Northwest Missouri State University
Board of Regents
People, Finance and Operations Committee
Open Meeting Minutes
May 1, 2023
Approved June 8, 2023

The Northwest Missouri State University Board of Regents People, Finance and Operations Committee met via Zoom on May 1, 2023, pursuant to public notice given April 28, 2023.

The following members of the People, Finance and Operations Committee were present: Chair Roxanna Swaney, Shanda Durbin, John Moore and Mel Tjeerdsma. Also present were: Regent Debbie Roach, Interim University President Dr. Clarence Green, Vice President of Student Affairs Dr. Matt Baker, Vice President of Finance and Administration Stacy Carrick, Interim Vice President of Culture Dr. Egon Heidendal, Provost Dr. Jamie Hooyman, Vice President of University Advancement Mitzi Marchant, Athletics Director Andy Peterson, Assistant Vice President of Human Resources Krista Barcus, Assistant Vice President of Finance Mary Collins, Assistant Vice President of Facility Services Dan Haslag, Assistant Vice President of Information Technology Brennan Lehman, Interim Police Chief Amanda Cullin, and General Counsel Hayley Hanson.

OPEN SESSION

Roll call was taken at 10:00 a.m. and quorum was established.

Unfinished Business

It was moved by Regent Moore and seconded by Regent Tjeerdsma that the following items as presented in agenda item 2.02 be approved:

adopt the agenda.

A voice vote was taken.

The motion carried unanimously (4-0).

It was moved by Regent Tjeerdsma and seconded by Regent Durbin that the following consent item as presented in agenda item 3.01 be approved:

March 13, 2023 OPEN People, Finance and Operations Committee meeting minutes (document on file).

A voice vote was taken.

The motion carried unanimously (4-0).

New Business

It was recommended by Provost Hooyman, endorsed by Interim President Green, moved by Regent Moore and seconded by Regent Durbin that the following item as presented in agenda item 4.01 be approved:

the appointment of the faculty listed to teach during the summer 2023 term (document on file).

A roll call vote was taken:

Regent Durbin voted yea.
Regent Moore voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (4-0).

It was recommended by Interim Vice President Heidendal and Interim Police Chief Cullin, endorsed by Interim President Green, moved by Regent Moore and seconded by Regent Tjeerdsma that the following item as presented in agenda item 4.02 be approved:

the appointment of University Police Officer Danica Drake.

A roll call vote was taken:

Regent Durbin voted yea.
Regent Moore voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (4-0).

It was recommended by Provost Hooyman and Vice President Carrick, endorsed by Interim President Green, moved by Regent Durbin and seconded by Regent Moore that the following item as presented in agenda item 4.03 be approved:

ratify the Academic Partnerships online enablement services contract approved at the March 16, 2023 Board meeting to be effective March 21, 2023 through May 9, 2030 as previously signed by the Interim President and Vice President of Finance & Administration (contract on file).

A roll call vote was taken:

Regent Durbin voted yea.
Regent Moore voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (4-0).

It was recommended by Provost Hooyman and Vice President Carrick, endorsed by Interim President Green, moved by Regent Tjeerdsma and seconded by Regent Durbin that the following item as presented in agenda item 4.04 be approved:

ratify the memorandum of agreement and addendum with KC Scholars, Inc. as previously signed by the Interim President and the Vice President of Finance and Administration (contract on file).

A roll call vote was taken:

Regent Durbin voted yea.
Regent Moore voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (4-0).

It was recommended by Vice President Baker and Athletic Director Peterson, endorsed by Interim President Green, moved by Regent Moore and seconded by Regent Tjeerdsma that the following item as presented in agenda item 4.05 be approved:

the updated University Alcohol Policy with a revision to remove language regarding alcohol at athletics events (document on file).

A roll call vote was taken:

Regent Durbin voted yea.
Regent Moore voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (4-0).

It was recommended by Provost Hooyman, endorsed by Interim President Green, moved by Regent Tjeerdsma and seconded by Regent Durbin that the following item as presented in agenda item 4.06 be approved:

the Degree Conferral Policy effective immediately (document on file).

A roll call vote was taken:

Regent Durbin voted yea.
Regent Moore voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (4-0).

It was recommended by Vice President Carrick, endorsed by Interim President Green, moved by Regent Moore and seconded by Regent Durbin that the following item as presented in agenda item 4.07 be approved:

the revised Investment Policy (document on file).

A roll call vote was taken:

Regent Durbin voted yea.
Regent Moore voted yea.

Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (4-0).

Vice President Carrick presented information about FY24 Property Insurance. No Board action taken.

Vice President Carrick presented the FY24 Miscellaneous Rate Schedule as an FYI. No Board action taken.

It was recommended by Vice President Carrick, endorsed by Interim President Green, moved by Regent Tjeerdsma and seconded by Regent Moore that the following item as presented in agenda item 4.10 be approved:

the architectural, structural and aesthetic repairs to the Gaunt House and hereby authorize the Interim President and Vice President of Finance & Administration to execute a contract with a total project cost not-to-exceed $525,000 to be funded through plant renewal and replacement funds and one-time funds.

A roll call vote was taken:

Regent Durbin voted yea.
Regent Moore voted yea.
Regent Tjeerdsma voted yea.
Regent Swaney voted yea.

The motion carried unanimously (4-0).

Chair Moore will step down as Board chair after the June 15, 2023 meeting. As prescribed in the Board by-laws, he will ask for nominations for the chair position at the May 4, 2023, Board meeting with a vote to occur at the June meeting. Depending on nominations, there could also be a vote for vice-chair.

Interim President Green reviewed FYI's as presented in agenda item 4.12 (document on file).

Adjourn Open Session

It was moved by Regent Tjeerdsma and seconded by Regent Moore to adjourn the open session and move into closed session to consider matters pursuant to exemptions to the open meeting requirement as specified in R.S. MO 610.021:

- Records Protected from Disclosure: §610.021(14) R.S. Mo.
- Legal actions, cause of action, litigation or privileged communications between the Board/University's representative and its attorney: §610.021(1) R.S. Mo.
- Lease, Purchase or Sale of Real Estate: §610.021(2) R.S. Mo.
- Hiring, Firing, Discipling or Promoting Employees: §610.021(3) R.S. Mo.

A roll call vote was taken:

Regent Durbin voted yea.
Regent Moore voted yea.
Regent Tjeerdsma voted yea.

Regent Swaney voted yea.

The motion carried unanimously (4-0).

The People, Finance and Operations Committee adjourned the open session at 11:15 a.m. to move into closed session.

Respectfully submitted,

Diane Hargrave

Diane Hargrave, Secretary to the Board of Regents