of new members with skills/attributes needed to position ourselves for success in the next capital campaign.
    - The next Northwest Foundation Board meeting is Aug. 1-2.
    - As in years past, we will conduct a New Board Member Orientation session the afternoon prior, on July 31st.
  - The Northwest Alumni Association is participating in the MIAA Day with the Kansas City Royals at Kauffman Stadium on Sunday, July 21 at 1:10 p.m. Tickets are $25 each and includes a baseball cap with the Royals and Northwest logos. The deadline to purchase tickets is Monday, July 15.

- Dr. Lance Tatum, President
  - Congratulations to Dr. Mike Steiner upon his retirement. He leaves a legacy through the thousands of students he has taught, advised and mentored and through his leadership as chair of the Department of Humanities and Social Sciences, as associate provost of undergraduate studies and as the dean of the College of Arts and Sciences.
  - There has been great progress made in first year goals to:
    - build relationships and a sense of community
    - better understand the culture and traditions of Northwest
    - build awareness of opportunities at Northwest
    - evaluate current challenges, prioritize, develop plan, and begin implementing
  - Infrastructure upgrade project has begun.
  - Work on Martindale Hall has begun:
    - Re-submitted request for federal funding through Congressman Graves' office in March
    - Advancement met the $3 million goal this month
    - State dollars have been secured
    - University funds are in place
  - Succession/Leadership development plan has been developed and is under review for necessary resourcing. The goal is to grow our own into leadership opportunities and to use to recruit talent.
  - Compensation Study results were mixed and generated more questions. The recommendations provided in the study do not align with Northwest's culture, history or current needs. To this end, a cross-functional Compensation Taskforce will be created to engage in a full compensation discussion. Sixteen members from across the institution will begin work in August. The goals are to develop a sustainable compensation model that is consistent and transparent, considers the rate of inflation and its impact on employees, offer possible solutions to improve salary compression and is fair to the workforce.

- Thank you to Chair Swaney for the time, energy and passion demonstrated during her tenure as chair of the Board of Regents.

Adjourn Meeting

Resolution #24-069: It was moved by Regent Coppinger and seconded by Regent Klindt to adjourn the open session and move into closed session to consider matters pursuant to exemptions to the open meeting requirement as specified in R.S. MO 610.021:

- Legal Actions, Cause of Action, Litigation or Privileged Communications between the Board/University's Representative and its Attorney: §610.021(1) R.S. Mo.
- Records Protected from Disclosure: §610.021(14) R.S. Mo.
- Hiring, Firing, Discipling or Promoting Employees: §610.021(3) R.S. Mo
- Individually Identifiable Personnel Records: §610.021(13) R.S. Mo.

A roll call vote was taken:

Regent Coppinger voted yea.
Regent Durbin voted yea.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Roach voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (7-0).

The open session adjourned at 2:31 p.m.

Respectfully submitted,
Diane Hargrave
Diane Hargrave, Secretary to the Board of Regents