Northwest Missouri State University
Board of Regents
People, Finance and Operations Committee
Open Meeting Minutes
December 4, 2023
approved on March 18, 2024

The Northwest Missouri State University Board of Regents People, Finance and Operations Committee met in open session via Zoom on December 4, 2023, pursuant to public notice given November 30, 2023.

The following members of the People, Finance and Operations Committee were present: Chair John Moore, Shanda Durbin, Roxanne Swaney, and Mel Tjeerdsma. Also present were: Regent Debbie Roach, President Lance Tatum, Vice President of Student Affairs Dr. Matt Baker, Vice President of Finance and Administration Stacy Carrick, Provost Dr. Jamie Hooyman, Vice President of University Advancement Mitzi Marchant, Athletics Director Andy Peterson, Assistant Vice President Dr. Rose Viau, Chester Moyer and Corey Robinson of RubinBrown, and Attorney Tanya Wilson.

OPEN SESSION

Roll call was taken at 10:00 a.m. and quorum was established.

Unfinished Business

It was moved by Regent Durbin and seconded by Regent Tjeerdsma that the following items as presented in agenda item 2.02 be approved:

adopt the agenda.

A voice vote was taken.

The motion carried unanimously (4-0).

It was moved by Regent Swaney and seconded by Regent Durbin that the following consent item as presented in agenda item 3.01 be approved:

October 16, 2023 OPEN People, Finance and Operations Committee meeting minutes (document on file).

A voice vote was taken.

The motion carried unanimously (4-0).

New Business

It was recommended by Vice President Carrick and Assistant Vice President Collins, endorsed by President Tatum, moved by Regent Tjeerdsma and seconded by Regent Swaney that the following item as presented in agenda item 4.01 be approved:

accept the FY23 Annual Financial Audit as presented by RubinBrown and move to forward as an FYI to the Board of Regents (document on file).

A roll call vote was taken:

Regent Durbin voted yea.
Regent Swaney voted yea.
Regent Tjeerdsma voted yea.
Regent Moore voted yea.

The motion carried unanimously (4-0).

It was recommended by Provost Hooyman, endorsed by President Tatum, moved by Regent Durbin and seconded by Regent Swaney that the following item as presented in agenda item 4.02 be approved:

lease agreement with Boulder Industries, LLC in the amount of $36,597.96 to occupy lab and office space in the Hubbard Center for Innovation for the period covering January 1, 2024 through December 31, 2024 (document on file).

A roll call vote was taken:

Regent Durbin voted yea.
Regent Swaney voted yea.
Regent Tjeerdsma abstained due to connection issues.
Regent Moore voted yea.

The motion carried unanimously (4-0).

It was recommended by Vice President Baker and Assistant Vice President Viau, endorsed by President Tatum, moved by Regent Swaney and seconded by Regent Tjeerdsma that the following item as presented in agenda item 4.03 be approved:

use of Auxiliary unrestricted funds in amount not to exceed $700,000 to complete the renovation of the Forest Village Apartments.

A roll call vote was taken:

Regent Durbin voted yea.
Regent Swaney voted yea.
Regent Tjeerdsma voted yea.
Regent Moore voted yea.

The motion carried unanimously (4-0).

Regent Tjeerdsma left the meeting at 10:39 a.m.

It was recommended by Vice President Carrick and Assistant Vice President Collins, endorsed by President Tatum, moved by Regent Durbin and seconded by Regent Swaney that the following item as presented in agenda item 4.04 be approved:

reimbursement resolution as presented (document on file).

A roll call vote was taken:

Regent Durbin voted yea.
Regent Swaney voted yea.
Regent Moore voted yea.

The motion carried unanimously (3-0).

Attorney Tanya Wilson left the meeting at 10:44 a.m.

It was recommended by President Tatum and Vice President Carrick, moved by Regent Swaney and seconded by Regent Durbin that the following item as presented in agenda item 4.05 be approved:

a three-year agreement with Husch Blackwell as presented, effective December 18, 2023, to December 31, 2026, with two additional subsequent three-year renewal options (document on file).

A roll call vote was taken:

Regent Durbin voted yea.
Regent Swaney voted yea.
Regent Moore voted yea.

The motion carried unanimously (3-0).

President Tatum reviewed FYI's as presented in agenda item 4.06 (document on file). The full Board will meet on December 7, 2023, at 9:30 a.m.

Adjourn Open Session

Regent Swaney made a motion to adjourn the open session and move to closed session and Regent Durbin seconded the motion.

A roll call vote was taken:

Regent Durbin voted yea.
Regent Swaney voted yea.
Regent Moore voted yea.

The motion carried unanimously (3-0).

There being no other business before the committee, the People, Finance and Operations Committee adjourned at 11:01 a.m.

Respectfully submitted,

Diane Hargrave

Diane Hargrave, Secretary to the Board of Regents