Northwest Missouri State University
Board of Regents
People, Finance and Operations Committee
Open Meeting Minutes
June 17, 2024
Approved on July 30, 2024

The Northwest Missouri State University Board of Regents People, Finance and Operations Committee met in open session via Zoom on June 17, 2024, pursuant to public notice given June 11, 2024.

The following members of the People, Finance and Operations Committee were present: Chair John Moore, Roxanne Swaney, and Mel Tjeerdsma. Also present were: Regent Debbie Roach, President Lance Tatum, Vice President of Student Affairs Dr. Matt Baker, Interim Vice President of Culture Krista Barcus, Interim Assistant Vice President of Information Technology Kevin Cagg, Vice President of Finance and Administration Stacy Carrick, Provost Dr. Jamie Hooyman, Vice President of University Advancement Mitzi Marchant, Foundation Chief Financial Officer Lori Steiner, and General Counsel Hayley Hanson.

OPEN SESSION

Roll call was taken at 10:14 a.m. and quorum was established.

Unfinished Business

It was moved by Regent Tjeerdsma and seconded by Regent Swaney that the following items as presented in agenda item 2.02 be approved:

adopt the agenda.

A voice vote was taken.

The motion carried unanimously (3-0).

It was moved by Regent Tjeerdsma and seconded by Regent Swaney that the following consent item as presented in agenda item 3.01 be approved:

April 22, 2024 OPEN People, Finance and Operations Committee meeting minutes (document on file).

A voice vote was taken.

The motion carried unanimously (3-0).

New Business

Interim Vice President Krista Barcus shared themes from the employee engagement survey, next steps and answered questions (document on file).

It was recommended by Interim Vice President Barcus, endorsed by President Tatum, moved by Regent Tjeerdsma and seconded by Regent Swaney that the following item as presented in agenda item 4.02 be

approved:

the Employee Service and Emotional Support Animal Policy effective July 1, 2024 (document on file).

A roll call vote was taken:

Regent Swaney voted yea.
Regent Tjeerdsma voted yea.
Regent Moore voted yea.

The motion carried unanimously (3-0).

It was recommended by Vice President Carrick, endorsed by President Tatum, moved by Regent Tjeerdsma and seconded by Regent Swaney that the following item as presented in agenda item 4.03 be approved:

the Education & General and Auxiliary Services FY25 Budgets as presented (document on file).

A roll call vote was taken:

Regent Swaney voted yea.
Regent Tjeerdsma voted yea.
Regent Moore voted yea.

The motion carried unanimously (3-0).

Foundation Chief Financial Officer Lori Steiner and Vice President Stacy Carrick shared the FY25 Northwest Foundation operations budget and answered questions (document on file).

It was recommended by Interim Assistant Vice President Cagg, endorsed by President Tatum, moved by Regent Swaney and seconded by Regent Tjeerdsma that the following item as presented in agenda item 4.05 be approved:

the three-year Ellucian Banner software maintenance agreement and authorize the President and Vice President of Finance and Administration to execute a contract not to exceed; $407,000 in year one, $246,000 in year two, and $266,000 in year three (document on file).

A roll call vote was taken:

Regent Swaney voted yea.
Regent Tjeerdsma voted yea.
Regent Moore voted yea.

The motion carried unanimously (3-0).

It was recommended by Interim Assistant Vice President Cagg, endorsed by President Tatum, moved by Regent Swaney and seconded by Regent Tjeerdsma that the following item as presented in agenda item 4.06 be approved:

the three-year Oracle Cloud Services agreement and authorize the President and Vice President of Finance and Administration to execute a contract not to exceed $204,000 annually, with additional

transaction fees for data usage and data transfer (document on file).
A roll call vote was taken:

Regent Swaney voted yea.
Regent Tjeerdsma voted yea.
Regent Moore voted yea.

The motion carried unanimously (3-0).

It was recommended by Interim Assistant Vice President Cagg, endorsed by President Tatum, moved by Regent Tjeerdsma and seconded by Regent Swaney that the following item as presented in agenda item 4.07 be approved:

the three-year Microsoft extension and authorize the President and Vice President of Finance and Administration to execute a contract not to exceed $300,000 annually, with additional costs if knowledge worker counts exceed 1,800 (document on file).

A roll call vote was taken:

Regent Swaney voted yea.
Regent Tjeerdsma voted yea.
Regent Moore voted yea.

The motion carried unanimously (3-0).

VP Carrick informed the committee of the state statute requiring the university to disclose the intent to employ the construction management at-risk procurement method. The public disclosure will be made at the June 20 Board meeting. Attorney David Raymond will attend the meeting to give legal advice regarding the method and to answer questions.

President Tatum reviewed FYI's as presented in agenda item 4.09 (document on file).

Adjourn Open Session

It was moved by Regent Tjeerdsma and seconded by Regent Swaney to adjourn the meeting.

A roll call vote was taken:

Regent Swaney voted yea.
Regent Tjeerdsma voted yea.
Regent Moore voted yea.

The motion carried unanimously (3-0).

The People, Finance and Operations Committee adjourned the meeting at 11:19 a.m.

Respectfully submitted,

Diane Haggard

Diane Hargrave, Secretary to the Board of Regents